



## **MUSQUEAM NEWSLETTER**

**Friday February 23, 2018**

**Tel: 604-263-3261, Toll Free: 1-866-282-3261, Fax:  
604-263-4212...Safety Patrol: 604-968-8058**



hay čx<sup>w</sup> qə,

From Roddie and Joan Peters Family

Roddie and Joan Peters and Family would like to thank the Musqueam Administration, Health and Social Development departments (Homemakers) and the community for their kind and loving support through this difficult time with the loss of our beloved Paul.

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### **Smoke Shop Hours**

Monday-Friday

9:00 am—5:45 pm

Please Note the shop  
will be closed during  
lunch hour.

12:00 Noon – 1:00pm

Must bring your valid/  
current Status Card and  
be 19 years or older





*Thank you*

*Richard Point and Family are greatly appreciative  
for your love, strength and support during the loss  
of our beloved daughter and sister.*

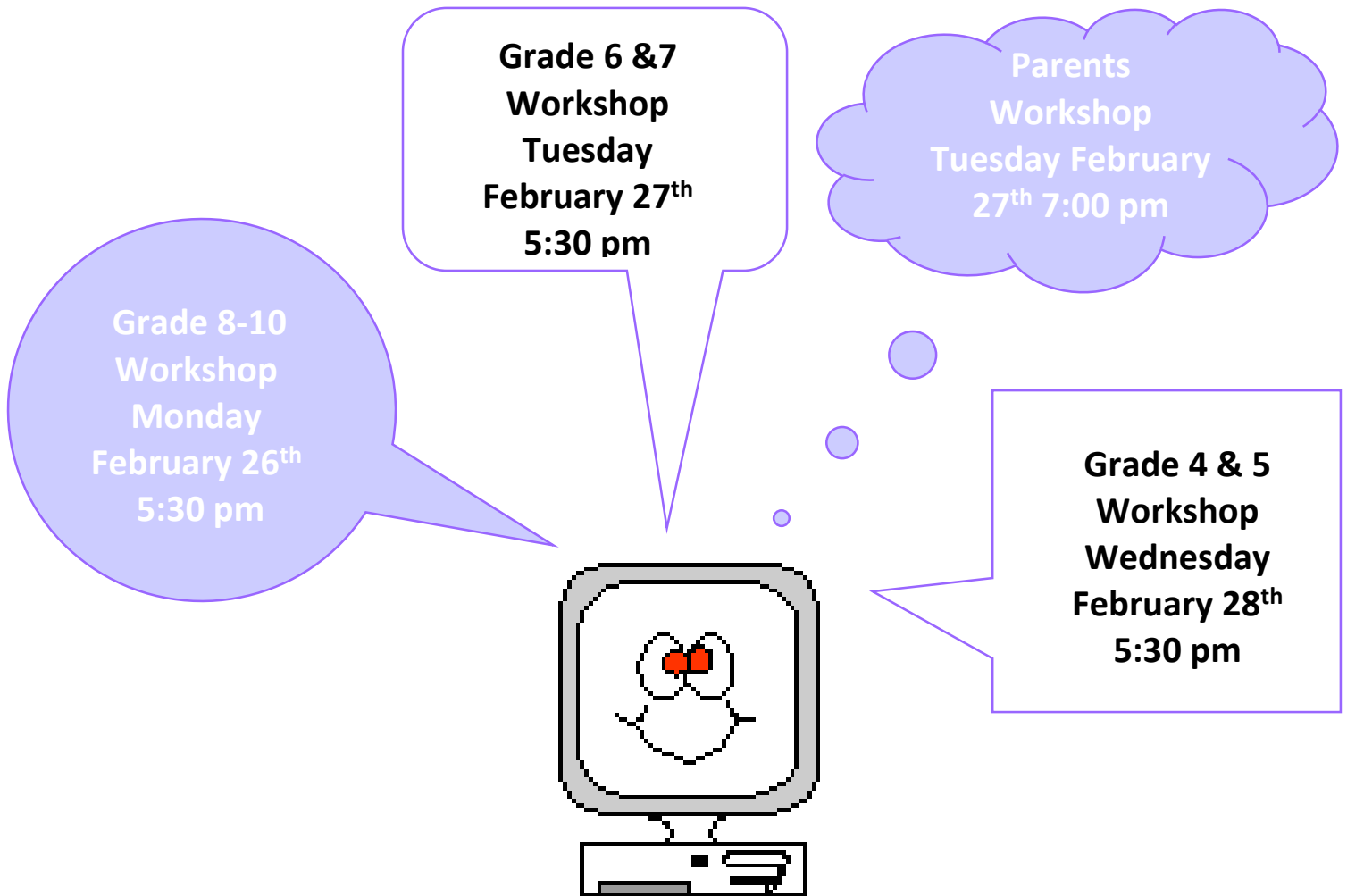
*We raise our hands to the community for the cards,  
flowers and expressions of sympathy.*

*We cannot put into words of how thankful we are  
for Chief and Council and Administration for all  
they've done for our family.*

*x<sup>w</sup>məθk<sup>w</sup>əyəm*

# Online Safety and Anti-Bullying Workshops

Do you want to help your children be safe on the internet?  
Do you want to learn how to prevent internet bullying?



All workshops will take place in the Community Centre Café. Every person who participates will receive 1 door prize ticket. If your **whole immediate family** participates you will receive **extra entries** into the door prize draw! Prizes will be drawn at the final workshop and will include electronics, gift cards, and more

**GRAND PRIZE - a night for you and your family at the River Rock after enjoying a Canucks Game and Dinner**

If you have any questions please contact Courtenay Gibson, Divisional Lead  
Community Services [cgibson@musqueam.bc.ca](mailto:cgibson@musqueam.bc.ca) or 604-781-1470





## **Musqueam Capital Corp. Community Update**

Please join us as we share updates on leləm, other projects and exciting employment, career and education opportunities!

**Date:** Thursday, March 8, 2018

**Time:** Dinner Served at 5:00 pm

**Meeting Start:** at 5:30 pm

**Location:** 51<sup>st</sup> Hall

6615 Salish Drive, Vancouver, B.C.



**leləm** ground breaking ceremony, September 28, 2017





# MUSQUEAM CAREER/POST-SECONDARY FAIR

**When:** Thursday, March 15, 2018  
**Time:** 4:00 p.m. to 7:30 p.m.  
**Where:** Musqueam Community Center Gym  
6777 Salish Drive, Vancouver, V6N 4C4

***Sponsored by***  
**Musqueam Employment & Training, Musqueam Education Department, and  
New Relationship Trust**

The Musqueam Employment & Training, and Education will host local businesses and organizations on Thursday, March 15, 2018 for a Musqueam Career Fair.

## Job Opportunities!

The Musqueam Career Fair is a great opportunity for all Musqueam Community Members and Students to meet face-to-face with a diverse array of employers, from corporations to nonprofits, that lead to internships and full-time careers at the Musqueam Community Center.

Approximately 30 plus organizations will participate in this event, representing a range of various career fields including nonprofit, corporate, IT, finance, hospitality, and human services.

## Interviews

The fair will provide community members and students a unique opportunity to meet and interview with dozens of potential employers in a short amount of time. All Musqueam Community Members and Students are invited to attend. Be sure to bring copies of your resume!

## Dress for success!

Professional attire is recommended.

## Share this invitation

We would appreciate your help encouraging students to take advantage of this opportunity. Please consider including the event information in your syllabus and encouraging attendance from students in your classes and programs.

## Are you a recruiter?

If you would like to host a booth, please reserve today. We would also appreciate a copy of your logo to include in our posters for advertising this event.

Contact:	Diane Herman, Musqueam Employment and Training Assistant
Phone:	604-269-3461
Email:	<a href="mailto:employassist@musqueam.bc.ca">employassist@musqueam.bc.ca</a>

*More information coming soon!*

**EVERYONE WELCOME!**

**MUSQUEAM 101 – Wednesday February 28, 2018**

**stem? (what?) Musqueam 101 February 28, 2018**

***Indigenous Legal Systems and the Forestry Industry***

Join us for an evening with Seraphine Munore. Seraphine is Dakelh and Sto:lo. Dakelh are people of the Forest, as such, her culture is strongly tied to the land. The rapid disappearance of forests contributes to the continued erasure of her cultural way of life.

