



MUSQUEAM NEWSLETTER

Friday January 26, 2018

**Tel: 604-263-3261, Toll Free: 1-866-282-3261, Fax:
604-263-4212...Safety Patrol: 604-968-8058**

EVERYONE WELCOME!

MUSQUEAM 101 – Wednesday January 31, 2018

stem? (what?) Musqueam 101 January 31, 2018

From Bennett to Campbell - The Tsay Keh Dene, Williston Reservoir and BC Hydro

Today, the Tsay Keh Dene live at the head of Williston Reservoir. They were displaced from their lands by this artificial body of water created in 1968 by the WAC Bennett dam. Hadi Dowlatabadi will share the attempts, the Tsay Keh Dene, made to change their energy supply from diesel generation and the immovable colonial forces they encountered.

Presenter: Hadi Dowlatabadi is a Professor in the Institute for Resources, Environment and Sustainability. His research is focused at the interface of nature, humans, technology and policy.

ni? ʔəncə? (where?)

Musqueam Administration Offices

təmtəm? (when?)

Wednesday, January 31 Dinner will be served at 6:00 p.m. The presentation will start at 7:00 p.m.

PLEASE JOIN US!

Inside this issue:

MIB JOB POSTINGS	2-10
Childrens' House	11
Education	12-14
Emp. & Training	15-20
CADD & CAPAP	21-22
Health Dept.	23-30
Remaining News	31-42

Smoke Shop Hours

Monday-Friday

9:00 am—5:45 pm

Please Note the shop will be closed during lunch hour.

12:00 Noon – 1:00pm

Must bring your valid/ current Status Card and be 19 years or older





MUSQUEAM INDIAN BAND

6735 SALISH DRIVE
VANCOUVER, B.C.
CANADA V6N 4C4
TELEPHONE: 604 263-3261
FAX: 604 263-4212

Janitor Full-time (Leave of Absence Term Position)

Position Summary:

Keep buildings in clean and orderly condition. Perform cleaning duties, such as cleaning floors, washing walls and glass, and removing rubbish. Duties may include performing routine maintenance activities, notifying management of need for repairs, and debris from cleaning areas.

Duties:

Tasks will include, but not be limited to:

- Clean building floors by sweeping, mopping, scrubbing, or vacuuming them
- Service, clean, and supply restrooms. Wash and disinfect all washroom floors, toilets, toilet seats, urinals, washroom stalls, hand dryers and fixtures, clean all mirrors; replenish toilet tissue, paper towel, hand soap, and hand sanitizer as needed
- Clean all touch surfaces, such as door knobs, push doors, elevator buttons, hand rails, light switches, desks, table tops
- Empty all waste baskets and garbage cans; place garbage in outside storage bin – clean and sanitize indoor garbage cans as needed
- Clean entrance, exit, and stairwells including glass, doors and hardware
- Clean windows, glass partitions, and mirrors, using soapy water or other cleaners, sponges, and squeegees
- Dust furniture, walls, machines, and equipment
- Clean kitchen sinks and counters, put dirty dishes in dishwasher
- Mix water and detergents or acids in containers to prepare cleaning solutions, according to specifications
- Strip, seal, finish, and polish floors
- Follow procedures for the use of chemical cleaners and power equipment, in order to prevent damage to floors and fixtures
- Monitor building security and safety by performing such tasks as locking doors and windows after operating hours
- Complete, sign, and submit daily sanitation task lists to Facilities Manager
- Notify Facilities Manager concerning the need for major repairs or additions to building operating systems
- Submit requisitions for supplies and equipment needed for cleaning and maintenance duties to Facilities Manager
- Perform other related duties as required

Job Knowledge and Abilities:

The work requires the following knowledge, skill and/or abilities:

- Knowledge of the Workplace Hazardous Materials Information System
- Knowledge of standard cleaning procedures, chemicals, products and equipment
- Ability to read and understand labels and instructions, particularly on the use and application of cleaning chemicals and products

- Ability to organize work effectively using time management skills
- Ability to communicate effectively both orally and in writing
- Be honest and trustworthy with the ability to maintain confidentiality on the job
- Physical ability to perform the duties of the job
- Ability to operate related equipment

Relationships:

- Work with other members of the Facilities departments
- Staff and members of MIB

Working Conditions:

- Work is performed both indoors and outside
- Working after hours and alone
- Successful Criminal Record Check

Please email a cover letter and resume to Musqueam Indian Band, HR at jobs@musqueam.bc.ca

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

Position will remain open until filled.

We thank all applicants; however, only those short-listed will be contacted.





MUSQUEAM INDIAN BAND

6735 Salish Drive
Vancouver, B.C. V6N 4C4
Telephone: 604 263-3261
Fax: 604 263-4212

JOB POSTING

Mentors

(Employment & Training Program)

Employment & Training is undertaking an exciting new project – the Skills Partnership Fund – and is hiring Mentors to support the project activities. These positions will be on-call, working from 5 – 25 hours/week, and may be up to 40 hours per week, depending on program/client activities and demands.

Position Summary:

Mentors are vital to the Musqueam Skills Partnership Fund (SPF) project and will serve as advisors, educators, role models and leaders giving back to participants in the Musqueam community, and contributing knowledge and skills through the sharing their professional and personal experiences (e.g. carpentry, piping, electrical, office administration, tourism/hospitality, archaeology, environmental monitoring) with multi-barrier client group. Our mentors are to build strong and stable mentoring relationships through trusting, respectful, honest and genuine relationships. These relationships are created to support the personal and professional growth and development of achieving individuals and assisting them to achieve their career goals. The primary functions of our mentors are to build a strong mentor relationship through listening, guidance, advice, teaching, and professional support.

Duties:

1. Provide one-on-one mentoring to clients via face-to-face, telephone and email meetings.
2. Meet with the client on a regular basis as per an agreed schedule, to review program progress and plan future activities, including areas for improvement.
3. Assist the client in setting developmental goals and plans to achieve them
4. Discuss work related concerns impeding performance or career growth
5. Share organizational knowledge gained from personal experience
6. Provide objective honest feedback
7. Attend mentor training program to learn mentoring and communication standards.
8. Work with the Mentor Coordinator and the Job Coach to ensure the participants are working on Development Plan activities and goals and what they can expect on the job.

Knowledge and Abilities:

- Knowledge of the English language with verbal and written skills at a level usually associated with Secondary School completion, and a business program certificate, counseling degree or economic development training; or an equivalent combination of skill, knowledge, and experience.
- Foster Care and Big Brother experience

- Knowledge and understanding of Residential School Syndrome
- Able to demonstrate a clear and solid understanding of a specific topic, subject, or area that can assist the personal and professional growth and development of the project participants.
- Able to work independently, with minimal direction and oversight. Strong organizational skills and punctuality to scheduled meetings with project participants. Proficiency required using Microsoft products, the Internet, and email.
- Superior communication, presentation and interpersonal skills with individuals and groups. Demonstrates a high level of ease and professionalism to work with a diverse group of management-level and executive-level business professionals.
- Previous experience with First Nations organizations preferred.
- Cultural competency and knowledge of the MIB's cultural traditions is preferred
- Knowledge of the local labour market, resource agencies, education and training institutions that may be accessible to project participants
- Ability to maintain confidentiality.
- Ability to drive and provide a licensed vehicle for work purposes.

Licenses:

- Valid BC Driver's License
- Successful criminal background check

Reporting Relationship: Reports to the Mentor Coordinator

Please apply by emailing a cover letter and resume to Musqueam Indian Band to jobs@musqueam.bc.ca

Please write "Mentors" on the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

Posting will remain open until filled.

