



THURSDAY APRIL 13, 2017

MUSQUEAM NEWSLETTER

Tel: 604-263-3261, Toll Free: 1-866-282-3261, Fax: 604-263-4212...Safety Patrol: 604-968-8058

MUSQUEAM 101

THURSDAY, April 13, 2017 - NOTE DATE CHANGE

At THE ELDERS' CENTRE

FINAL MUSQUEAM 101 until September

stem? (what?) Musqueam 101, THURSDAY, April 13, 2017

Musqueam 101 End of Year Celebration!!

Please join us for our annual Musqueam 101 end of year celebration! After dinner we will hear short presentations from the students taking 101 for credit this year. This will be followed by our annual game of Musqueam Bingo!

Presenters: Amy Perreault, Andrea Dsouza, Avital Kline and Marie Weeks (FNIS Practicum student)

ni? ʔəncə? (where?)

ELDERS' CENTRE

təntem? (when?)

THURSDAY April 13, 2017. Dinner will be served at 6:00 p.m. The presentation will start at 7:00 p.m.

Please Join us!



shutterstock - 96483857

Smoke Shop Hours

Monday - Friday

9:00am-5:45pm

Closed during Lunch

12:00-1:00

Must be 19 years of age

Must have proper/valid ID



Happy Easter!

On Sunday, April 16, 2017

The Easter Bunny will be coming around

Between 11 am— 1 pm

Please see details on page 2....

Thank you



Happy Easter!

Thursday April 13/17

On Sunday April 16, 2017

**The Easter Bunny will be coming around between
11 am and 1pm.**

They will start on Jericho Dr., Mali Ave., Mali Lane, Salish Dr.,
Thellaiwhaltun Ave., Crown St., Crown Pl., Stautlo Ave.,
51st Ave., Si-lu Dr., Kekait Pl., & last but not least Hum-lu-sum
Dr.

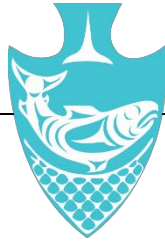
Please listen for the **Easter Bunny** and helpers! (they will not
be knocking on your door this year, please come out and meet
the Easter Bunny if you wish).

See you then!

Happy Easter everyone!

Have a safe and happy Easter weekend!

NOTICE OF MEETING TO MUSQUEAM BAND MEMBERS



YVR Fuel Delivery Project

A community meeting will be held to present information and details on the “Collaborative Agreement” in principle between Musqueam and the Vancouver Airport Fuel Facilities Corporation (“VAFFC”), with respect to the proposed Vancouver Airport Fuel Delivery Project, which includes a marine terminal and fuel receiving facility on the south arm of the Fraser River connected to YVR by a new 15 kilometre pipeline.



This is an important meeting and your attendance is requested so any questions or concerns can be addressed.



Where? ni? ʔəncə ?

Classrooms 1 & 2

Musqueam Community Centre
6777 Salish Drive, Vancouver, BC

When? təmtəm ?

Wednesday, April 19, 2017

Dinner served at **6:30 pm**

Meeting to start at **7:00 pm**



Community Update Continued

Date: Wednesday April 26, 2017

Where: Musqueam Community Centre
Classrooms 1 & 2

Time: Dinner Served at 5:00 pm

Meeting start: 5:15 pm

Musqueam Education Notice **Thursday April 13, 2017**



Answer to last weeks riddle: Dozens

This week: If there are three apples and you take two away, how many apples do you have?

Featured Career: Architect

WHAT DO ARCHITECTS DO? Architects design a wide variety of buildings including homes, offices, schools and other structures. Architects are the team leaders and involved from the conception to construction of a structure or building.

IS IT RIGHT FOR ME? Architect is a good job if you are detail oriented and a creative thinker. If you have strong communication and visualization skills and are analytical, organized, and logical then Architecture might be for you.

HIGH SCHOOL PREREQUISITES? To prepare for post-secondary you should take English, History, Mathematics, Physics, and Art. You should also take electives such as Computers, and Economics.

POST SECONDARY EDUCATION? You need to complete a bachelors degree (120 credits) at a post-secondary institution. Once complete you will need to get your Master of Architecture from an accredited program. You will then complete the Internship in Architecture Program before taking a licencing exam.

WHAT CAN I EXPECT MY SALARY TO BE? The average annual salary for an Architect is between \$50,000—\$95,000.