Seraphine holds a Bachelor of Arts with a focus in Anthropology from Thompson River University and is currently a Masters student in Forestry at UBC. After completing her bachelors she worked as professional Archaeologist, conducting research and cultural assessments in her home territory. She holds field director status and was, in recent years, working mainly on topics related to the forest industry, such as assessing proposed forest cut-blocks.

The limited measures employed to protect both the cultural heritage and lifeways of the Dakelh people in the industry made her feel overwhelmed and underutilized, and she wanted to understand the context of forestry and Aboriginal relations in more depth.

Her research today focuses on how Indigenous legal systems can affect better forest practices, enhancing forestland and culture. Specifically, she is working with traditional groups to understand the challenges faced during the implementation of Forest Management Plans.

**ni? ʔəncə? (where?)**

Musqueam Administration Offices

**təmtəm? (when?)**

Wednesday, February 28. Dinner will be served at 6:00 p.m. The presentation will start at 7:00 p.m.

**PLEASE JOIN US!**



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Email:	<a href="mailto:employassist@musqueam.bc.ca">employassist@musqueam.bc.ca</a>

*More information coming soon!*





## MUSQUEAM MEMBERSHIP DEPARTMENT

### *~COMMUNITY DISCUSSION~*

The Government of Canada has made a commitment to a collaborative process with First Nations on the broader issues relating to Indian Registration, Band Membership, and First Nations Citizenship.

The Musqueam Indian Band would like to have a community discussion with leadership and members to discuss Musqueam's concerns related to the issues outlined above.

**DATE:** THURSDAY, MARCH 22, 2018

**PLACE:** Musqueam Community Centre, Classroom 1

**TIME:** 6:00pm Discussion and Dinner

**PURPOSE:** Consultation on the Design of the Collaborative Process on Indian Registration, Band Membership, and First Nations Citizenship with Musqueam Band Members.

**DINNER WILL BE PROVIDED AND DOOR PRIZES!**

If you have any questions, please contact:

Jocelyn Campbell-Axson, Membership Registrar  
Musqueam Indian Band  
Telephone: 604-263-3261 ext. 3304  
Email: [jcampbell@musqueam.bc.ca](mailto:jcampbell@musqueam.bc.ca)



**MUSQUEAM INDIAN BAND**  
6735 Salish Drive  
Vancouver, BC V6N 4C4  
TELEPHONE: 604 263-3261

## **JOB POSTING**

### ***Communications Protocol Officer***

**Full-time Casual Position**

**4 Month Leave of Absence**

*The Musqueam people have lived in our present location for thousands of years. Our traditional territory once occupied much of what is now Vancouver and surrounding areas. The name Musqueam relates back to the River Grass, the name of the grass is məθkʷəy'. There is a story that has been passed on from generation to generation that explains how we became known as the xʷməθkʷəy̓əm (Musqueam) - People of the River Grass.*

*Although a metropolitan city has developed in the heart of Musqueam territory, our community maintains strong cultural and traditional beliefs. Today our population flourishes and we are a strong community of over thousand members. To learn more about Musqueam, please visit [www.musqueam.bc.ca](http://www.musqueam.bc.ca).*

#### **Position Summary**

The Communications Protocol Officer is the central point of contact for all communications for the Musqueam Indian Band and reports to the Band Manager.

#### **Responsibilities**

##### ***Protocol***

- Be the conduit and contact for the Musqueam Indian Band for all requests for Chief and Council and the Administration official attendance at 3rd party functions and activities
- Develop internal procedures and policies so that Musqueam can be more effective and efficient
- Coordinate all bookings with those assigned to attend; provide confirmations (internally and externally), develop and provide itineraries, develop and provide necessary briefing materials and talking points
- Develop relationships with similar positions with external agencies and First Nation organizations
- Develop and maintain contact information logs and documentation
- Provide assistance with bookings, reservations and travel arrangements where necessary (primarily for the Chief and Council)
- Although a standard 35-hour workweek is prevalent, deadlines often rearrange set schedules; conferences, speeches, meetings and community activities require individuals to be flexible in their time allotment

##### ***Communications***

- Develop public relations strategic plan for Musqueam
- Develop, implement and evaluate communication strategies and programs designed to inform Musqueam members, employees and the general public of Musqueam initiatives
- Develop and maintain ongoing communications and information-sharing channels with business, government and other partners
- Develop and maintain media networks and associated PR networks
- Serve as the primary public relations contact for media for Musqueam and the general public
- Identify and execute against a range of public relations opportunities, including identification of media opportunities
- Develop a calendar of public relations opportunities for Musqueam
- Maintain and develop contacts within Musqueam
- Initiate and maintain contact with local, regional and national media

- Arrange interviews and news conferences when required
- Arrange for the representatives of Musqueam to attend events as requested
- Develop briefing materials, speaking notes, and kits for Musqueam representatives
- Arrange agenda and travel for Chief and Council and Musqueam representatives, including itineraries and advances for events
- Produce correspondence on behalf of Chief and Council and Musqueam when needed
- Assist in the preparation of brochures, reports, corporate content for newsletters, press releases and other material
- Assist the organization with invitation mail outs and attendance for and including, meetings, events and open houses
- Document control of fact sheets, newsletters, brochures, handouts, etc.
- Surveillance and assembly of news content related to Musqueam and Aboriginal Affairs and interests
- Develop and maintain media contact information and a database of media, partners and other pertinent information
- Assist in the design of the website and maintain all website changes and updates
- Although a standard 35-hour workweek is prevalent, deadlines often rearrange set schedules; conferences, speeches, meetings and community activities require individuals to be flexible in their time allotment

### **Qualifications and Skills**

- Degree, diploma or certificate in communications, public relations or journalism and two to four years' related experience in a similar role and or an equivalent combination of education and experience
- Musqueam Indian Band First Nation member an asset
- Highly professional with a positive attitude, is reliable, proactive, creative and a team player who works collaboratively with others and can be counted on to deliver responsibilities on time
- Knowledge of internal and external communication strategies
- Excellent communication and interpersonal skills
- Excellent writing skills, grammatically exact and in a conversational style complimented with editing skills to develop reports, presentations and briefing materials
- Strong computer skills
- Strong administrative and organizational skills
- Strong attention to detail.
- Ability to use tact and good judgment
- Proven ability to maintain confidentiality
- Thrives in a fast paced deadline driven environment
- Flexible to work variable hours
- Successful criminal record check

### **Working Conditions**

- Work is performed in an office environment

Please email cover letter and resume to [jobs@musqueam.bc.ca](mailto:jobs@musqueam.bc.ca) and include **"Communications Protocol Officer"** on the subject line.

**Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.**

This position will be open until filled.

*\* We thank all those who apply, however, only those short-listed will be contacted.*





## MUSQUEAM INDIAN BAND

6735 Salish Drive  
Vancouver, B.C. V6N 4C4  
Telephone: 604 263-3261

### JOB POSTING

## Finance & Administration Manager

*The Musqueam people have lived in our present location for thousands of years. Our traditional territory once occupied much of what is now Vancouver and surrounding areas. The name Musqueam relates back to the River Grass, the name of the grass is məθkʷəy. There is a story that has been passed on from generation to generation that explains how we became known as the xʷməθkʷəyəm (Musqueam) - People of the River Grass.*

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Musqueam Indian Band is seeking a **Finance & Administration Manager**. Reporting to the Chief Financial Officer, this position is responsible for the overall management of the Musqueam Indian Band's (MIBs) accounting and general administration functions. This includes supervision of the Finance Department and central administrative staff. This role also plans, manages, monitors and controls all financial management functions and provides professional oversight to the Finance Department. In addition, this role participates in various Band committees and advises the CFO and committees of financial issues that impact decision making.