We thank all applicants for applying; however, only those short-listed will be contacted.



MUSQUEAM INDIAN BAND

6735 SALISH DRIVE
VANCOUVER, B.C.
CANADA V6N 4C4
TELEPHONE: 604 263-3261
FAX: 604 263-4212

JOB POSTING

National Native Alcohol & Drug Abuse Program Worker (NNADAP)

**Full-time Casual (Leave of Absence) Position
35 hours/week**

Musqueam Indian Band has an opportunity for an experienced National Native Alcohol & Drug Awareness Program (NNADAP) Worker. This is a full-time position to cover an undetermined leave of absence. The NNADAP Worker provides counselling and activities that support individuals and families dealing with alcohol and drug dependency and its related issues. This will include community outreach, presentations and workshops, creating activities and programs, assessments and referrals.

This position is responsible for the development, maintenance and coordination of a Drug and Alcohol activities and awareness program. As a NNADAP Worker, the incumbent assesses and refers individuals for drug and alcohol treatment, makes home and medical facilities visits, and coordinates, prepares and presents workshops to the Band membership.

The NNADAP Worker provides the Musqueam Indian Band with a preventive health program to deal with alcohol and drug issues and dependency. The incumbent meets with clients (and when appropriate their families), assesses their needs, and makes referrals to outside agencies and/or treatment centres. The NNADAP Worker makes home and occasional institutional visits to provide support for the client Band members. The actions and decisions made by the incumbent have a broad, and in some cases life-long effect on their clients, the families, and the community.

The NNADAP Worker works with the clients and their families to educate and assist them in coping with the dependency problem. The NNADAP Worker may encounter high emotional resistance or adverse reactions to their intervention requiring the use of tact and diplomacy and a high level of professionalism to defuse highly charged situations. The incumbent of this position is also required to prepare and present educational, informational workshops on drug and alcohol issues, dependencies and treatment to community groups.

The NNADAP Worker must develop multiple strategies to deal with the continually changing circumstances of the clients. In order to do so, the incumbent must keep up-to-date on the latest developments in methods of treatment, the changing drug scene, and changes to treatment availabilities. The position requires sensitivity and understanding of the social and cultural history of the Band. In particular, the incumbent must deal with the issues in the context of the long-term effects of the segregationist systems of Residential Schools and Reserves.

The successful applicant will have completed a Post-Secondary degree or certificate in Social Work, Counselling, Psychology or Nursing and have a minimum of 2 years related experience, or an equivalent combination of skills, knowledge, and experience. Experience in delivering services in a First Nations environment is preferred. This position is subject to on-going funding.

Duties:

- Develops and maintains a drug and alcohol counselling program
- Maintains a statistical base on program delivery
- Prepares and delivers reports on program status and community trends
- Plans and coordinates **workshops and presentations for the community** on drug and alcohol education, awareness and abuse
- Supports and assists Band members dealing with drug and alcohol and chemical dependency issues
- Assesses clients and makes necessary referrals to treatment centres or outside agencies
- Maintains accurate and **confidential** records relating to individual clients
- Communicates with clients and their family members on treatment plans or programs, and with community groups on treatment programs
- Attend various community functions
- Develops and maintains effective working relationships with Band members, colleagues, and outside agencies
- Provide orientation and guidance to volunteers and coworkers on a routine basis
- The NNADAP Worker is responsible for being aware of band and community members and their well-being at treatment, as well as being self-aware of hazardous situations
- Performs other duties as required

Job Knowledge:

The work requires the following knowledge, skill and/or abilities:

- Skill and knowledge usually attained by successful completion of a Post-Secondary degree or certificate in Social Work, Counselling, Psychology, or Nursing; strong knowledge of the problems of drug and alcohol dependencies and their treatment gained through the appropriate level of education and at least two years' experience in the field; or an equivalent combination of skill, knowledge, and experience
- Working knowledge of traditional healing methods used by First Nations people; awareness of methods of dealing with post-traumatic stress; and community resources available to clients
- Knowledge and experience of similar program delivery in the context of Musqueam or First Nations culture and history
- Knowledge of community resources available to clients and their families
- Ability to use tact and good judgment in dealing with sensitive and complex issues
- The NNADAP Worker must have strong written and verbal communication skills



- In order to deal with the highly emotional issues involved the incumbent is required to have some counselling skills and strong conflict resolution skills
- The sensitive nature of the work requires the NNADAP Worker to have the ability to maintain the confidentiality of client information
- The position requires the ability to research and develop local programs to deal with drug and alcohol education, awareness and dependency; identify local trends; and write reports and recommendations on assessments, program status, and client progress
- The incumbent requires skill in the preparation and presentation of workshops and information seminars in order to garner client and community support
- A good knowledge of the social services systems, the educational system, the courts and penal system is essential for the NNADAP Worker to be successful in the delivery of service to the Band. Likewise, a good knowledge of the social and cultural outcomes of the Residential School and Reserve system is required
- Ability to drive and provide a licensed vehicle for work purposes
- Must be addiction free

Please email a cover letter and resume to Musqueam Indian Band, HR at:

jobs@musqueam.bc.ca

Please write **"NNADAP"** on the subject line.

Position will remain open until filled.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

We thank all applicants for expressing interest in this position, however, only those short-listed will be contacted.





MUSQUEAM INDIAN BAND

6735 Salish Drive
Vancouver, B.C. V6N 4C4
Telephone: 604 263-3261
Fax: 604 263-4212

JOB POSTING

Secretary to Chief & Council Full Time, Leave of Absence Vacancy

Musqueam Indian Band is seeking a Secretary to Chief & Council. Reporting to the Office Supervisor, **the Secretary to Chief & Council** (the Secretary) is responsible for providing a full secretarial service to the Band Council. The Secretary records and produces the minutes of Council meetings, General Band Meetings, Shareholders meetings, and other meetings as required. The Secretary ensures that the Band Council is provided with all related documentation required in their meetings by assembling a Council Meeting Kit and is responsible for distribution of their motions and decisions. The Secretary is also responsible for the development and maintenance of a tracking system to provide easy access to Council motions and decisions. The Secretary also coordinates any necessary travel arrangements for Band Council and the assembly of briefing materials and travel itinerary for Council Travel.

Duties:

- Prepares and ensures appropriate agenda items, information, and Council kits are ready, complete, and available for respective meetings. For weekly Council meetings this is on the Friday prior to the Monday meeting for approval of notes by Band Manager). Ensures the availability of any necessary equipment for the meeting.
- Coordinates the attendance of the appropriate Council members for special or extraordinary meetings. Establishes that a quorum will be present, or advises of meeting cancellation or postponement.
- Maintains up to date database of recipient of meetings and extraordinary meetings.
- Records, transcribes types, distributes, and tracks minutes, motions, and council or General Band decisions. Take minutes at weekly meetings held on a weekday evening and in extraordinary weekend meetings. Records decisions, capable of giving insight into why decisions were made, and ensuring non present Chief and Council are familiar with decisions in meetings.
- Drafts and writes letters and reports when called upon.
- Ensures minutes are accurate and despatch final working draft of the minutes to the following weekly meeting, and 4 weeks after General Band Meetings and extraordinary retreats.
- Finalizes any amendments to the Council minutes, once passed by Council, by making any changes and then creating and completing a meeting folder both hardcopy and electronic that includes the final minutes and all meeting materials both pre and post meeting.
- Ensures that all materials and preparations are made for Council meetings both regular, special, and weekend; and, all preparations for Council Retreats (materials, travel arrangements, meals, refreshments, etc.)
- Assists Council by making necessary Band related travel arrangements.
- Prepares and distributes isolated motions for the Band Manager and program heads for the management meeting and their follow up action.
- Maintain calendar of important dates for the Band. Arrange agenda; coffee/food for meetings.
- Maintain the Chief's calendar/schedule.
- Help organize special events for Chief and Council.
- Ensure all files are confidential, in a safe place, and in order. Responsible for the hard copy and electronic copy of all Council materials and minutes including Council meetings, Special

Community Meetings, General Band Meetings etc.; and all correspondence related to Council business.