Musqueam Graduation Celebration

If you know of any band members who are graduating from pre-school, grade 7, grade 12, or post-secondary please let the Education department know so we can include them in the graduation celebration.

As we get closer to June, please keep an eye on the newsletter for more information about the Musqueam Graduation Celebration.



Scholarships and Bursaries

Open for the Fall 2017/2018 school year, UBC will now offer the "Musqueam First Nations Scholarship". This is a UBC entrance scholarship valued up to \$5500 annually, and available to outstanding Aboriginal students who are Musqueam band members. UBC aboriginal awards open in June/July.

To apply, please visit the following website during the application period: <https://students.ubc.ca/enrolment/finances/awards-scholarships-bursaries/awards-aboriginal>

If you need any assistance you can contact April (Learning Facilitator)

Education Department:

Faye Mitchell, Education Coordinator,

April Campbell, Learning Facilitator,

Delphine Campbell, Education Assistant,

Cary Campbell, School Bus Driver,

Charlene Campbell-Wood, School Bus Supervisor

Ph. # 604 - 263 - 3261 Fax # 604 - 263- 4212

Toll free: 1-866-282-3261



2016 Randy Brant
scholarship recipient

BC Hydro Aboriginal scholarships and bursaries

BC Hydro wants to invest in the next generation of leaders, like you, to build a strong and healthy workforce across the province. Our scholarships and bursaries are available to Aboriginal students studying full-time in BC in a program that reflects the work we do.

Scholarships in the amount of \$5000 are available for students in full-time degree programs; and, one \$8000 Randy Brant Memorial scholarship will be awarded for academic excellence.

Bursaries in the amount of \$2000 are available to students in full-time certificate, diploma, or trades programs.

For more information including program eligibility and application forms go to bchydro.com/aboriginalawards.

The deadline to apply is May 15th, 2017.



The Wolf gifted
to BC Hydro by
Art Thompson
from the Dáidáht
First Nation.





UBC SUMMER SCIENCE PROGRAM 2017

What are you doing this summer?

Do you want to meet new friends? See a university campus? Sleep in your own dorm room? Participate in cultural activities? Manipulate medical instruments? Explore health and science career opportunities? Then check out the UBC Summer Science Program!

Specially designed for you, SSP is held at UBC Vancouver campus and has all the activities you would expect to launch your best summer ever. Plus you'll come away with memories, mentors, resources, new friends and a whole bunch of ideas on what you can do in your future.

Funding may be available to cover program fee.

Grade 11 & 12 students	
July	2-8th

Grade 9 & 10 students	
July	9-15th

Website: <http://healthaboriginal.ubc.ca>

Email: summer.science@ubc.ca

Phone: (604) 827-1444



THE UNIVERSITY OF BRITISH COLUMBIA
Centre for Excellence in
Indigenous Health





**APPLICATIONS
NOW BEING
ACCEPTED FOR
INDIVIDUALS**

DEADLINE:
JUNE 2 2017 5:00 p.m.

Applications are currently available online at www.nibtrust.ca.

The NIB Trust Fund is accepting applications from First Nation and Métis individuals to support education programs aimed at healing, reconciliation and knowledge building.

All First Nations and Métis citizens over the age of 18 and with a valid social insurance number are eligible for funding through a competitive application process. Preference will be given to former students of residential schools and their family members.

Application Process:

- **Scholarship** for post-secondary education
Only online applications will be accepted
- **Bursary** for training/certification
Only online applications will be accepted
- **Award** for cultural/traditional/language knowledge building
We will accept online applications or you can download the applications form and send by email or mail.
Please note: We will not accept hand written applications or applications sent by fax.

The NIB Trust Fund allocates funds in accordance with the Indian Residential Schools Settlement Agreement of 2007 – the largest settlement agreement in Canadian history which provided compensation to survivors for their experiences at residential school. The NIB Trust Fund offers a new opportunity separate from Indian residential schools compensation packages.

For more information please contact the National Indian Brotherhood Trust Fund directly.

Toll Free: 1-888-268-0520

Email: info@nibtrust.ca

www.nibtrust.ca



COMMUNITY DINNER

TRADITIONAL WELLNESS and HEALING

Come along to talk about how we could incorporate traditional wellness and healing with medical care. Hear from guest speakers and be part of the conversation.

POSTPONED

Please watch for new date and time in next week's notice. Thank you.