### Responsibilities

- Oversees the following accounting functions and provides support as required:
  - Full cycle accounting including maintaining accurate books and records and accounting for all financial items on a daily basis
  - Monthly, quarterly and annual reporting, month-end and year-end close and audit processes
  - All financial reporting and ensuring that financial statements are prepared in accordance with Canadian public sector accounting standards
  - Day to day banking and cash management operations
- Ensures all financial reporting are completed in full and within specified time frames to meet obligations specified within funding agreements
- Oversees the payroll and benefit processing, payroll reporting and filings
- Day-to-day management/supervision of finance/administration team
- Recommends, implements and controls all policies and procedures related to financial and general administrative functions
- Oversees the following administrative functions and provides support as required
  - Office administration functions
  - IT support functions

- Negotiating, purchase, and disposal of office equipment, supplies and service contracts
- Project management for special projects (i.e. dividend and distribution, RFP processes)

**Job Knowledge**

- Professional accounting designation with minimum of 5 years of experience in a similar role
- Advanced skills in MS Office and AccPac/Sage 300 and other related accounting software
- Working knowledge of public sector accounting standards
- First Nations administration and/or accounting experience is an asset
- Cultural competency and knowledge of the cultural traditions and practices of the Musqueam Nation is an asset
- High level of business acumen and strong analytical and decision making skills
- Strong organizational skills with the ability to manage priorities and deliver on timelines
- Ability to build and maintain strong cross-functional working relationships and liaise with diverse stakeholder groups
- Effective leadership skills with ability to develop teams and build team capabilities
- Strong verbal and written communication skills

Please email cover letter and resume to: [jobs@musqueam.bc.ca](mailto:jobs@musqueam.bc.ca)  
and write **"Finance & Administration Manager"** on the subject line

**Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.**

Position will remain open until filled.

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## MUSQUEAM INDIAN BAND

6735 Salish Drive  
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Telephone: 604 263-3261

### JOB POSTING

## Housing Executive Assistant

*The Musqueam people have lived in our present location for thousands of years. Our traditional territory once occupied much of what is now Vancouver and surrounding areas. The name Musqueam relates back to the River Grass, the name of the grass is məθkʷəy. There is a story that has been passed on from generation to generation that explains how we became known as the xʷməθkʷəyəm (Musqueam) - People of the River Grass.*

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Musqueam Indian Band is seeking a **Housing Executive Assistant**. The Housing Executive Assistant assists in the administration of the Housing Department at the Musqueam Indian Band. Reporting to the Housing Manager, this position administers goods and services contracts required to maintain Band owned Housing and oversees contractors in the absence of the Housing Manager. The Housing Executive Assistant is responsible for ensuring quality products and services are being provided to the Musqueam Indian Band.

### Responsibilities

- Provision of a complete administrative service for the Musqueam Housing Department covering all aspects of office and operational administration.
- Assists in preparation and administration of the Housing Department budget under the supervision of the Housing Business Manager. Ensures that all departmental expenditures comply with the approved budget.
- Responsible for preparation and timely submission of all narrative and financial reports as directed by the Housing Business Manager.
- Prepares meeting agendas, briefing materials, meeting kits, takes minutes and transcribes, makes travel arrangements, prepares correspondence, weekly reports, and notices; performs filing; copying; faxing; room bookings; and other clerical duties.
- Ensures that departmental administrative activities comply with administrative policies.
- Develops and maintains a departmental filing system.
- Coordinates the ordering and maintains the inventory of office, maintenance and other supplies for the Housing Department.
- Prepares and arranges for distribution of community notices as required.
- Develops and maintains effective working relationships with colleagues, subordinate staff, outside governments, agencies, boards, and industry.



- Advises all homeowners and tenants of the Housing policies and applies the enforcement policies in a fair and equitable manner.
- Alerts the HBM of any developing or escalating issues that may impact the Housing Department and or Musqueam Indian Band.
- Identify required Housing renovations, prepare scope of work and cost estimates, prioritize the renovations according to Housing Policy.
- Greets Clients and visitors and directs them to the appropriate contacts or services.
- Answers, screens and forwards telephone calls, takes messages and provides information to clients and visitors as required.
- Monitors Housing maintenance projects and work orders directly and reports their progress to the Housing Business Manager directly. Maintaining and administers insurance Executive for all MIB residences.
- Develops all forms and templates for MIB Housing department.
- Responsible for the application and maintenance of CMHC R.A.P.P. grant/ AANDC funding.
- Ensures contracts are in place for all work done within the scope of the MIB Housing Department.
- Resolves administrative concerns by coordinating preparation of reports, analyzing data, and identifying solutions.
- Assists Housing Manager with Housing partnerships / projects with other Partners such as the current partnerships with BC Hydro and UBC.
- Work with the Equalization Administrative Clerk on expenditures and Equalization Portfolio implementation
- Ensures annual home inspections take place with proper notice and that all contractors have set times to conduct work with homeowners consent, prioritization through Asset Management Data Base. Identifies funding source.
- Ensures all service requests and maintenance requests are processed, executed and closed in a timely manner.
- Alternates with Equalization Portfolio Administration Clerk to prepare notes and documents for Lands, Capital & Housing Standing Committee meetings.
- Be responsible for outgoing and incoming letters and correspondences.
- Be engaged in policy, data system and Executive development for the benefit of the MIB Housing Department.
- Participate in special projects when assigned.
- Maintains positive and effective relationships with homeowners, vendors and contractors.
- Meets with homeowners regarding rent arrears, repayment plans and all related revenue collections when necessary.
- Ensures eviction process is followed correctly, when applicable.
- Provides HBM with supporting by-laws when applicable

**Job Knowledge**

- Successful completion of High School with courses in business/office management and/or construction/building, property management, maintenance trades; or an equivalent combination of skill, knowledge, and experience.
- Training and/or experience in office management, including finance and computer skills.
- Knowledge of housing maintenance methods and materials.
- Knowledge and experience of similar executive delivery in the context of Musqueam or First Nations culture and history.
- Ability to use tact and good judgment in dealing with sensitive and complex issues.
- Ability to maintain confidentiality.
- Ability to drive and provide a licensed vehicle for work purposes.

**Working Conditions**

- Work is performed in an office environment and periodically in the community

**Licenses/Certificates**

- Valid BC Driver's License
- Successful Criminal Record Check
- Access to a vehicle for business purposes.

Please email cover letter and resume to: [jobs@musqueam.bc.ca](mailto:jobs@musqueam.bc.ca)  
and write **"Housing Executive Assistant"** on the subject line  
**Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.**  
Position will remain open until filled.

*\* We thank all those who apply, however, only those short-listed will be contacted.*



## **MUSQUEAM INDIAN BAND**

6735 Salish Drive  
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Telephone: 604 263-3261  
Fax: 604 263-4212

### **JOB POSTING**

#### **Mentors**

#### **(Employment & Training Program)**

***Employment & Training is undertaking an exciting new project – the Skills Partnership Fund – and is hiring Mentors to support the project activities. These positions will be on-call, working from 5 – 25 hours/week, and may be up to 40 hours per week, depending on program/client activities and demands.***

#### **Position Summary:**

Mentors are vital to the Musqueam Skills Partnership Fund (SPF) project and will serve as advisors, educators, role models and leaders giving back to participants in the Musqueam community, and contributing knowledge and skills through the sharing their professional and personal experiences (e.g. carpentry, piping, electrical, office administration, tourism/hospitality, archaeology, environmental monitoring) with multi-barrier client group. Our mentors are to build strong and stable mentoring relationships through trusting, respectful, honest and genuine relationships. These relationships are created to support the personal and professional growth and development of achieving individuals and assisting them to achieve their career goals. The primary functions of our mentors are to build a strong mentor relationship through listening, guidance, advice, teaching, and professional support.

#### **Duties:**

1. Provide one-on-one mentoring to clients via face-to-face, telephone and email meetings.
2. Meet with the client on a regular basis as per an agreed schedule, to review program progress and plan future activities, including areas for improvement.
3. Assist the client in setting developmental goals and plans to achieve them
4. Discuss work related concerns impeding performance or career growth
5. Share organizational knowledge gained from personal experience
6. Provide objective honest feedback
7. Attend mentor training program to learn mentoring and communication standards.
8. Work with the Mentor Coordinator and the Job Coach to ensure the participants are working on Development Plan activities and goals and what they can expect on the job.