- Maintain confidentiality and comply with data protection in respect of databases of recipients of minutes.
- Distributes the finalized minute's weekly, to those Band Members and other distribution lists as may be developed from time to time, and to the Member section of the Band's web site.
- Liaise with Executive Assistant regarding amendments.
- Develops and maintains effective working relationships with Council, Band Manager, colleagues and the Band membership; works closely with the Executive Assistant to the Band Manager.
- Performs related duties for Band community meetings as required.
- Ensures full supplies for all correspondence and minutes to the Chief and Council and executives at all times.
- Other duties as required.

Job Knowledge and Abilities:

- Skill and knowledge usually attained by successful completion of High School and courses and post-secondary training and certification in Business Administration, legal secretarial, or journalism and /or advanced Secretarial Courses combined with at 3-5 years in a First Nations or similar administration office in a secretarial role to senior administrative manager or elected Council; or an equivalent combination of skill, knowledge, and experience.
- Ability to take minutes, type minimum 60 wpm, audio typing.
- Expertise software applications and equipment related to the position (Microsoft Office, advanced copy machine operation, digital recording equipment, smart boards, etc.)
- Knowledge of Roberts Rules of Order in order to advise management and Council.
- Excellent communication skills, with the ability to communicate effectively with all levels of the organization, from community members to senior business leaders. This includes a pleasant, professional and assertive communication manner.
- Knowledge and experience of similar program delivery in the context of Musqueam or First Nations culture and history.
- Is self-directed with the ability to meet deadlines, as well as to prioritize under tight deadlines.
- Excellent organizational skills and is detailed oriented.
- Ability to understand and describe complex governance and business issues.
- Ability to use tact and good judgement in dealing with sensitive and complex issues.
- Ability to maintain confidentiality.
- Ability to drive and provide a licensed vehicle for work purposes.

Working Conditions:

- Work is performed in an office environment.
- Attendance is mandatory at all Chief & Council weekly evening meetings and off site weekend quarterly retreats
- Valid Driver's License
- Successful Criminal Record Check

Please apply by emailing your cover letter and resume to Musqueam Indian Band, HR at:

jobs@musqueam.bc.ca

Please write « *Secretary to C & C* » on the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

Posting will remain open until filled.

** We thank all applicants; however, only those short-listed applicants will be contacted.*

The Children's House

Hours of Operation:

Preschool Program Hours: Monday—Thursday 9:00 am—12:00pm.

Daycare Hours: Monday—Friday 7:45—5:00pm

The Children's House phone # 604 269-3302

Renee Stogan Supervisor email: childcaresup@musqueam.bc.ca

The Children's House Staff

Renee Stogan Supervisor: 604 269-3302 email: childcaresup@musqueam.bc.ca

Infant/Toddler Staff: Christy Friesen, Kelly Herman, Tamara Jones, Angela Point

Preschool Staff: Ernestine Herman, Sherry Point, Sarah Hussain

The early years are critical to developing a lifelong love of reading. You can't start reading to a child too soon! Read together every day and enjoy your time together.



hay čx^w qə

Musqueam Education Notice

Friday January 26, 2018



Answer to last weeks riddle: An hourglass

This week: A box without hinges, key or lid. Yet golden treasure inside is hid. What is it?

Graduating High School Students

Are you considering going to a post-secondary institution in September? Have you looked into your options? Have you started your application? If you need any help or want to discuss your options, I'm available to help, stop by the band office or phone April (learning facilitator). Please note, **MIB Post Secondary Funding Applications are due: FEB 1, 2018**; if you need another copy please contact the Education Department.

Graduation Fees:

Grade 12 Musqueam band members are eligible to receive support for graduation costs including dinner tickets, outfits, and photos. Please contact the Education Department for more information.

Local College/University Deadline for applications:

Simon Fraser University- February 8

VCC- one month before program starts

Langara- May 31 *this is a suggested deadline they will still accept applications after the date

The Education Department will cover application fees for grade 12 grads, please keep your receipt and submit it to the Education Department for reimbursement.



Scholarships and Bursaries

YVR Art Foundation 2018 Youth and Mid-Career Art Scholarships– the YVR Art Foundation is now accepting applications from BC and Yukon First Nations artists. Each Scholarship Award is for \$5,000 and up to seven Youth Art Scholarships and up to three Mid-Career Artist Scholarships will be awarded. The deadline to apply is January 26, 2018 at 4pm. Applications can be found at: www.yvraf.com/programs

Indspire Building Brighter Future: Bursaries, Scholarships, and Awards– the Indspire Awards are now accepting applications. Scholarship and bursary amounts vary, minimum award is \$1000. The deadline to apply is February 1, 2018. Applications can be found at: <https://app.smarterselect.com/programs/38456-Indspire>

If you need any assistance you can contact April (Learning Facilitator)



Education Department:

Faye Mitchell, Education Coordinator,

April Campbell, Learning Facilitator,

Delphine Campbell, Education Assistant,

Cary Campbell, School Bus Driver,

Charlene Campbell-Wood, School Bus Supervisor

Ph. # 604 - 263 - 3261 Fax # 604 - 263- 4212

Toll free: 1-866-282-3261

Bridge Through Sport

After School Clubs



MATH & SCIENCE CLUB

- Tuesday 3:30-5:30pm
- Ages 7-12
- Join us at the Musqueam Community Centre for snacks, prizes, recreation and a chemistry activity!

READING CLUB

- Monday 3:30-5:30pm
- Ages 7-12
- Join us at the Musqueam Community Centre for snacks, prizes, recreation and a reading session!

MUSQUEAM YOUTH PROGRAM

- Wednesday 6:00-8:30pm
- Ages: high school
- Join us for some All-City Kickboxing! Meet us at the Musqueam Community Centre!

CONTACT INFO

Ryanne James
ryanne.james@ubc.ca

See you there!

MYP - Week in Review



The Musqueam Youth Program has been keeping active! Earlier this year we went to Club Row to try out rowing and next Wednesday we will be heading to All-City Athletics on 130 West Hastings St. to do some boxing! If you are planning to come next week please get a boxing and MYP waiver form from Abby in the Youth Center. See you all there!



Aboriginal Community Career Employment Services Society



Health Care Assistant Certificate Program

Start Date: Feb 26, 2018

- 41 week program
- Customized Essential Skills Training
- First Aid, CPR, Food Safe Certification
- Pre-and Post- program personal coaching and support
- Grade 10 English, minimum
- Health Care Assistant Certificate upon completion of program
- Opportunities to ladder into other health care programming

Call Today for more information:

Phone: 604-251-7955

Canada



To Increase Aboriginal Participation in the Labour Market

www.accessfutures.com

Kwikwetlem First
Nation
2-65 Colony Farm Road
Coquitlam, BC V3C 5X9



Starts February 5,
2018

Environmental Monitoring Course

FREE TRAINING FOR FIRST NATIONS, INUIT AND METIS

Kwikwetlem First Nation and Kwantlen Polytechnic University (KPU), will be offering a free Environmental Monitoring Course at Kwikwetlem First Nation starting February 5, 2018. The course will last 8 weeks and finish on March 30, 2018. Course will include additional training in:

- First Aid and Transportation Endorsement
- Forest Fire Fighting
- WHIMIS and Transportation of Dangerous Goods
- Electrofishing
- Swiftwater Safety
- Chainsaw Operation
- Pleasure Craft Operation

SPACES ARE FILING UP! REGISTER NOW!