Wednesday April 26, 2017 | 5:00pm to 8:00pm | Musqueam Cultural Centre, 4000 Musqueam Ave, Vancouver, BC



Musqueam Health Dept. Newsletter—April 13, 2017



x^wmə θ k^wəy' əm

MUSQUEAM PRIMARY CARE CLINIC

10:00am – 3:00pm Monday to Friday

(closed 12:00 – 1:00pm for lunch)

Accepting new patients. Make an appointment today.

Welcoming all Musqueam community members including parents / caregivers with infants and children; pregnant women; youth; adults and elders. Come and join our wonderful Musqueam Primary Care clinic and become a regular patient! Our team meets the highest standards necessary to provide you with safe and confidential health care.

PRIMARY CARE FAMILY PHYSICIAN – Friday 10:00am – 4:00pm

Services provided every day are: check-ups (PAP, STI, Baby growth checks) and assessments; diagnosis and prescriptions; testing (X-rays, ultrasound and blood work); birth control options; chronic disease management (diabetes, hypertension, C.O.P.D and lung disease); childhood vaccines; specialist referral

PRIMARY CARE NURSE PRACTITIONERS – Monday to Thursday 10:00am— 3:00pm

(last appointment at 2:30)

MEDICAL OFFICE ASSISTANT / RECEPTIONIST – Monday to Friday 10:00am – 3:00pm

For an appointment call Mackenzie Gomez, the Medical Office Assistant, 604.266.0043

(closed 12:00 – 1:00pm for lunch)

Musqueam Elders Centre, 4010 Si Lu Drive, Vancouver BC V6N 4K7 – 604 266 0043

We have more Naloxone kits now and if someone would like a kit to please contact Cyndi Bell, the D&A worker at the Health Department in the Musqueam Band Office or the Musqueam Primary Care Clinic in the Elders Centre at: 604-266-0043. We can review training if needed and have practice kits as well.



Community Health Nursing Program

CHN Newsletter

Resuming Pre- and Post-natal Group: Tuesdays noon-2 PM, in the Youth Centre

Please join us **Tuesdays at 12 noon** in the Youth Centre for an informal drop-in group.

We provide lunch, friendship with other young families, and special guests who provide education on pregnancy and baby related topics.



Musqueam Health Dept. Newsletter—April 13, 2017

MIB Home & Community Care Program

Romeo Cosio, HCN,

Home Care Office Hours:

Mon, Wed, Thurs, Friday 8:30-5:30 , Tuesdays—OFF

Home Care Phone: 604-263-6539

Romeo has returned and is available to assist home care clients and their needs.

Home Care Program is available to our community members to assist with hospital discharges, home care aide, and all medical equipment. Home care needs and equipment require a doctors note with your needs specified.

The Arjo Tub Program: Is available at the Elder's Centre between 7-10am Monday to Friday. You will need a doctor's order for the use of the Arjo tub, describing your condition, and how often you are advised to use the tub per week. **For assistance with Arjo tub appointments or Home Care service scheduling changes or cancellations**

Call: 604-263-6539 **for cancellations of services please call 24hours in advance.*

Chronic Disease Management Program

Merv Kelly, Chronic Disease Management Coordinator

Hours – Monday to Friday:

9:30 am to 3:00 pm // 5:00 pm to 6:30 pm

Are you needing assistance with health information about Diabetes, high blood pressure, etc., and how to help manage these?

Or do you want to workout but don't know what's best for you?

Available to assist all ages and levels of fitness for all community members.

Merv Kelly
Chronic Disease Management Facilitator
Phone: 604-263-3261 Extension 3455
Email: merv@musqueam.bc.ca



Safe Drinking Water Monitor Program

Charlene Campbell-Wood

Drinking Water and Your Health

In Canada, we are fortunate to have access to drinking water that is generally of very high quality. That said, no naturally-occurring water is 100% pure. Water picks up minerals and contaminants found in the soil or deposited from the air. It is disinfected to kill harmful bacteria and other microorganisms. And, because water is a very effective solvent, it can leach metals and other substances out of the materials it comes into contact with in the municipal distribution system and in your home.