#### **Knowledge and Abilities:**

- Knowledge of the English language with verbal and written skills at a level usually associated with Secondary School completion, and a business program certificate, counseling degree or economic development training; or an equivalent combination of skill, knowledge, and experience.
- Foster Care and Big Brother experience

- Knowledge and understanding of Residential School Syndrome
- Able to demonstrate a clear and solid understanding of a specific topic, subject, or area that can assist the personal and professional growth and development of the project participants.
- Able to work independently, with minimal direction and oversight. Strong organizational skills and punctuality to scheduled meetings with project participants. Proficiency required using Microsoft products, the Internet, and email.
- Superior communication, presentation and interpersonal skills with individuals and groups. Demonstrates a high level of ease and professionalism to work with a diverse group of management-level and executive-level business professionals.
- Previous experience with First Nations organizations preferred.
- Cultural competency and knowledge of the MIB's cultural traditions is preferred
- Knowledge of the local labour market, resource agencies, education and training institutions that may be accessible to project participants
- Ability to maintain confidentiality.
- Ability to drive and provide a licensed vehicle for work purposes.

**Licenses:**

- Valid BC Driver's License
- Successful criminal background check

**Reporting Relationship:** Reports to the Mentor Coordinator

**Please apply by emailing a cover letter and resume to Musqueam Indian Band to [jobs@musqueam.bc.ca](mailto:jobs@musqueam.bc.ca)**

**Please write "Mentors" on the subject line.**

**Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.**

Posting will remain open until filled.

*We thank all applicants for applying; however, only those short-listed will be contacted.*



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6735 SALISH DRIVE  
VANCOUVER, B.C.  
CANADA V6N 4C4  
TELEPHONE: 604 263-3261  
FAX: 604 263-4212

### **JOB POSTING**

#### **National Native Alcohol & Drug Abuse Program Worker (NNADAP)**

**Full-time Casual (Leave of Absence) Position  
35 hours/week**

Musqueam Indian Band has an opportunity for an experienced National Native Alcohol & Drug Awareness Program (NNADAP) Worker. This is a full-time position to cover an undetermined leave of absence. The NNADAP Worker provides counselling and activities that support individuals and families dealing with alcohol and drug dependency and its related issues. This will include community outreach, presentations and workshops, creating activities and programs, assessments and referrals.

This position is responsible for the development, maintenance and coordination of a Drug and Alcohol activities and awareness program. As a NNADAP Worker, the incumbent assesses and refers individuals for drug and alcohol treatment, makes home and medical facilities visits, and coordinates, prepares and presents workshops to the Band membership.

The NNADAP Worker provides the Musqueam Indian Band with a preventive health program to deal with alcohol and drug issues and dependency. The incumbent meets with clients (and when appropriate their families), assesses their needs, and makes referrals to outside agencies and/or treatment centres. The NNADAP Worker makes home and occasional institutional visits to provide support for the client Band members. The actions and decisions made by the incumbent have a broad, and in some cases life-long effect on their clients, the families, and the community.

The NNADAP Worker works with the clients and their families to educate and assist them in coping with the dependency problem. The NNADAP Worker may encounter high emotional resistance or adverse reactions to their intervention requiring the use of tact and diplomacy and a high level of professionalism to defuse highly charged situations. The incumbent of this position is also required to prepare and present educational, informational workshops on drug and alcohol issues, dependencies and treatment to community groups.

The NNADAP Worker must develop multiple strategies to deal with the continually changing circumstances of the clients. In order to do so, the incumbent must keep up-to-date on the latest developments in methods of treatment, the changing drug scene, and changes to treatment availabilities. The position requires sensitivity and understanding of the social and cultural history of the Band. In particular, the incumbent must deal with the issues in the context of the long-term effects of the segregationist systems of Residential Schools and Reserves.



The successful applicant will have completed a Post-Secondary degree or certificate in Social Work, Counselling, Psychology or Nursing and have a minimum of 2 years related experience, or an equivalent combination of skills, knowledge, and experience. Experience in delivering services in a First Nations environment is preferred. This position is subject to on-going funding.

**Duties:**

- Develops and maintains a drug and alcohol counselling program
- Maintains a statistical base on program delivery
- Prepares and delivers reports on program status and community trends
- Plans and coordinates **workshops and presentations for the community** on drug and alcohol education, awareness and abuse
- Supports and assists Band members dealing with drug and alcohol and chemical dependency issues
- Assesses clients and makes necessary referrals to treatment centres or outside agencies
- Maintains accurate and **confidential** records relating to individual clients
- Communicates with clients and their family members on treatment plans or programs, and with community groups on treatment programs
- Attend various community functions
- Develops and maintains effective working relationships with Band members, colleagues, and outside agencies
- Provide orientation and guidance to volunteers and coworkers on a routine basis
- The NNADAP Worker is responsible for being aware of band and community members and their well-being at treatment, as well as being self-aware of hazardous situations
- Performs other duties as required

**Job Knowledge:**

The work requires the following knowledge, skill and/or abilities:

- Skill and knowledge usually attained by successful completion of a Post-Secondary degree or certificate in Social Work, Counselling, Psychology, or Nursing; strong knowledge of the problems of drug and alcohol dependencies and their treatment gained through the appropriate level of education and at least two years' experience in the field; or an equivalent combination of skill, knowledge, and experience
- Working knowledge of traditional healing methods used by First Nations people; awareness of methods of dealing with post-traumatic stress; and community resources available to clients
- Knowledge and experience of similar program delivery in the context of Musqueam or First Nations culture and history
- Knowledge of community resources available to clients and their families
- Ability to use tact and good judgment in dealing with sensitive and complex issues
- The NNADAP Worker must have strong written and verbal communication skills



- In order to deal with the highly emotional issues involved the incumbent is required to have some counselling skills and strong conflict resolution skills
- The sensitive nature of the work requires the NNADAP Worker to have the ability to maintain the confidentiality of client information
- The position requires the ability to research and develop local programs to deal with drug and alcohol education, awareness and dependency; identify local trends; and write reports and recommendations on assessments, program status, and client progress
- The incumbent requires skill in the preparation and presentation of workshops and information seminars in order to garner client and community support
- A good knowledge of the social services systems, the educational system, the courts and penal system is essential for the NNADAP Worker to be successful in the delivery of service to the Band. Likewise, a good knowledge of the social and cultural outcomes of the Residential School and Reserve system is required
- Ability to drive and provide a licensed vehicle for work purposes
- Must be addiction free

*Please email a cover letter and resume to Musqueam Indian Band, HR at:*

[jobs@musqueam.bc.ca](mailto:jobs@musqueam.bc.ca)

Please write **"NNADAP"** on the subject line.

Position will remain open until filled.

**Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.**

*We thank all applicants for expressing interest in this position, however, only those short-listed will be contacted.*





**MUSQUEAM INDIAN BAND**  
6735 Salish Drive  
Vancouver, BC V6N 4C4  
TELEPHONE: 604 263-3261

## **JOB POSTING**

### ***Projects Analyst***

**Title & Rights Department**

**Two Year Term**

**(Possibility for extension dependent on funding)**

*The Musqueam people have lived in our present location for thousands of years. Our traditional territory once occupied much of what is now Vancouver and surrounding areas. The name Musqueam relates back to the River Grass, the name of the grass is məθkʷəy'. There is a story that has been passed on from generation to generation that explains how we became known as the xʷməθkʷəy̓əm (Musqueam) - People of the River Grass.*

*Although a metropolitan city has developed in the heart of Musqueam territory, our community maintains strong cultural and traditional beliefs. Today our population flourishes and we are a strong community of over thousand members. To learn more about Musqueam, please visit [www.musqueam.bc.ca](http://www.musqueam.bc.ca).*

#### **Position Summary**

The Project Analyst reports to the Associate Director of the Title & Rights Department and will serve as an integral part of the department team. The Project Analyst will seek and provide advice and will develop and maintain relationships primarily with BC Hydro and other non-governmental institutions and organizations. The Project Analyst is responsible for acting as the primary contact with BC Hydro as delegated by the Divisional Lead /Associate Director and provides support, internally and externally, on a wide range of issues, including projects and files that may impact Musqueam interests. The Project Analyst is responsible for reviewing and assessing incoming BC Hydro and referrals and facilitates project files by disseminating information and acting as one of the main points of contact and will take on other duties as required.