Register over the phone by calling 604-540-0680 or through email by emailing ericd@kwikwetlem.com



ENVIRONMENTAL MONITORING TRAINING WILL COVER THE FOLLOWING TOPICS:

- Spill Recovery and Response
- Erosion and Sediment Control
- Water Quality
- Fish
- Wildlife
- Marine Ecology
- Vegetation

REGISTER NOW! SPACE IS FILLING FAST!

- Weekly allowance available to all students
- Food will be provided
- Multiple certifications and tickets will be obtained through this training so register now!

MILLTOWN

— MARINA & BOATYARD —
VANCOUVER



Do you have both a strong customer service background and bookkeeping skills? Do you like boats?

We are looking for an energetic support professional with a fabulous attitude to join our busy marina team. Full-time position to be filled immediately.

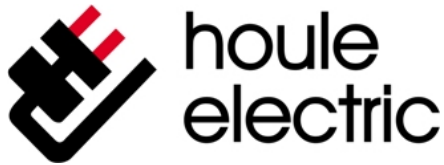
Duties to include:

- Answer customer calls in a professional, courteous and timely manner
- Maintain effective customer relations - identifying needs, quickly gaining trust, calmly approaching complex situations & resolving problems
- Efficiently and accurately enter and maintain all customer account data and activity in appropriate systems, including Accounts Receivable
- Administer moorage contract renewals, accurately handle cash sales on a daily basis and prepare deposits
- Coordinate and allocate boat slips
- Daily office activities (Filing documents, scanning contracts, responding to inbound email, etc)
- Multi-tasking and able to work with many distractions

Requirements and qualifications:

- Fluent in English is a must
- Fluent in Boats is an asset
- Minimum 2 years of customer service experience
- Bookkeeping experience an asset
- Demonstrate high level of service
- Detail-oriented data entry and administration skills
- Proficient in Microsoft office programs (Excel, Word, and Outlook)
- Ability to quickly learn new software
- Excellent organizational and interpersonal skills
- Self-motivated and resourceful
- Ability to work in a team environment
- Ability to complete multi-step tasks with minimal supervision
- Ability to prioritize tasks and see them to completion
- Flexibility in availability including weekends

Please respond with cover letter and resume.



careers

Position: Administrative Assistant – Business Development
Posted: January 2018

About Houle Electric:

Houle Electric is BC's most trusted name in electrical contracting. Founded in 1944, Houle prides itself on a tradition of excellence for our industrial, commercial and institutional customers. In addition to electrical contracting, we are renowned for our project management & design skills across all of our divisions including Security, Data Networks, Automated Controls and Electrical Preventative Maintenance. We also provide service calls to businesses and home owners, including 24-hour emergency service.

About the position:

Currently, we are seeking an Administrative Assistant to join our Business Development team in Burnaby. The successful candidate will be responsible for providing administrative services to assist with effective and efficient operations of the team. This position reports directly to the Chief Estimator.

Job Duties:

- Daily, manual scans of bid sites to notify appropriate personnel of opportunities
- Reviewing automatic notices from bid sites to notify appropriate personnel of opportunities
- Download tender documents for quotation requests and file by region of delivery
- Daily checks of the Customer Relationship Management (CRM) system as well as data entry to include opportunities, customer information, and notes as directed
- Assisting BD Specialists with scheduling client meetings and follow-ups
- Attending meetings to create notes, action list, and schedule for action list
- Call general contractors to check if they are bidding on a tender
- Produce reports from the CRM
- Other special projects and duties as required

Qualifications:

- Grade 12 education plus basic administrative training
- Working knowledge of Microsoft Office with a moderate skill level in Excel (test will be given)
- Flexible and able to effectively manage multiple tasks in a changing, fast-paced environment
- Database knowledge
- Ability to speak, read and write English fluently
- Excellent interpersonal skills with ability to build successful working relationships
- Highly organized and detail oriented

You have a 'can do' attitude and are always willing to learn. You are a bright, ambitious, honest, and straight forward professional. Your personable nature will fit well within the friendly working environment.

The salary for this position will be commensurate with experience. Houle offers an exciting, enjoyable work environment, competitive benefits package and many company sponsored events.

To apply, please visit <https://www.houle.ca/current-career-opportunities/> and click on the listing for "Administrative Assistant – Business Development". Opportunity will remain open until filled.

TRAINING OPPORTUNITY

ARCHAEOLOGICAL FIELD TECHNICIAN/MONITOR

Are you interested in archaeology?

Are you looking for new training opportunities?

Are you interested in a possible **career** as a Musqueam archaeology field technician?

Do you want to learn practical skills like GPS use and orienteering?



Musqueam is hosting a 10-day course in archaeological field methods. Graduates will receive a certificate from the province of BC and may be offered a position as a Musqueam archaeological field technician.

The class has both indoor and outdoor components and will teach students about:

- The role of a Musqueam archaeological field technician
 - How to recognize and record different types of archaeological sites
 - How to ensure that archaeological resources are managed respectfully
 - How to recognize and catalogue artifacts
 - How to take field notes
 - Laws and regulations that effect the protection or alteration of archaeological sites
 - Musqueam's policies regarding the investigation and recording of archaeological resources
 - Different types of projects that effect archaeological resources
- And much more!!!**

The class runs from April 2 – 13, 2018. There will be funding available for participants. If you're interested please contact Lindsay Gibson at lgibson@musqueam.bc.ca or 604-269-3355

Please join us at the free
2018 Vancouver Small Business Information Expo
January 30, 2018
Roundhouse Community and Recreation Centre

Would you like to meet people from **over 50 government, non-profit, and social enterprise programs and services that help small businesses?**

Interested in learning how to access **\$900 million in direct funding and \$3.3 billion in indirect funding** for innovative goods and services?

Want a chance to access the **NEW Innovative Solutions Canada** program with over \$100 million dedicated to Canadian innovators?

Register **NOW** as seats are limited!

- What:** 2018 Vancouver Small Business Information Expo
- Date:** Tuesday January 30, 2018
- Time:** 8:30 am – 3:30 pm
- Venue:** Roundhouse Community and Recreation Centre in Yaletown
181 Roundhouse Mews, Vancouver BC
- Cost:** **FREE**
- Registration:** <http://ow.ly/44rS30gNF1C>

Sign language interpretation (ASL-English) will be provided.

Les présentations se dérouleront en anglais, mais il y aura des représentants bilingues sur place.



Musqueam Health Department NEWSLETTER

January 26, 2018

Community Health Program

Crystal Point, RN, CHN, and Lyn Thomas, Assistant



UBC Active Kids will be starting soon!

The MIB Health Department + Recreation would like to invite a community member who is interested in participating & assisting in this 6-week program! We are looking for someone who is energetic, positive, great with kids who can assist the coaches in the role of:

"COMMUNITY CHAMPION."

Eligibility:

- Can be a student (High School Age) looking for some extra experience, looks great on your resume!
- Parent of a participant of Active Kids—willing dedicate their time to assist the coaches!

Job Description:

- Be a familiar face between Musqueam and the UBC Coaches, send reminders as needed
- Assist the coaches during activities / sports, training available
- Working in a friendly, informal, active, positive environment with both coaches and participants!