Musqueam Health Dept. Newsletter—April 13, 2017

YOUTH CENTRE

Abigail Speck at the Youth Centre at 604-269-3465 Email: youthcentre@musqueam.bc.ca

Monday April 17th	Tuesday April 18th	Wednesday April 19th	Thursday April 20th	Friday April 21st
OPEN 10:00—5:00 EASTER MONDAY Colouring 	D&A Night  4:00—6:00	Baking Night  4:00—8:00	Cards Games  4:00—6:00	Movie Night  2:00—9:00

The Youth Centre will be open from 2:00 pm—9:00pm Monday—Friday

Children under 7 years old will be sent home; unless accompanied by a parent or guardian, who is at least 15 years old or older

****Please note that the Youth Centre will be open @9:00 AM when kids have professional days****

National Native Alcohol and Drug Awareness Program (NNADAP)

Cyndi Bell A&D Counsellor

Cyndi's Office Hours

Mon, Tues, Thurs	9:30 am-4:30 pm
Weds	12 pm-7 pm (coffee time with Cyndi 5-6 in the café)
Fri	9 am-4 pm



I am available for 1:1 counselling, treatment referrals, outpatient resources, information and support in relation to drug and alcohol use and abuse.

Reminder: There is an AA meeting every Tuesday from 8-9 pm at the 51st Hall.

Feel free to drop in or call me to make an appointment: 604-269-3454

Coffee Time With Cyndi

Every Wednesday evening from 5-6 pm in the Community Centre Café

Stop by for a coffee! I will be in the café to provide information, support And resources for anyone who is looking for help with substance use issues concerning yourself or a loved one.





FREE TAX PREPARATION CLINICS VANCOUVER, BC

Organization:	Tenth Church
Phone number:	604-876-2181
Location:	11 10th Avenue W Vancouver, BC V5Y 5R1
Email:	taxhelp@tenth.ca
Clinic dates:	<ul style="list-style-type: none">• Year-round Every Saturday 1:00pm to 4:00pm
Clinic type:	With appointment
Client type:	For all
Notes:	<ul style="list-style-type: none">• Clinic location is wheelchair accessible• Prior and current year returns• Clinic operates on SELECTED Saturdays only. Please CALL for appointments.

Organization:	Multicultural Helping House Society
Contact person:	Analiza Caluza
Phone number:	604-879-3277
Location:	4802 Fraser Street MHHS Newcomer Resource Centre Building Vancouver, BC V5V 4H4
Email:	analizac@helpinghouse.org
Clinic dates:	<ul style="list-style-type: none">• March 01, 2017 to April 30, 2017• Every Monday to Saturday 10:00am to 4:00pm
Clinic type:	With appointment
Notes:	<ul style="list-style-type: none">• Clinic location is wheelchair accessible• Prior and current year returns



Spring Break Recreation Notice

April 11th, 2017

Spring Break Programming

Friday April 14th, 2017 – Easter Arts and Crafts
11:00 am – 3:00 pm

Saturday April 15th, 2017 – Movie @ Smurfs Silvercity
Leave at @ 10:15 am
Parents are encouraged to attend as
we only have 20 spaces on the bus

Sunday April 16th, 2017 – Easter Egg Hunt and activities
11:00 am – 2:00 pm

Ages 7 & up may attend on their own. Parents are encouraged to participate. If a child 5 & under would like to attend we ask that someone over the age of 13 years attend with them

Community Centre Hours

Friday April 14th – Sunday April 16th, 2017
10:00 am – 5:00 pm

Closed Monday April 17th, 2017

Happy Easter!

& good luck to all the teams going to Victoria



MUSQUEAM INDIAN BAND

6735 Salish Drive
Vancouver, B.C. V6N 4C4
Telephone: 604 263-3261
Fax: 604 263-4212

JOB POSTING

Band Manager/Chief Administrative Officer Regular Full Time

Reporting to Chief and Council of Musqueam Indian Band, this position is responsible for Band Administration and Budget. The Band Manager/Chief Administrative Officer administers a wide range of programs and services under the direction of the elected council members. Program and services to the 1000+ Musqueam Band Members are community- based and focus on respect for the strength and knowledge of both traditional and contemporary values. These programs and services cover the broad spectrum of community social and cultural services ordinarily provided by First Nation governments.

Purpose:

Administer and oversee Band programs and affairs including but not limited to; public works, education, housing, social development, health, recreation, by- law enforcement, security, community planning, feasibility studies, contracts, land entitlement/land selection process, financial management, membership, Band events, capital improvements, and office services. Responsible for day –to- day activities of Musqueam in accordance with Musqueam values, community plan, the Musqueam Band Administration bylaws, policies and direction from Chief and Council.