#### **Responsibilities**

- Serve as the primary contact between Musqueam and BC Hydro
- Facilitate an effective working relationship between Musqueam and BC Hydro
- Review and analyze incoming referrals and identify priorities related to Musqueam interests
  - Identify key team members within Musqueam and ensure all information is received as disseminated and that timelines are clearly indicated
  - Organize meetings, agendas, and meeting minutes
- Establish and coordinate communications and logistics between parties with respect to activities related to implementing agreements
- Coordinate and support Musqueam activities as contemplated in agreements for BC Hydro and other related projects, including the management of the capacity funding
- Coordinate communications to optimize commitments made under the BC Hydro relationship agreement
- Provide analysis and advice to senior management and Chief and Council, including the Joint Working Group (JWG), and managing the workplan and administrative matters related to the agreement
  - Identify issues where agreement cannot be reached and must be referred to the principals

- Establish and maintain positive communication and relationships within Musqueam, other departments, and First Nation partners to ensure interests and expectations are identified and responded to
- Lead or participate in projects as required and/or delegated and manage projects which include, but not limited to, coordinating resources, ensuring appropriate consultation, and ongoing and final reporting
- Lead or participate in sub-meetings related to large and BC Hydro-specific projects in order to coordinate information for multiple departments across the organization; follow up, develop responses, collect, and disseminate information
- At the request of management, the IGA Divisional Lead/Associate Director, or at own discretion, prepare and/or coordinate the preparation of:
  - Correspondence for management, the IGA Committee, and/or Chief and Council
  - Briefing materials for the IGA Divisional Lead/Associate Director, Chief and Council, Committees of Council (Intergovernmental Affairs Committee), working groups, and senior management; this material may include researching issues and ensuring prepared responses are consistent with Musqueam policy and direction
- Manage timelines and deliverables
- Other related duties as required

#### **Qualifications**

- Post-secondary degree in planning, business, environmental studies or other related natural resources program; Master's degree preferred
- Minimum of three years' experience in a closely related field or equivalent combination of education, training, and experience
- Strong understanding of Indigenous law
- Cultural competency and knowledge of Musqueam culture and interests
- Successful criminal record check

#### **Skills and Abilities**

- Strategic thinker with excellent analytical and problem-solving skills
- Ability to work in a dynamic environment with limited supervision
- Understanding of project management methods and skills
- Exceptional communicator with excellent writing skills
- Ability to be discrete and use tact and good judgment
- Ability to handle multiple priorities and complete tasks/projects in accordance with stated deadlines
- Proven ability to maintain confidentiality

#### **Working Conditions**

- The work is performed in an office environment

Please email cover letter and resume to [jobs@musqueam.bc.ca](mailto:jobs@musqueam.bc.ca) and include "Projects Analyst" on the subject line.

**Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.**

Please apply by February 28, 2018.

*\* We thank all those who apply, however, only those short-listed will be contacted.*



## **MUSQUEAM INDIAN BAND**

6735 Salish Drive  
Vancouver, B.C. V6N 4C4  
Telephone: 604 263-3261  
Fax: 604 263-4212

### **JOB POSTING**

#### **Secretary to Chief & Council Full Time, Leave of Absence Vacancy**

Musqueam Indian Band is seeking a Secretary to Chief & Council. Reporting to the Office Supervisor, **the Secretary to Chief & Council** (the Secretary) is responsible for providing a full secretarial service to the Band Council. The Secretary records and produces the minutes of Council meetings, General Band Meetings, Shareholders meetings, and other meetings as required. The Secretary ensures that the Band Council is provided with all related documentation required in their meetings by assembling a Council Meeting Kit and is responsible for distribution of their motions and decisions. The Secretary is also responsible for the development and maintenance of a tracking system to provide easy access to Council motions and decisions. The Secretary also coordinates any necessary travel arrangements for Band Council and the assembly of briefing materials and travel itinerary for Council Travel.

#### **Duties:**

- Prepares and ensures appropriate agenda items, information, and Council kits are ready, complete, and available for respective meetings. For weekly Council meetings this is on the Friday prior to the Monday meeting for approval of notes by Band Manager). Ensures the availability of any necessary equipment for the meeting.
- Coordinates the attendance of the appropriate Council members for special or extraordinary meetings. Establishes that a quorum will be present, or advises of meeting cancellation or postponement.
- Maintains up to date database of recipient of meetings and extraordinary meetings.
- Records, transcribes types, distributes, and tracks minutes, motions, and council or General Band decisions. Take minutes at weekly meetings held on a weekday evening and in extraordinary weekend meetings. Records decisions, capable of giving insight into why decisions were made, and ensuring non present Chief and Council are familiar with decisions in meetings.
- Drafts and writes letters and reports when called upon.
- Ensures minutes are accurate and despatch final working draft of the minutes to the following weekly meeting, and 4 weeks after General Band Meetings and extraordinary retreats.
- Finalizes any amendments to the Council minutes, once passed by Council, by making any changes and then creating and completing a meeting folder both hardcopy and electronic that includes the final minutes and all meeting materials both pre and post meeting.
- Ensures that all materials and preparations are made for Council meetings both regular, special, and weekend; and, all preparations for Council Retreats (materials, travel arrangements, meals, refreshments, etc.)
- Assists Council by making necessary Band related travel arrangements.
- Prepares and distributes isolated motions for the Band Manager and program heads for the management meeting and their follow up action.
- Maintain calendar of important dates for the Band. Arrange agenda; coffee/food for meetings.
- Maintain the Chief's calendar/schedule.
- Help organize special events for Chief and Council.
- Ensure all files are confidential, in a safe place, and in order. Responsible for the hard copy and electronic copy of all Council materials and minutes including Council meetings, Special



Community Meetings, General Band Meetings etc.; and all correspondence related to Council business.

- Maintain confidentiality and comply with data protection in respect of databases of recipients of minutes.
- Distributes the finalized minute's weekly, to those Band Members and other distribution lists as may be developed from time to time, and to the Member section of the Band's web site.
- Liaise with Executive Assistant regarding amendments.
- Develops and maintains effective working relationships with Council, Band Manager, colleagues and the Band membership; works closely with the Executive Assistant to the Band Manager.
- Performs related duties for Band community meetings as required.
- Ensures full supplies for all correspondence and minutes to the Chief and Council and executives at all times.
- Other duties as required.

**Job Knowledge and Abilities:**

- Skill and knowledge usually attained by successful completion of High School and courses and post-secondary training and certification in Business Administration, legal secretarial, or journalism and /or advanced Secretarial Courses combined with at 3-5 years in a First Nations or similar administration office in a secretarial role to senior administrative manager or elected Council; or an equivalent combination of skill, knowledge, and experience.
- Ability to take minutes, type minimum 60 wpm, audio typing.
- Expertise software applications and equipment related to the position (Microsoft Office, advanced copy machine operation, digital recording equipment, smart boards, etc.)
- Knowledge of Roberts Rules of Order in order to advise management and Council.
- Excellent communication skills, with the ability to communicate effectively with all levels of the organization, from community members to senior business leaders. This includes a pleasant, professional and assertive communication manner.
- Knowledge and experience of similar program delivery in the context of Musqueam or First Nations culture and history.
- Is self-directed with the ability to meet deadlines, as well as to prioritize under tight deadlines.
- Excellent organizational skills and is detailed oriented.
- Ability to understand and describe complex governance and business issues.
- Ability to use tact and good judgement in dealing with sensitive and complex issues.
- Ability to maintain confidentiality.
- Ability to drive and provide a licensed vehicle for work purposes.