Contact Crystal in the Health Department—for more details and/or if interested in this role!
(604 269 3313; chn@musqueam.bc.ca)



In partnership with Self-Management BC and the MIB Health Department. We would like to bring this 6-week program back to Musqueam! **We are looking for 12—16 community members to register!**

Workshop will start in late February 22, 2018—details to come | starting at 5pm for 2.5hrs

This workshop will cover topics like:

- ✚ Techniques to deal with symptoms of diabetes, fatigue, pain, hyper/hypoglycemia, and stress
- ✚ Appropriate exercise for maintaining and improving strength & endurance
- ✚ Healthy Eating
- ✚ Appropriate use of medication
- ✚ Working more effectively with health care providers

If you or someone you know is interested—please register with Merv Kelly (Chronic Disease Management Program) or Crystal Point (Community Health Nurse), @ **604 263 3261**

Musqueam Health Department NEWSLETTER

January 26, 20126

National Native Alcohol & Drug Abuse program (NNADAP)

Brad Morin, NNADAP worker offers one to one counselling, treatment referrals, outpatient resources, information and support in relation to drug and alcohol use.

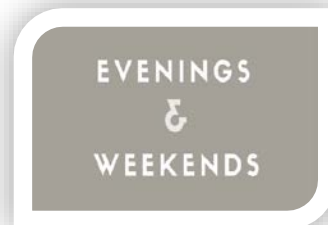


Brad is extending his hours to:

Brad Morin – NNADAP worker

Hours:

Wed- Fri.	6:00-9:30pm	- Evenings
Saturdays - Sunday	10:00am-5:00 pm	- Weekends



APPOINTMENTS: DROP-IN OR CALL TO MAKE AN APPOINTMENT: 604-269-3454

WEEKLY AA MEETING: There is an AA meeting every Tuesday from 8-9 pm at the 51st Hall

Please note: Cyndi Bell our NNADAP worker is away until further notice.

Art Therapy for Children, Youth & Adults

Janice Carroll

I am available for Counselling Adults, on Monday's from 9am-2pm. The sessions are one hour, once a week, for Musqueam community members.

Counselling for children & youth Tuesday to Friday.

For more information, please call my office (located in the Health Department)

Ph: 604-269-3453, | Email: jcarroll@musqueam.bc.ca .

Chronic Disease Management Program (CDMP)

Merv Kelly

Do you want to exercise but don't know what's best for you? I am available to assist all ages and levels of fitness for all community members, call me or drop by my office. We also offer assistance with health information about Diabetes, high blood pressure, arthritis, etc., and how to help manage these.

*Please provide a **doctor's note** for clearance to workout with Merv for strength training.*

Hours – Monday to Thursday: 8:30 am to 2:00 pm / 5:00 pm to 6:30 pm // Friday 8:30 – 3:30

Merv Kelly | Chronic Disease Management Facilitator | 604-263-3261 – Extension 3455 | Email: merv@musqueam.bc.ca

Breakfast Program

Wanda Stogan

If your child is sick or not going to school on that day can you phone to let us know, at the Breakfast Program. The sandwich that we make is wasted, we have to throw it away. We get to the café at 6:30 am.

The telephone number to the Breakfast Program is 604-269-3465.

Musqueam Health Department NEWSLETTER

January 26, 20126

Home & Community Care Program

Home Care Nurse: Romeo Cosio, RN. and Lyn Thomas, Nurse Assistant

Please Note: Emergency Generators that are delivered by Safety & Security belong to the Home Care Department & are strictly for use for people who have special health requirement. Romeo Cosio, HCN will determine distribution prior to any power outages.

The Home Care Program is available to our community members to assist with hospital discharges, home care aide, and all medical equipment. Home care services & medical equipment require a note from your doctor with your needs specified. **Home Care Phone: 604-263-6539**

The Arjo Tub Program: Is available at the Elder's Centre between 7-9am Monday to Friday. You will need a doctor's order for the use of the Arjo tub, describing your condition, and how often you are advised to use the tub per week. For assistance with Arjo tub appointments or Home Care service scheduling changes or cancellations call Lyn Thomas.

Romeo's Office Hours: Mon. 8:30-5:30 **Tuesdays-Off,**
Wed. Thurs. Friday 8:30-5:30
Ph: 604-269-3463

Evelyn's Schedule:
Monday-Friday 8:30-4:30
PH: 604-269-3354

***Please note, the home care nurse may be on a house call so please leave a message.*

***For Emergencies Call 911 right away! ***



The Musqueam Health Department and EVA BC, wish to invite you to Be More Than a Bystander presentation.

This is presented by Grey Cup 2011 football star **JR LaRose** from the BC Lions in coordination with Ending Violence Association of BC.

Held on: February 15, 2018 from 5-8pm | Location: Musqueam Community Centre

Be More Than a Bystander, a groundbreaking partnership between the BC Lions and EVA BC aimed at increasing awareness and understanding about the impact of men's violence against women.

Musqueam Health Department NEWSLETTER

January 26, 2018

Safe Drinking Water Monitoring Program

Charlene Campbell-Wood

With all of the natural disasters going on around the world, you never know when you are going to be in an emergency situation! Be prepared!

Here are some safety tips for an emergency:

How much water should I have for an emergency and how should I store it safely?

- You should have at least four litres of water per person per day - for drinking, food preparation, personal hygiene and dishwashing. So for example, if you have three family members, you should have 12 litres a day for at least a three-day period, i.e. 36 litres of bottled water in a cool, dark place, in washed and disinfected plastic bottles that are easy to carry.
- Record the date that you bottled or stored the water on the label. Replace stored water every six months and store-bought bottled water every year.
- If you have pets or a service animal, don't forget to store approximately 30 millilitres of water per kilogram of the animal's weight per day. For example an average cat or small dog would require at least 1/5 of a litre (or half a cup) of water per day.

Mental Wellness Counselling

Charlene Hellson

Welcome Charlene Hellson to the Musqueam Health Program.

Charlene Hellson is a proud grandmother and proud member of the Siksika Nation which is part of the Blackfoot Confederacy. Her background is in Indigenous Health, including Mental Health, as well



as the Arts. Charlene truly believes in the power of healing in many ways and is dedicated to working with Indigenous people to create healthier communities. She is honoured to be here as a visitor on the unceded homelands of the Musqueam, Squamish and Tseil'Watuth Nations, and is humbled to be able to join the health team at Musqueam Nation.

Hours: Monday afternoons 1:00-4:30, and Friday mornings 8:30 – 12:00pm

Place: Musqueam Health Department, Community Centre, 2nd floor.

Musqueam Health Department NEWSLETTER

January 26, 2018



MUSQUEAM PRIMARY CARE CLINIC

x^wməθk^wəyəm

****Please note the clinic will not be open on the morning of February 1st, we will open at 1pm ****

Clinic hours Monday-Thursday 9:30 am to 3:30 pm and Fridays 9:30 am to 4:00 pm

Behind on your child's vaccinations? Book an appointment to get your child's vaccinations updated at our clinic!



When you vaccinate your children, you protect them from serious diseases for the rest of their life.

PRIMARY CARE FAMILY PHYSICIAN – New Hours: Friday 9:30am – 4:00pm

Welcoming all Musqueam community members including parents / caregivers with infants and children; pregnant women; youth; adults and elders. Come and join our wonderful Musqueam Primary Care clinic and become a regular patient! Our team meets the highest standards necessary to provide you with safe and confidential health care.