Responsibilities

Administration

- Supervise Band staff and programs, and ensure that the daily operation of Band government departments and services run smoothly and efficiently.
- Implement Band Council policies, decisions, and regulations.
- Conduct research, correspondence, and completion of reports, etc. arising from the decisions made by the Council, or as instructed by the Council.
- Make recommendations for the efficient operation of all programs and activities.
- Provide annual employee evaluation for the Administration Services staff and for senior staff positions in other departments; assists with other employee evaluations when requested.
- Handle crisis matters which arise on a day-to-day basis, and pass on relevant information to the appropriate Band staff or Council member.
- Upon authorization, negotiates agreements on behalf of the Chief and Council, with final approval provided by Chief and Council.

Public Works

- Works with committees, managers, and staff to deliver an efficient, coordinated program of construction, maintenance and other public works on Band property.
- Assists Program Managers in preparing annual budgets and planning priorities for housing and other public works for Band Council consideration.
- Prepares service contracts with Indian and Northern Affairs Canada, and ensures their compliance and completion.

Advice to Band Council

- Provides Chief and Council and Committees with background information on issues necessary for sound and informed decision making.
- Attends Chief and Council meetings;
- Provides Chief and Council with monthly reports on programs and operations.
- Recommends to Chief and Council changes and/or improvements to Band facilities, services, programs and policies.
- Seeks alternate sources of funding, and upon Council direction, submits proposals to funding sources.

Financial Administration

- Oversees that all contracts and financial transactions are conducted according to Band policy.
- Oversees CFO and ensures Band Council is fully informed on all financial matters. Ensures the Chief and Council is provided with detailed monthly financial statements as directed in the *Financial Administration Manual*, and interprets financial information upon request.
- Supervises the CFO's records of accounts to ensure all financial transactions are complete and accurate. Oversees the accuracy of financial statements, bank reconciliations, and budgetary reports. Ensures that all records, books of account, invoices, vouchers receipts and related documents are securely filed and stored.
- Ensures lines of credit are established and maintained with suppliers and agencies.
- Ensures that all requirements are met for annual audit purposes, including an up-to-date inventory.
- Assists in the development of annual budgets, and monitors all departmental/program budgets for compliance. Authorizes expenditures approved by Band Council.

Clerk of Band Council

- Prepares agenda for Chief and Council and/or committee meetings in cooperation with Chief or Committee chairperson. Ensures distribution of agenda, previous meeting minutes and required attachments to each Council or committee member two days prior to each meeting.
- Ensures recording of all Band Council Resolutions, minutes, decisions, regulations, policies and proceedings of Council and its Committees. Ensures that properly signed, indexed, filing and the forwarding of copies to appropriate agencies has been completed.
- attends Council and Committee meetings

Administrative and media liaison

- Communicate on behalf of the Band with: other First Nation Bands; organizations; agencies; and federal, provincial, or municipal officials or departments.
- Publish Band Council programs and policies. Advises and counsels Band members on programs and policies.
- Liaise with stakeholders, and different levels of government on key issues affecting Musqueam Indian Band.

Any other relevant duties as instructed by Band Council.**Job Knowledge:****The work requires the following knowledge, skill and or abilities:**

- Significant and proven leadership skills developed through at least 8-10 years in a senior management role, preferably in band management and administration; previous experience as a Band Manager is strongly preferred.
- University degree, a graduate degree preferred, in business or public administration, or equivalent.
- Considerable high-level contacts within federal, provincial and municipal governments, other First Nations organizations, funding agencies and in the non-profit sector.

- Knowledge of and seasoned experience with the Indian Act, other relevant legislation, and Musqueam and First Nations history and culture. Political environment wisdom would be an asset.
- Ability to build effective relationships with external stakeholders and collaborative ventures with diverse constituents.
- Demonstrated success in overseeing organizational finances and budgets.
- Excellent leadership skills, including the ability to motivate managers and staff and the ability to inspire confidence in Councilors, staff, and Band members.
- Judicious and tactful communication style, necessary to coordinate staff's recommendations to Council and integrate overall strategic plan.
- Creative thinker.
- High level and respectful communication skills and the ability to influence and sway decisions internally and externally.
- Experience negotiating agreements.
- Excellent writing skills, grammatically exact and in a conversational style complimented with editing skills to develop reports, presentation and briefing materials
- High level personal qualities and ability to maintain strict confidentiality and exhibit the highest level of integrity

Relationships:

- Work requires consistent interaction with all groups, internal and external stakeholders, and interpersonal communications for the purpose of providing opportunities at Musqueam and delivering excellence to support all interested members.