**Working Conditions:**

- Work is performed in an office environment.
- Attendance is mandatory at all Chief & Council weekly evening meetings and off site weekend quarterly retreats
- Valid Driver's License
- Successful Criminal Record Check

Please apply by emailing your cover letter and resume to Musqueam Indian Band, HR at:

[jobs@musqueam.bc.ca](mailto:jobs@musqueam.bc.ca)

Please write « *Secretary to C & C* » on the subject line.

**Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.**

***Posting will remain open until filled.***

*\* We thank all applicants; however, only those short-listed applicants will be contacted.*

# Bridge Through Sport

## After School Clubs



### MATH & SCIENCE CLUB

- Tuesday 3:30-5:30pm
- Ages 7-12
- Join us at the Musqueam Community Centre for snacks, prizes, recreation and a physics activity!

### READING CLUB

- Monday 3:30-5:30pm
- Ages 7-12
- Join us at the Musqueam Community Centre for snacks, prizes, recreation and a reading session!

### MUSQUEAM YOUTH PROGRAM

- Wednesday 6:00-8:30pm
- Ages: high school
- Join us for games and prizes at the Musqueam Community Centre!

### CONTACT INFO

Ryanne James  
ryanne.james@ubc.ca

See you there!

# OPPORTUNITIES AVAILABLE

## Early Childhood Care & Education

We still have space for Phase 2 of this program project! The Educators Assistant program is starting in April and we are partnered with Vancouver Community College. If you or anyone you know is interested please come sign up with us! Will be located in the community centre in classroom 1.

## Trauma Tech Safety Certification Programs!

When: March 19 – March 29, 2018

Where: Musqueam's Clubhouse

What: includes certificates for Confined Space, WHMIS, Fall protection, Scissor Lift, Boom Lift, Fork Lift, as well as other certificates to be announced.

## Trauma Tech Level 3 First Aid

When: TBA

Where: Musqueam Clubhouse

What: Level 3 is designed for remote worksites or employers with large workforces more than 20 minutes from medical aid. Certificate will be valid for three years.

**Only you can choose your career path. We can only help you get there.**

## Valley Driving, "L" Training

This course is going to be February 26, March 1<sup>st</sup>, 5, and 8<sup>th</sup>. They are evening classes, from 6:00pm-9:00pm. They will help prepare you and bring you to get your Learners License! We will help cover fees to obtain license if you succeed. You do need proper ID for this program.

## Young Drivers Program, "N" Training

This course is a second phase for the Valley Driving School. They will help you get your New Driver's License as well as in car lessons (plus they will help you with the road test!). They are evenings on March 12<sup>th</sup>, 14<sup>th</sup>, and 19<sup>th</sup>, 21, 26, and 28<sup>th</sup>, from 6:00pm-9:30pm. This program is partially sponsored by BC Hydro!

**Do you know what you want to go forward in for a career? Do you need help planning the steps or figuring out how to get there? Come on in and give us a visit. We want to help you succeed.**

## OUR TEAM:

Diane Herman  
Employ Assist

Terry Sparrow Jr.  
Job Coach

Lindsay Gibson  
Job Coach

Joanne Kern  
Mentor Coordinator

Wanona Scott  
Department Head



# Aboriginal Hospitality & Tourism

## Program for Aboriginal Peoples

**Starts**

**March 5<sup>th</sup>, 2018**



### **This 6 week program Students will learn to:**

- Define Hospitality and Tourism
- Investigate the various sectors of the Hospitality and Tourism industry
- Investigate the opportunities in the Hospitality and Tourism industry
- Develop the knowledge, skills and attitudes required for working in the Hospitality and Tourism industry
- Analyze the Aboriginal impact on the Hospitality and Tourism industry
- Determine how to improve Aboriginal messaging in the Hospitality and Tourism industry

**& Much More**

**Applications Due  
February 28<sup>th</sup>, 2018**

**Register Online  
[twnskillscentre.com](http://twnskillscentre.com)**

**Prerequisites  
Updated Resume**

**Hosted By**



***Training & Travel Allowance Provided***



## TRAINING OPPORTUNITY

### ARCHAEOLOGICAL FIELD TECHNICIAN/MONITOR

**Are you interested in archaeology?**

Are you looking for new training opportunities?

Are you interested in a possible **career** as a Musqueam archaeology field technician?

Do you want to learn practical skills like GPS use and orienteering?



**Musqueam's Title and Rights department is hosting a 10-day course in archaeological field methods. Graduates will receive a certificate from the province of BC and may be offered a position as a Musqueam archaeological field technician.**

The class has both indoor and outdoor components and will teach students about:

- The role of a Musqueam archaeological field technician
  - How to recognize and record different types of archaeological sites
  - How to ensure that archaeological resources are managed respectfully
  - How to recognize and catalogue artifacts
  - How to take field notes
  - Laws and regulations that effect the protection or alteration of archaeological sites
  - Musqueam's policies regarding the investigation and recording of archaeological resources
  - Different types of projects that effect archaeological resources
- And much more!!!**

The class runs from **April 9-20, 2018**. There will be **funding available for participants**.

If you're interested please contact Aviva Finkelstein at [afinkelstein@musqueam.bc.ca](mailto:afinkelstein@musqueam.bc.ca) or 604-269-3391 or Lindsay Gibson at [lgibson@musqueam.bc.ca](mailto:lgibson@musqueam.bc.ca) or 604-269-3355

# Musqueam Health Department Newsletter

February 23, 2018

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## Community Health Program

*Crystal Point, RN, CHN, and Lyn Thomas, Assistant*

### UBC ACTIVE KIDS Is returning in M A R C H 2018

*A FREE 4 week series for Children aged 1.5—5 years old!*

**WHAT?** — Coaches from UBC will be here Monday evenings; going over fun games and activities for parents and children. It will teach the kids the beginning fundamentals while playing different sports each week!

**WHEN?** — Mondays, in March (5th, 12th, 19th, 26th)

Sign up with Crystal (CHN) or Lyn (Nurses' Assistant) in the Health department: 604 263 3261

**WHERE?** — Musqueam gym (back half)

**Thank you!**






**UBC Coaches + MIB Health Department**



In partnership with Self-Management BC and the MIB Health Department. We would like to bring this 6-week program back to Musqueam! **We are looking for 12—16 community members to register!**

**Workshop will start in late February 22, 2018—details to come | starting at 5pm for 2.5hrs**

**This workshop will cover topics like:**

-  Techniques to deal with symptoms of diabetes, fatigue, pain, hyper/hypoglycemia, and stress
-  Appropriate exercise for maintaining and improving strength & endurance
-  Healthy Eating
-  Appropriate use of medication
-  Working more effectively with health care providers

If you or someone you know is interested—please register with Merv Kelly (Chronic Disease Management Program) or Crystal Point (Community Health Nurse), @ **604 263 3261**



# Musqueam Health Department Newsletter

February 23, 20126

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## National Native Alcohol & Drug Abuse Program

*Brad Morin*

Brad Morin, NNADAP worker offers one to one counselling, treatment referrals, outpatient resources, information and support in relation to drug and alcohol use.

### Brad Morin – NNADAP worker

#### Hours:

Wed- Fri. 6:00-9:00pm - Evenings  
Saturdays - Sunday 10:00am-5:00 pm - Weekends



COMING SOON: "CRIB NIGHT with Brad"

APPOINTMENTS: DROP-IN OR CALL TO MAKE AN APPOINTMENT: 604-269-3454

WEEKLY AA MEETING: There is an AA meeting every Tuesday from 8-9 pm at the 51st Hall

*\*Please note:* Cyndi Bell our NNADAP worker is away until further notice.

## Art Therapy for Children, Youth & Adults

*Janice Carroll*

**I am available for Counselling Adults, on Monday's from 9am-2pm.** The sessions are one hour, once a week, for Musqueam community members.

Counselling for children & youth Tuesday to Friday.

For more information, please call my office (located in the Health Department)

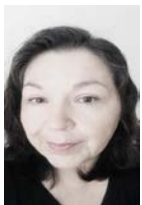
Ph: 604-269-3453, | Email: [jcarroll@musqueam.bc.ca](mailto:jcarroll@musqueam.bc.ca) .