PRIMARY CARE NURSE PRACTITIONERS – New Hours: Monday to Thursday 9:30am— 3:30pm

Services provided every day are:

- ✚ check-ups (PAP, STI, Baby growth checks) and assessments;
- ✚ diagnosis and prescriptions
- ✚ testing (X-rays, ultrasound and blood work)
- ✚ birth control options
- ✚ chronic disease management (diabetes, hypertension, C.O.P.D and lung disease)
- ✚ childhood vaccines; specialist referral

MEDICAL OFFICE ASSISTANT – Mon-Thurs. 9:30am – 3:30pm, Friday 9:30-4pm

For an appointment call Mackenzie Gomez, Medical Office Assistant, 604.266.0043

(closed 12:00 – 1:00pm for lunch)

Musqueam Elders Centre, 4010 Si Lu Drive, Vancouver BC V6N 4K7

Naloxone Kits Available

If someone would like a kit to please contact the Health Department in the Musqueam Band Office or the Musqueam Primary Care Clinic in the Elders Centre at: 604-266-0043. We can review training and have practice kits as well.

NEW SERVICES AVAILABLE:

Mental Wellness Counseling & family group healing, available to Musqueam Band Members at the Lu'Ma Medical Clinic on Wednesdays. For more information, & appointments call: Mahara Allbrett at: 604-312-2258.

January 26, 2018

01/18/2018 13:28

RECEIVED 01/17/2018 12:34
1

6042634212
NEC VANCOUVER

MUSQUEAM INDIAN BAND
PAGE 02/03

NEC Annual Elder's Day Gathering

NEC Native Education College

Tuesday, March 13, 2018

Starting at 10:00 AM



Please join us in our annual Elder's Day Gathering at our NEC Longhouse.

- Gifts
- Prizes
- Bingo Games
- Entertainment

Come and visit our Longhouse

Lunch will be served

Please RSVP to:
Annie Smith at
604. 873.3772, Ext. 314 OR
by email at
asmith@necvancouver.org.

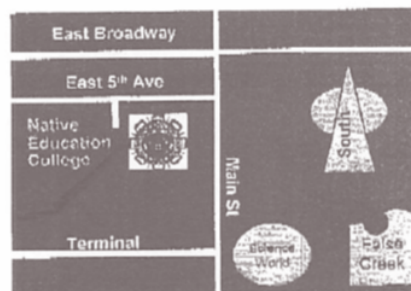
NEC Native Education College

285 East 5th Avenue
Vancouver, BC V5T 1H2

Tel: (604) 873-3772

Fax: (604) 873-9152

Web: www.necvancouver.org



Musqueam Health Department NEWSLETTER

January 26, 2018

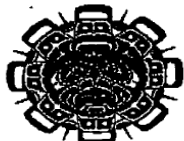
Please return completed form the Musqueam Health Department.

01/18/2018 13:28

RECEIVED 01/17/2018 12:34
1

6042634212
NEC VANCOUVER

MUSQUEAM INDIAN BAND
PAGE 03/03



NEC Native Education College
285 East 5th Avenue
Vancouver, BC, V5T 1H2
Phone: 604-873-3772; Fax: 604-873-9152

NEC Annual Elder's Day Gathering Tuesday, March 13, 2018 Pre-Registration Form

Please Print Clearly.

Name	
Nation	
Mailing Address	
City, Province	
Postal Code	
Telephone Number	
Cellular Number	
Emergency Contact & Number	

	Please check the following if it pertains to you.
	Food allergies (please indicate)
	Diabetic
	Vegetarian
	Other: (Please indicate)

Please complete this form and return by Tuesday, March 6, 2018 for
Catering purposes to:

NEC Elders Gathering Committee
NEC Native Education College
285 East 5th Avenue
Vancouver, BC V5T 1H2
OR BY FAX: 604.873.9152

For any questions please contact:

Brenda Campbell, Elders Coordinator 604-263-6312

*You may return completed form to Elder's Ctr. or Health Dept. to send in for you.

Seniors first BC

ELDER ABUSE: WHAT IS IT? HOW DO WE DEAL WITH IT?

Free Workshop

**Date: February 8, 2018
Time: 10:30am to 12 noon
Location: Musqueam Elders Centre
4010 Si Lu Drive, Vancouver**

- Learn about the link between social isolation and elder abuse
- Explore types of elder abuse and people involved
- Discuss strategies to deal with elder abuse

For any questions please contact:

Crystal Point, CHN 604-263-3261

Brenda Campbell, Elders Coordinator 604-263-6312

We are seeking a Musqueam community member to be a part of the Utown@UBC Community Grants Selection Committee. The Utown@UBC Community Grants fund projects that enhance connectedness and community building at UBC and Musqueam. To be involved, you must be available for two in-person meetings (4-5) hours each to adjudicate grant funds, some reading prior to these meetings is also required. Delicious food will be provided at each committee meeting. To apply, please email mustafa.akhtar@ubc.ca with an expression of interest.

UTOWN@UBC

UNA UNIVERSITY
NEIGHBOURHOODS
ASSOCIATION



vancouver
foundation

**neighbourhood
small grants**

Have a great idea for your community?

Apply for a grant and bring your project to life!
Deadline is February 5, 2018

UTown@UBC Community Grants support people like you who want to build community on campus or in the Musqueam community.

Grants up to \$1000 are available for projects that focus on connecting and engaging people. Will it be a cedar weaving workshop, block party, art show, cooking class, or yoga at sunrise? The options are endless! Apply now to make your project happen.

Visit our website or call Mustafa Akhtar at 604-822-2278 for details.

utown.ubc.ca/communitygrants

   @utownubc



**6 to 8pm in
the Yoga
Room**

Guided
Meditation at
6pm

- FREE 20 MINUTE HEALINGS



Weekly Wednesday Pranic

Musqueam Indian Band

Healing Clinic Continues!



Phone: 604.263.3269

E-mail:

mhajash@musqueam.bc.ca

- FEEL MORE RESTED AND CALM
- HELP YOUR BODY REPAIR ITSELF
 - DROP INS WELCOME
- PRANIC HEALING IS A NON TOUCH ENERGY HEALING SYSTEM
- COME AND CHECK US OUT!



In This Issue

- Conservation Grants: Application deadline
- Saturday Night at Prohibition
- Heritage Week 2018
- Old School: Researching at the Vancouver Archives
- Evening Lectures: Stanley Park: Digging Deeper and Rethinking Cultural Heritage
- NEW: Architectural Photography Workshop and Tour at the Orpheum
- SAVE THE DATE! 2018 Heritage House Tour

[Visit our Website](#)

January 25, 2018

Hi Leona,

Vancouver is seeing a lot of liquid sunshine these days, but in the next few weeks we have several events worth braving the rain for. Heritage Week is coming up and we've added a new event with John Atkin that is sure to be popular. We also have a newly announced photography workshop inside the incredible Orpheum theatre that will take your mind off the grey.

Read on for more ways to enjoy the city, rain or shine!

Conservation Grants: Deadline February 1st, 2018



The deadline to apply for conservation grants is fast approaching! Applications are due by **February 1st, 2018**. Please note the building or site must be on the Vancouver Heritage Register to apply for conservation grants, except for *Get on the Register*.

We are also still accepting applications for the *Heritage Energy Retrofit Grant*. Homes on the Vancouver Heritage Register and those built before 1940 in Vancouver may be eligible for funding to

improve energy efficiency and implement water saving measures. **The February 1st deadline does not apply to this grant.**

For more information or to apply for any of our grants, visit the [Get A Grant](#) page of our website. To inquire if your project may be eligible, please [email Program Manager, Harriet Goodwin](#) or call 604 264 9642.

Saturday Night at Prohibition

Thank You!