Working Conditions:

- Work is performed in an office environment
- Work can include long hours to attend a variety of meetings, including Council and Committee meetings, retreats, and special requests or projects.

Licenses

- Valid BC Driver's License
- Successful Criminal Records Check and Background Check

**Please send a cover letter and resume to Musqueam Indian Band, HR at
jobs@musqueam.bc.ca**

Please indicate "Band Manager" on the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

This position will remain open until filled.

** We thank all those who apply; however, only short-listed applicants will be contacted.*



MUSQUEAM INDIAN BAND

6735 SALISH DRIVE
VANCOUVER, B.C.
CANADA V6N 4C4
TELEPHONE: 604 263-3261
FAX: 604 263-4212

JOB POSTING **Nurses' Assistant** ***Regular Full-time***

Musqueam Indian Band is looking for a Nurses' Assistant to join their Health Department. The Nurses' Assistant provides a wide variety of administrative and program support to the Health Department's Home Care Nurse (HCN) and Community Health Nurse (CHN). This position supports a broad range of community-based activities and involves supporting the facilitation and coordination of nursing programs for the Musqueam Community. A potential future role for this position may include Elder Centre outreach, projects and programs. The Nurses' Assistant reports to the Health Program Manager.

Job Duties

- Provide administrative and program support to the HCN and CHN
- Initiate, process and track departmental forms used in the delivery of home care and community health nursing programs such as purchase orders, supply requisitions, etc.
- Maintain inventory of home care medical supplies
- Schedule meetings and send out meeting notices for HCN and CHN
- Shop for and prepare light meals/snacks for small groups participating in health programs/events
- Arrange for catering services and facilities bookings for home care and community health programs/initiatives
- Assist in or arrange for venue clean up after group sessions and health initiatives
- Prepare event notices for the Community Newsletter
- Sort and compile home care and community health program data for departmental record keeping and reporting (e.g., attendance at each event).
- Participate in home care and community health nursing program meetings as required; record meeting minutes
- Respond to inquiries from health department clients as well as community members regarding health (nursing) programs and services; make referrals to HCC, NP and CHN as required.
- Refers client requests for assistance with medical appointments and/or services to the HCN or CHN as required.
- Print and disseminate the weekly home care attendant schedules and the home care client schedules (schedules created/approved by HCN).
- Provide administrative support to the HCN and CHN in planning and delivering community based health programs and events such as annual flu clinic, screenings, health education sessions, Elders luncheons.
- Act as a community liaison to the CHN and HCN
- Collaboration with Nurse Practitioner in Elder Centre projects (to be developed)
- Other administrative and program assistant duties as required

Essential Qualifications

- Successful high school completion diploma
- Previous administrative/clerical work experience (a minimum of one year)
- Competent computer skills in Microsoft Word, Outlook, Excel, Power Point and Publisher
- Demonstrated ability to use judgment and discretion
- Ability to work independently and as a part of a team
- Strong organization skills; proven ability to multi-task and prioritize tasks
- Strong time management skills; ability to work within short time lines and manage deadlines
- Ability to maintain confidential and sensitive information
- Strong written and oral communication skills
- Ability to work with diverse groups
- Ability to problem solve and develop creative approaches
- Demonstrated ability to be empathetic

Asset Qualifications

- College or University courses in Health Sciences, Community Health, Social work or related field
- Experience with ESDRT, Diabetes Education, Early Childhood Education, Food Safe, Heart Smart Kids Program
- Previous experience working with groups or facilitating workshops
- Knowledge of and experience with delivering health programs in Musqueam or other First Nations
- Knowledge of Musqueam culture and history
- Knowledge of Musqueam and Vancouver community resources
- Experience working in home care and community health settings
- Certified in CPR

Working Conditions

- Work is performed in Health department office, Elder's Centre, Community Centre, in community members' homes and occasionally in a kitchen environment.
- Valid Driver's License and insured personal vehicle for work purposes.
- Successful Criminal Record Check.
- Some variable hours including occasional evenings are required

Please email a cover letter and resume to Musqueam Indian Band, HR at:

jobs@musqueam.bc.ca

Please write "Nurses' Assistant" on the subject line.