## Wellness Counselling

*Charlene Hellson*

### Introducing Charlene Hellson to the Musqueam Health Program.

Charlene Hellson is a proud grandmother and proud member of the Siksika Nation which is part of the Blackfoot Confederacy. Her background is in Indigenous Health, including Mental Health, as well as the Arts. Charlene truly believes in the power of healing in many ways and is dedicated to working with Indigenous people to create healthier communities. She is honoured to be here as a visitor on the unceded homelands of the Musqueam, Squamish and Tseil'Watuth Nations, and is humbled to be able to join the health team at Musqueam Nation.



**Hours:** *Monday afternoons 1:00-4:30*

*Friday mornings 8:30 – 12:00pm*

**Place:** *Musqueam Health Department, Community Centre, 2<sup>nd</sup> floor.*

# Musqueam Health Department Newsletter

February 23, 20126

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## Home & Community Care Program

Home Care Nurse: Romeo Cosio, RN. and Lyn Thomas, Nurse Assistant

**Please Note: Emergency Generators** that are delivered by Safety & Security belong to the Home Care Department & are strictly for use for people who have special health requirement. Romeo Cosio, HCN will determine distribution prior to any power outages.

The Home Care Program is available to our community members to assist with hospital discharges, home care aide, and all medical supplies & equipment. Home care services & medical equipment require a note from your doctor with your needs specified. **Home Care Phone: 604-263-6539**

The Arjo Tub Program: Is available at the Elder's Centre between 7-9am Mon.-Fri. You need a doctor's order for the use of the Arjo tub, describing your condition, and how often you are advised to use the tub per week. call Lyn Thomas for an appointment.

**Romeo's Office Hours:** Mon. 8:30-5:30 **Tuesdays-Off,**  
Wed. Thurs. Friday 8:30-5:30  
Ph: 604-269-3463

**Evelyn's Schedule:**  
Monday-Friday 8:30-4:30  
PH: 604-269-3354

*\*\*Please note, the home care nurse may be on a house call so please leave a message.*

**\*For Emergencies Call 911 right away! \***

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## Safe Drinking Water Monitoring Program

Charlene Campbell-Wood

### What Are the Benefits of Drinking Water for Weight Loss?

Last Updated: Jan 28, 2015 | By Tyffani Benard

- No matter which weight loss plan you are on, it is necessary to drink eight glasses of water per day.
- No Calories: Water is a naturally calorie-free, fat-free and cholesterol-free beverage. You can drink all you want without worrying about excess or empty calories derailing your weight loss. If you do not like to drink water because it is tasteless, squeeze a slice of lemon or lime into your glass.
- Feelings of Fullness: Drinking water can make you feel full between meals. Try sipping a glass of water when unexpected hunger pangs hit. Wait a few minutes before eating to see if you are really hungry or just thirsty. This simple act will cause you to think before you snack, saving you lots of calories
- Adequate Hydration: A properly hydrated body is a healthy body. Half of your body is water, but you lose some each day through sweating, urination and metabolism. If you do not replace the water you lose, you can easily become dehydrated
- Helps the Metabolism: Water plays a role in the metabolism of the food you eat. When you do not drink enough water, your body is not as efficient at this process.

# Musqueam Health Department Newsletter

February 23, 2018



## MUSQUEAM PRIMARY CARE CLINIC

x<sup>w</sup>məθk<sup>w</sup>əyəm

**\*\*Please take note that Dr. Judy Kwan will be in to replace Dr. Dumont February 23rd and March 2nd, 2018**

**Clinic hours Monday-Thursday 9:30 am to 3:30 pm and Fridays 9:30 am to 4:00 pm**

### PRIMARY CARE FAMILY PHYSICIAN – New Hours: Friday 9:30am – 4:00pm

Welcoming all Musqueam community members including parents / caregivers with infants and children; pregnant women; youth; adults and elders. Come and join our wonderful Musqueam Primary Care clinic and become a regular patient! Our team meets the highest standards necessary to provide you with safe and confidential health care.

### PRIMARY CARE NURSE PRACTITIONERS – New Hours: Monday to Thursday 9:30am— 3:30pm

#### Services provided every day are:

- ✚ check-ups (PAP, STI, Baby growth checks) and assessments;
- ✚ diagnosis and prescriptions
- ✚ testing (X-rays, ultrasound and blood work)
- ✚ birth control options
- ✚ chronic disease management (diabetes, hypertension, C.O.P.D and lung disease)
- ✚ childhood vaccines; specialist referral

### MEDICAL OFFICE ASSISTANT – Mon-Thurs. 9:30am – 3:30pm, Friday 9:30-4pm

**For an appointment call Mackenzie Gomez, Medical Office Assistant, 604.266.0043**

**(closed 12:00 – 1:00pm for lunch)**

**Musqueam Elders Centre, 4010 Si Lu Drive, Vancouver BC V6N 4K7**

#### Naloxone Kits Available

If someone would like a kit to please contact the Health Department in the Musqueam Band Office or the Musqueam Primary Care Clinic in the Elders Centre at: 604-266-0043. We can review training and have practice kits as well.

#### NEW SERVICES AVAILABLE:

Mental Wellness Counseling & family group healing, available to Musqueam Band Members at the Lu'Ma Medical Clinic on Wednesdays. For more information, & appointments call: Mahara Allbrett at: 604-312-2258.

# Musqueam Health Department Newsletter

February 23, 2018

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By March 1, 2018, eligible residents of B.C. are expected to renew enrolment in the Medical Services Plan (MSP) and get a B.C. Services Card. The B.C. Services Card is replacing the CareCard, which was introduced in 1989 and had not been significantly updated over the last 20 years.



- ✓ The BC Services Card has replaced the CareCard and the **Gold** CareCard.
- ✓ The BC Services Card can also be combined with a driver's licence.
- ✓ One card = easy access
- ✓ personal information more secure and helps prevent fraud such as identity theft

## MSP CHANGES

Adults 19 to 74 years of age are required to renew enrolment in MSP.

The BC Services Card has replaced the CareCard and the Gold CareCard. In the future, the BC Services Card will provide easy access to many other provincial services.

## FEES

There is no fee to get a BC Services Card. However, if you're combining your BC Services Card with your driver's license, fees that apply to the regular driver's license issuance process still apply.

## WHERE TO GET A BC SERVICE CARD

Visit an ICBC driver licensing office with two pieces of ID. Bring your CareCard if you have it. ***\*\*Musqueam Health can no longer assist with these applications\*\****

## ID REQUIREMENTS

Bring one of the following:

PRIMARY ID: Canadian Birth Certificate OR valid Canadian passport

SECONDARY ID: ALSO bring ONE of the following:

- government issued health care card
- signed credit card or bank card with your name printed on the front
- school ID card (student card)
- Passport (includes new USA Passport cards)
- Driver's licence
- BC Identification card
- BC services card (with photo)

**CHECK YOUR IDENTIFICATION** Check your driver's license and CareCard to be sure your name matches exactly on both. If not, call Health Insurance BC at 604-683-7151 or 1-800-663-7100.

## USING YOUR BC SERVICES CARD TO OBTAIN HEALTH CARE SERVICES







As long as you are a resident of B.C. and are enrolled in MSP, you can use your card to obtain insured medical and health care services. Your card can be used as of the date your MSP coverage begins. For those under 19, and some adults, the date is indicated on the paper attached to the card when it is delivered. If you have questions about when your coverage begins you can contact HIBC. Your card is also used to obtain PharmaCare prescription drug benefits.

# Musqueam Health Department Newsletter

February 23, 2018

## YOUTH CENTRE

Abigail Speck at the Youth Centre, 604-269-3465 Email: [youthcentre@musqueam.bc.ca](mailto:youthcentre@musqueam.bc.ca)

Monday February 26th	Tuesday February 27th	Wednesday February 28th	Thursday March 1st	Friday March 2nd
D&A Night 	Colouring Contest 	Dental Hygiene Workshop  MYP 6:00—8:30 	GOV MEETING 5:00—7:00 	<b>Movie Night</b> 

The Youth Centre will be open from 2:00 pm—9:00 pm Monday—Friday

**Children under 7 years old will be sent home; unless accompanied by a parent  
or guardian, who is at least 15 years or older**



# SALISH SEAS

Musqueam. Tla'amin. Tsleil-Waututh.