Thank you to everyone who donated to our 2017 Annual Campaign. We raised over \$46,000 towards our programs and grants, with a number of donors choosing to allocate 20% of their donation directly to the VHF Schools Program. We are already getting started on this program for school-age youth that encourages interest and passion for our city's history and built heritage.

We accept donations of any amount at any time of the year! Click here to learn more about [ways to donate to VHF](#).

Burrard Bridge Braziers



The four memorial braziers located at each end of the bridge were officially re-lit on January 23rd during a ceremony at the north end of the bridge. In attendance were the Honourable Jody Wilson-Raybould, Attorney General of Canada and Mayor Gregor Robertson, along with Dr. Richard Vedan, Elder and Aboriginal Veteran and Cameron Cathcart of the Royal United Services Institute, who all spoke about the



There is still time to get your tickets! Join us for a taste of 1920s glamour with era-appropriate cocktails, canapés and

fascinating stories of Vancouver's Prohibition era in the glamorous setting of Prohibition Bar in the historic Hotel Georgia.

Enjoy Prohibition Punch and a mixology demonstration with Bar Manager Robyn Gray and sample a 1920s themed cocktail. Historian and Author of *'Closing Time: Prohibition, Rum-Runners and Border Wars'*, Daniel Francis, will illuminate some of Vancouver's seedier history of bootleggers and illegal stills. Discover who made millions in the process and why the province gave up on Prohibition within four years and went into the liquor business for themselves.

Dressing in your 1920's finest evening attire is highly encouraged.

**Saturday, February 3rd
6pm - 8pm**

[Register here, \\$50](#)

Prohibition Bar at the Rosewood Hotel Georgia

Thank you to event partner Rosewood Hotel Georgia

Heritage Week 2018



February 19 - 25, 2018 is Heritage Week in BC. The theme is "Heritage Stands the Test of Time", celebrating the lasting value and significance of our historic sites and buildings, their role in telling community stories and their rich contribution to our lives today. We are joining the rest of the province in celebrating this important week with events and inspiration to get you out exploring historic places in our city.

Places That Matter: Community Celebration

Wednesday, February 21st

historic significance of the braziers as memorials of British Columbians who served in World War I. Heritage Consultant, Donald Luxton and VHF Chair of the Board, David Dove spoke about the efforts made to see the bridge restored including the brazier lights. VHF staff were also there to celebrate this important restoration.

The braziers with new LED lighting will now burn brightly and remind passersby of sacrifices made, past and present, by Canadian veterans. A plaque will soon be installed below the north east brazier.

New photos and information about the bridge will be added to the *Places That Matter* Community History Resource in coming weeks.

SAVE THE DATE! **2018 Heritage House Tour**

Remember sunshine, and green lawns and touring Vancouver on a warm, late spring day? We're already planning ahead for June 3rd and our biggest event of the year, the **Heritage House Tour**. We are putting together a wonderful tour of pre-1940s character and heritage homes unique to Vancouver all with rich history related to our neighbourhoods.

6:30pm - 9pm, Program 7pm -8pm

FREE

Kitsilano Neighbourhood House, 2305 W 7th Ave

We are celebrating Heritage Week, along with the official launch of the *Community History Resource*, with an evening of storytelling, history and community. Local comedian Morgan Brayton will serve as MC introducing several speakers connected to memorable sites honoured through the *Places That Matter* program. There will also be a reading of the official Heritage Week proclamation. Drop in throughout the evening to share your own stories as well as explore community displays, the plaque project and the new website. Refreshments will also be available.

NEW! Gastown Revisited

Saturday, February 24th

10am - 12pm

Register here, \$15

Since its designation as a heritage district in 1971, Gastown has continued to evolve and adapt to a changing city. On this walking tour, John Atkin will explore some of the more recent interventions and discover there's more to the district than initially meets the eye.

Sunday Morning at Punjabi Market

Sunday, February 25th

9:30am - 12pm

Register here, \$25

All India Sweets and Restaurant, 6560 Main St

Enjoy a morning of cultural stories and local history starting at All India Sweets and Restaurant, one of our *Places That Matter* sites. Enjoy authentic chai and treats and hear about the people, businesses and stories that make this part of town so special. Then enjoy a walking tour of the area that highlights the past and looks towards the future of this vibrant area.

Old School: Researching the History of a Building

Old School starts up on March 13 with our popular *Researching the History of a Building: Vancouver Archives* course. This will be the only time we run this course this year, so be sure to sign up if you want to learn the best methods for gathering information about a heritage site. Historian and Author John Atkin will offer his advice for finding the most useful information while City of Vancouver Archivists will guide you through available resources.

Tuesday, March 13th

6:30pm - 8:30pm

Register here, \$20

City of Vancouver Archives, 1150 Chestnut St

Upcoming Workshop

Heritage 101: An Introduction to Heritage Conservation
Saturday, April 14th

Tickets are already selling!
[Get yours here.](#)

Did you know...

...the original braziers on the Burrard Bridge were installed in 1932 and were made of bronze? The design was inspired by the charcoal braziers used in the trenches by soldiers during WWI. Aboriginal Veteran, Dr. Richard Vedan, also spoke at the re-lighting ceremony about the significance to local First Nations of the land at the south end of the bridge and how the re-lit braziers are not only a reminder of the fires warming soldiers at war, but also the home fires that burned in First Nations villages once present along False Creek. In 1986 the original bronze braziers were replaced with steel replicas, and the City is in discussions to see about restoring the housing of the braziers in the future.



9am - 4:30pm
[Register here, \\$125 \(includes lunch\)](#)

Evening Lecture: Stanley Park: Digging Deeper and Rethinking Cultural Heritage



Stanley Park is often thought of as a relatively untouched piece of nature amid Vancouver's built landscape.

The appreciation and understanding of the park is broadening and deepening as thousands of years of First Nations presence are better understood beyond the colonial history. With this context, Reconciliation Planner Rena Soutar (Cha'an Tdut) and Vancouver Park Board Archaeologist Geordie Howe will consider how we define "our cultural heritage" as a city. They will explore the Indigenous peoples' relationships to the land, their approach to stewardship and how the environment was cultivated to support communities. The park and the city have an incredibly long and rich history, with lessons to teach that are not only valuable, but critically important to ensure all of our sustainability.

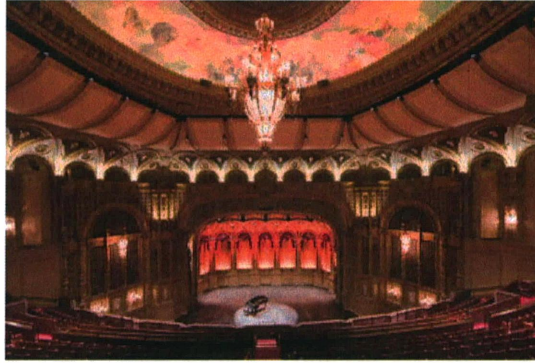
Tuesday, February 27th

7:30pm - 9pm

[Register here, \\$15 or \\$9 with valid Student ID \(incl. tax\)](#)

University Women's Club at Hycroft, 1489 McRae Ave

NEW! Architectural Photography Workshop and Tour at the Orpheum



Develop your photography skills while discovering the history of the Orpheum, which recently celebrated its 90th anniversary. This 3-hour photography workshop and tour celebrates

the history and architecture of the Orpheum. Explore the eclectic mix of Moroccan, Indian, British and Spanish architectural influences. Architectural Photographer Martin Knowles will offer tips and tricks of the trade to get the best photographs in this inspirational space. Gain useful information for how to best balance light, form and scale to make the most of the beautiful subject matter. Open to all skill levels, please bring your own photographic equipment.