Position will remain open until filled.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

We thank all applicants for expressing interest in this position, however, only those short-listed will be contacted.





MUSQUEAM INDIAN BAND

6735 SALISH DRIVE
VANCOUVER, B.C.
CANADA V6N 4C4
TELEPHONE: 604 263-3261
FAX: 604 263-4212

Facilities Assistant

Full-time Casual

Musqueam Indian Band is seeking a Facilities Assistant to work as a front-line representative for Musqueam Facilities both at the reservation desk and during events. Reporting to the Facilities Manager, the Facilities Assistant serves events, programs, and community. By liaising with internal and external users of Facilities spaces, the Facilities Assistant ensures that the highest standards are maintained.

This position is a full-time casual position covering a leave of absence.

Duties:

- Generate quotes, reservations agreements, and invoices – ensuring compliance with rate structures
- Ensure compliance with event licensing and liability insurance, general insurance coverage and in-house responsibilities and requirements for insurance compliance
- Provide on-site service at events, ensuring service excellence (work schedule varies with event schedules)
- Assist with all aspects of event set up, service, teardown, and cleaning
- Assist with Facility and meeting space tours
- Ensure contract and/or Facilities policies are maintained and followed

Job Knowledge:

- Skill and knowledge is usually attained by a diploma in Administration, Tourism, Hospitality, Marketing and/or a combination of education and minimum 2 years' experience in a related field
- Trained and proficient with MS Office Products (Excel, Word, Power Point, Outlook)
- Experienced with invoice processing and front-line cashier (credit, debit, cash handling)
- Able to multitask and work as part of a team
- Able to work flexible event hours – required
- Excellent oral and written communication, experience providing excellent customer service
- Possess an understanding of Musqueam community, culture, and resources

Certificates:

- Food Safe
- Serving It Right
- First Aid
- WHMIS
- Successful Criminal Records Check

Working Conditions:

- Fast-paced environment
- Work done in multiple locations, including an office environment and event venues
- Ability to lift up to 25 lbs. required
- Ability to stand for long periods of time and walk long distances between venues as required

**Please email cover letter and resume to Musqueam Indian Band, HR at
jobs@musqueam.bc.ca**

Please write "Facilities Assistant" on the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

This position will remain open until filled.

We thank all applicants; however, only those short-listed will be contacted.



MUSQUEAM INDIAN BAND

6735 Salish Drive
Vancouver, B.C. V6N 4C4
Telephone: 604 263-3261
Fax: 604 263-4212

**Musqueam Indian Band
Job Posting**

**COMMUNITY ENGAGEMENT ASSISTANT
For the 2016 Musqueam Comprehensive Community Plan Update**

**1 Summer Term position – 12 - 15 Weeks
(35 hours/week with some flexibility, including evenings and weekends)
*Dependent on funding approval***

Position Summary:

Are you passionate about your community? Do you love talking to people and listening to their ideas about what they envision for the future? Do you think the community should guide the way Musqueam grows and changes?

Musqueam's Comprehensive Community Plan (CCP), *nəcəmat tə šxʷqʷeləwən ct* (We are of one heart and mind), was approved by Musqueam Chief and Council in 2011. The Community Plan, created with the input of hundreds of community members, provides leadership, administration, and membership with direction and guidance on how the community develops. A lot has changed since 2011 and Musqueam administration is working to track progress towards achieving the community's vision and goals outlined in the CCP. This year, the planning team will work to revise the CCP, based on input that will be received through extensive community engagements.

The position is within the Intergovernmental Affairs division of the Musqueam Administration. Reporting to the Planning Assistant, with oversight from the Divisional Lead of Intergovernmental Affairs, the Community Planning Assistant will be part of a team that will be working to engage the community to find out what everyone envisions for the future of Musqueam.

This position is partially funded by the Human Resource and Skills Development Canada – Canada Summer Jobs Program (HRSDC-CSJP). To meet HRSDC-CSJP funding requirements, the applicant must be between 15 and 30 years of age (at the start of employment), have been registered as a full-time student during the preceding academic year, and intend to return to school on a full-time basis in the next academic year. The position may be subject to funding approvals.

Duties:

Overall, you will assist with community engagement that will contribute to the update of Musqueam's Comprehensive Community Plan.

Duties include:

- Collaboratively developing community engagement strategies;
- Conducting community outreach in-person, over the phone, and through social media to inform community members about engagement activities and encourage participation;
- Facilitating community engagement sessions, including leading discussions, taking accurate notes, and set-up/ take-down;
- Compiling community feedback and conducting preliminary analysis;
- Designing and distributing notices, posters, and documents.

Qualifications

- A post-secondary student interested in community planning and engagement;
- Have been registered as a full-time student during the preceding academic year and intend to return to school on a full-time basis in the next academic year.

Skills:

- Comfortable interacting with various community members (youth, Elders, adults, people with disabilities, different family groups, etc.);
- Respectful, open listener;
- Accurate note-taking;
- Good organizational skills;
- Experience using social media;
- Ability to use Microsoft Word;
- Ability to work both independently and within a team environment;
- Ability to maintain accuracy and attention to detail;
- Ability to maintain confidentiality;
- Flexible and able to work with the schedules of community members (i.e. during some evenings and weekends);
- Knowledge of the Musqueam community and its Comprehensive Community Plan is a strong asset.

Working Conditions:

- Work is performed in the office and out in the community;
- Work will be conducted from May to August;
- Criminal Record Check must be completed.

To apply please send cover letter and resume to HR at: jobs@musqueam.bc.ca

Please write « *Community Engagement Assistant* » on the subject line.

Please apply by April 19, 2017.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

** We thank all applicants; however, only those short-listed will be contacted.*

Learning to Crochet Classes will resume on Wednesday April 19, 2017

Megan Harkey Facilitator

- ♦ Start Date
- ♦ Wednesday April 19
- ♦ Finished Date
- ♦ Wednesday May 24, 2017
- ♦ Time 6:00 pm—8:00 pm

Snacks
Provided

- ♦ Where: Elder's Center
- ♦ See you there
- ♦ Enjoy the learning

Musqueam Indian Band

For more information please contact
Theresa Hood Family Outreach
Worker at

- 604-364-6551
- thood@musqueam.bc.ca



WARRIOR AGAINST
Violence Society
SPRING BAZAAR!

Location: Native Education College
285 E. 5th Ave (off Main St.)
April 15, 2017 10:00- 3:30

Vendors Welcome!

Registry upon arrival. Tables \$10 each

All proceeds will help fund programs!

For more information you may email warriors@kiwassa.ca





Employment Posting for Richmond Youth Services Agency

Posting# AYC-061216 Reposted December 6 2016 Closing date: until hired

Position Title: Cultural Activities Worker
Program: Pathways Aboriginal Centre
Department: **Youth Services Division**
Status: Bargaining Unit Position Part Time/On Call
Wage: \$16.60 – 19.53/hr (As per CBA Grid 11)
Plus benefits package or amount in lieu as per CBA
Headquarters: 100-7900 Alderbridge Way, Richmond

Qualifications:

Certificate in Youth Work, Career Counsellor Diploma, relevant education and or a combination of education and work experience will be considered. Knowledge of Aboriginal culture, youth focused activities and working knowledge of community-based programs and related provincial and community support systems is preferred. The position requires evening and weekend work work.

General Skills and Abilities

The Cultural Youth Activities Worker must possess the following:

- well developed interpersonal, conflict resolution, oral and written communication skills;
- a demonstrated ability to teach skills and work effectively with others;
- good organization, time and general management skills;
- an ability to work in a stressful environment often dealing with crisis situations;
- a working knowledge of Aboriginal culture, activities and resources;
- an understanding of asset building; and
- an ability to work as part of an effective team with other program staff and community professionals.
- BC Drivers license

Summary Statement

The Cultural Youth Activities Worker works with a diverse group of Aboriginal children, youth and families to create opportunities for cultural learning, recreation, community involvement and skill development. In all activities the worker strives to develop assets in youth and in the community. The worker may be involved in identifying needs for youth, supporting links to appropriate services, life skill training, organizing events, supervising volunteer driven activities, developing youth activities, facilitating groups, and delivering workshops or materials in support of program goals. The worker will also be active in the community and promote the Centre, the programs and RYSA. Preference will be given to applicants of Aboriginal ancestry. A full job description will be made available for review upon request.

Submit your letter of interest and resume explaining how your skills, experience and knowledge will support success in this position to by email at employment2@rysa.bc.ca or by fax at 604-271-7626.

Applicants MUST reference #AYC-061216 in the subject line of your email and or fax.