Saturday, March 10th

1pm - 4pm

[Register Here, \\$30](#)

The Orpheum, 601 Smithe St

Stay involved with Vancouver Heritage Foundation!

[Forward this message to a friend](#)



[Like us on Facebook](#)



[Follow us on Twitter](#)



[Visit our Website](#)

Tel: (604) 264-9642

Fax: (604) 264-9643

Email: info@vancouverheritagefoundation.org

Charitable Registration # 891765968

If you no longer wish to receive these emails, please reply to this message with "Unsubscribe" in the subject line or simply click on the following link:
[Unsubscribe](#)



MUSQUEAM INDIAN BAND

JANUARY 26, 2018

The Musqueam Indian Band Administration and Chief & Council are inviting Musqueam Members who would like to attend a home Canucks game to fill out the sign up sheet below to have your name added to the list. You can drop off the form at the MIB Administration Office front desk or you can email to execassist@musqueam.bc.ca

Guidelines for signing up/attending:

- * You only have to sign up once per season.
- * If you are unable to attend you must return the tickets to the MIB Administration Office, please do not give away.
- * Must be able to provide own transportation to the game.

Name: _____ Contact Information: _____

Game you would like to attend: _____

Please list who you would like to bring to the game:

1. _____
2. _____
3. _____
4. _____
5. _____

If there are last minute cancellations would you like to be on the call list?

YES ☐ NO ☐





Musqueam Blues Soccer Team
Cordially invites you to our

Soccer Dance/Beer Pong Tournament

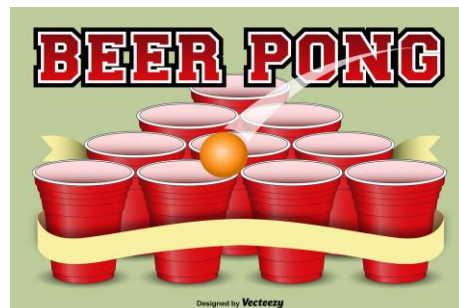
Friday February 9, 2018
7:00 p.m. to 12:00 a.m.
Musqueam Golf Course

Admission by donation (\$2.00 mins.)

Beer Pong entry fee: \$20.00 (team of two)
Prizes for: 1st, 2nd, 3rd place.

*Also:
Cash bar (BYOB)
Games and prizes
DJ: Merv Kelly*

Please come out and support our local Woman's soccer team. We are fundraising for jerseys, tournament entry fees, travel expenses etc.





Social Development Dept.

6735 Salish Drive

Vancouver BC V6N 4C4

Phone: 604-263-3261

Fax: 604-263-4212

Friday January 26, 2018

Thursday February 1, 2018 Issue Day!

Please note: The 20th has passed already, if you have not submitted your renewal slip for continued assistance please do so immediately.

If you cannot pick up your cheque yourself, please call or provide in writing who will be picking up your cheque.

Applications for assistance, if you need to apply for income assistance please make an appointment with Leanne or Michele.

We will not take applications on or two days prior to cheque issue day.

Please provide utility bills a.s.a.p. Cannot pay them if you do not bring them in.

Thank you,

Your cooperation is appreciated.



SOCIAL ASSISTANCE MONTHLY RENEWAL DECLARATION

PRIVACY ACT STATEMENT

Provision of the information requested on this document is voluntary and is being collected in order to make a fair decision.
The information will be stored in personal information bank INA/P-PU-020 and is protected under the provisions of the Privacy Act.

If you require continued Social Assistance, please complete this form and return to your local administering Authority at least 2 weeks before the next cheque issue.

1. Are you still in need of Social Assistance?

☐ Yes

☐ No

2 Has your marital / employment situation changed?

☐ Yes

☐ No

If yes, explain change _____

3. List any changes in your living situation (e.g. address, rent, etc.). Submit new receipts.

Continued on reverse
901-28 (6-88)

Canada

4. Have you had any earned or unearned income this month?

☐ Yes ☐ No

If yes, complete

Earnings	\$
Family Allowance	\$
Maintenance	\$
Unemployment Insurance	\$
Other (specify)	\$
	\$
TOTAL	\$

5. Has there been any change in your assets?

☐ Yes ☐ No

If yes, complete

Bank Account	
Property	
Other (specify)	
TOTAL	

6. Is there any change in your number of dependents or their school status?

☐ Yes

☐ No

If Yes, explain the change(s) _____

I declare that this is a true statement concerning my monthly income, assets, marital, employment, and family status. I give permission for this information to be verified and I consent to a report being obtained from any reporting agency for that purpose.

Band Name

Family no.

Signature of applicant

Date

Musqueam Indian Band

Active Job Search Statement

List dates, names and phone numbers of employers seen and results of job interviews. If needed use the back of this sheet. When completed, sign the declaration at the bottom of this form.

Please return no later than the 20th of every month

Date contact made with employer	Business name and address	Person contacted	Phone number	Type of work sought	Results of your request for a job

If you have taken no action to find employment, Indicate why:

- ☐ Found work
 ☐ Sick or Incapable (**Need a Dr's note**)
 ☐ Other (explain) _____
- ☐ Pregnancy
 ☐ Attending a course of instruction - Where? _____

Declaration:

I Declare that: All employers listed on this form and on any attached sheets of paper have been contacted. The information I have given on this form is true.

I understand that confirmation of my contacts may be obtained from employers whose names I have shown

Signature of Claimant:	Printed name of Claimant	Date:



CHILDREN OUT OF THE PARENTAL HOME MONTHLY RENEWAL DECLARATION

PRIVACY OF INFORMATION STATEMENT

Provision of information requested on this document is voluntary and is being collected for the purposes of determining eligibility for Children Out of the Parental Home Income Assistance. The information will be stored in a secure location by your First Nation Administering Authority, who will ensure the confidentiality of the information contained in this document in accordance with standards set out in the Social Development Policy and Procedures Manual of the Department of Indian Affairs and Northern Development (B.C. Region) and will be maintained pursuant to the *Privacy Act* and described in the personal information bank INA-PPU-240. The accuracy of the information in this document may be checked by comparing it against information held by any federal or provincial department or agency or any private agency.

OFFICE USE ONLY

Administering Authority (AA) and Number: _____	Name of Worker: _____	Date Declaration Reviewed: _____
---	--------------------------	-------------------------------------

Child

Last Name	First Name	Middle Name
-----------	------------	-------------

1. Is the child still in need of Children Out of the Parental Home (COPH) Assistance? ☐ Yes ☐ No

2. Are there any changes in the composition (make-up) of persons age 18 or older living in the relative's home? ☐ Yes ☐ No

If yes, explain change(s): _____
_____.

3. Are there any changes in the amount of financial contribution to the COPH Assistance child? ☐ Yes ☐ No

If yes, explain change(s) to the amount: _____

4. Are there other changes concerning the COPH Assistance child or the information provided by the relative? ☐ Yes ☐ No

If yes, explain change(s): _____
_____.

5. COMPLETE THIS SECTION ONLY IF THE RELATIVE'S ADDRESS HAS CHANGED

New Address	Telephone ()
Mailing Address (if different)	

DECLARATION

I declare that the information that I have provided on behalf of _____ is true and complete.
(Child's Name)

I give my permission for this information to be verified and consent to a report being obtained from any reporting agency (for example, but not limited to, Canada Revenue Agency, the BC Ministry of Children and Family Development or the BC Ministry of Housing and Social Development) for that purpose.

Relative's Signature _____	Relative's Name (Print) _____	Date Signed _____
----------------------------	-------------------------------	-------------------