Salish Seas Fisheries Limited Partnership is a commercial fishing partnership between Musqueam, Tla'amin, and Tsleil-Waututh Nations. Salish Seas Fisheries Limited Partnership has issued one Request for Proposals (RFP) for community members interested in the following licence leasing opportunities:

**2018 Prawn Licences:**  
**FW46 (12.83 m/42.1 ft)**  
**FW27 (12.80 m/42 ft)**

To pick up an RFP package and sign a letter of intent, please contact:

**The TWN Front Desk in person or @ 604-929-3454 or  
[salishseasgp@gmail.com](mailto:salishseasgp@gmail.com)**

All proposals must be submitted via email to [salishseaslp@gmail.com](mailto:salishseaslp@gmail.com) by  
the **Closing Time: 4:30 pm March 7<sup>th</sup>, 2018**





## UBC Gateway Art – Open Call to Musqueam Artists

Submission Deadline: 5PM PT, March 23, 2018



*Above: A rendering of the UBC Gateway Art site showing at a conceptual level what the current plans are for the area.*

UBC is seeking a Musqueam artist or Musqueam-led artist team to work closely with the project team to develop an artistic concept for the new MacInnes Field and surrounding area, a key gateway to the campus. The purpose of the artwork is to enhance the arrival experience to UBC and bring cohesion and vibrancy to this highly public space. The project is an opportunity to inform those arriving to campus that UBC is on the traditional, unceded, and ancestral territory of the Musqueam people.

This is an open call to Musqueam artists and Musqueam-led teams working in any media who are interested in working closely with the project team to develop a concept that merges a Musqueam cultural and visual aesthetic artwork with planned infrastructure and landscape components. This is an excellent opportunity for both emerging and established artists as well as those who do not have experience working in public art.

More details about the opportunity, application and artist selection process are available at <http://planning.ubc.ca/ubcgatewayart>

**Interested artists are invited to attend a site orientation.** This will be an opportunity to learn more about the site and ask questions prior to submitting applications. Two dates for the orientation are being offered. Please email [aviva.savelson@ubc.ca](mailto:aviva.savelson@ubc.ca) to RSVP:

- Saturday, March 3, 12-1p. Meet outside entrance to the UBC Aquatic Centre
- Tuesday, March 6, 4-5p. Meet outside entrance to the UBC Aquatic Centre

**Send questions to:** Aviva Savelson, Senior Policy Planner, Campus and Community Planning, UBC  
[aviva.savelson@ubc.ca](mailto:aviva.savelson@ubc.ca)

All questions and answers will be posted on the call website before the submission deadline:  
<http://planning.ubc.ca/ubcgatewayart>

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February 15, 2018

## **Musqueam House Logos – Request for Proposals**

### **INTRODUCTION**

On behalf of the University of British Columbia and the Musqueam Indian Band, UBC Student Housing and Hospitality Services (SHHS) is seeking proposals from aspiring Musqueam artists and youth for three designs that will be used as logos for the newest houses at Totem Park Residence.

Musqueam gifted the names *həmləsəm* and *qələxən* in 2011, and the name *čəsnaʔəm* in 2017, for use at Totem Park Residence, a first-year dormitory. The storytelling committees involved in these naming processes have been collaboratively developing educational materials and opportunities for students to learn more about these names, and the traditional, ancestral, and unceded territory of the Musqueam people.

This project is also in support of the core tenets of the Memorandum of Affiliation signed between UBC and Musqueam in 2006. Among the Memorandum's tenets are commitments to create a visual Musqueam presence on campus and increased Musqueam programming and curricula.

### **PROJECT GOALS**

The goals of the project are to:

- Bring a spirit and feeling of the Musqueam community to this area of campus by reflecting the Musqueam Nation's art forms, history, and culture
- Celebrate the talent of emerging Musqueam artists and youth
- Foster a stronger connection between residents living on campus and Musqueam territory

## SCOPE OF WORK

To enter the contest:

- You must be under 25 years old
- The design must be original, produced by you
- You can submit designs for 1, 2, or 3 three house logos
- You can submit multiple designs for any/all house logos

Your design must be:

- Be a single colour easily reproduced in black or white
- Able to work well in both print and digital mediums
- Have clearly defined shapes and line art
- Be scalable to fit a variety of areas
- Reflective of Musqueam art forms, if the artwork is an Indigenous, Northwest Coast design

Wildlife native to the three locations have been selected as the theme for each house logo:

House Name	Year Opened	Story	Animal
həmləsəm	2011	həmləsəm is a site of transformation (south of Wreck Beach) where ʔe:ls, the transformer who oversaw social behaviour, punished a greedy person for being possessive and wasteful of fresh water from the natural spring. While bent over to drink and unwilling to share this vital resource, he was turned to rock. His chamber pot spilled and became the smaller rock beside him.	Sawbill/Merganser Ducks xʷa:qʷ
qələxən	2011	qələxən was a strategic fortification site (on Point Grey) where Musqueam warriors and their families resided, including warrior of renown, qiyəplenəxʷ (Capilano). qiyəplenəxʷ is widely celebrated for leading war efforts to protect his people from invaders as well as welcoming the first Spanish and English explorers, led by José Narváez (1791) and George Vancouver (1792), to Musqueam territory and initiating trade with them.	Bald eagles pəqəs
čəsnaʔəm	2017	čəsnaʔəm, one of our Musqueam villages, existed on the staləw (now called the Fraser River) long before Vancouver was founded. For over 4000 years, generations of our ancestors lived at čəsnaʔəm. Around 2000 years ago, it grew to become one of our largest villages. Over the past 125 years, archaeologists and collectors have mined čəsnaʔəm for our ancestors and their belongings, calling them human remains and artifacts. Today, čəsnaʔəm has been paved over and built upon without our consent, yet it is still part of our territory, culture, and history. čəsnaʔəm is part of who we are.	Great blue herons sməqʷaʔ

Examples of where the logos will be used have been provided in Appendix 1.

An information package or in-person session can be provided upon request for those who are interested in participating in the contest and learning more.

## **SUBMISSION REQUIREMENTS**

- Your name, age, and contact information
- An artist's statement not exceeding 200 words
- A hard copy of each design submission on paper (max. 8.5" x 11"), or if possible, a PDF or jpeg file

## **PRIZES**

The artist for each house logo design selected will receive an award of \$500 from UBC Student Housing and Hospitality Services. The artists will also be publicly recognized. All costs associated with the final production and installation of the three selected designs will be covered.

## **INTELLECTUAL PROPERTY**

Student Housing and Hospitality Services will hold all commissioned rights to the chosen designs and their use, but will ensure their artistic integrity in all cases. The artists' names will be displayed with the logos, and their biographies can be displayed on the SHHS website and in other literature.

## **JUDGING PROCESS**

The final selections will be made by a Selection Committee composed of representatives from UBC Student Housing and Hospitality Services, and the Musqueam Indian Band. The judging will be conducted blindly up until the short-list has been chosen; the artists identities will not be revealed to the Committee until the selections have been made. The Committee's decisions are final and binding.

## **DEADLINE**

Proposals may be hand delivered, sent by mail, or emailed. All proposals must be received at the address below by 12:00PM on Thursday, March 29, 2018. The winners will be announced no later than April 5, 2018.

For design inquiries, email Jasper Murphy at [jasper.murphy@ubc.ca](mailto:jasper.murphy@ubc.ca)

For further information or contest inquiries, email Sarah Ling at [sarah.ling@ubc.ca](mailto:sarah.ling@ubc.ca)

All proposal submissions should be emailed to Erin Harley at [erin.harley@ubc.ca](mailto:erin.harley@ubc.ca), or delivered/mailed to:

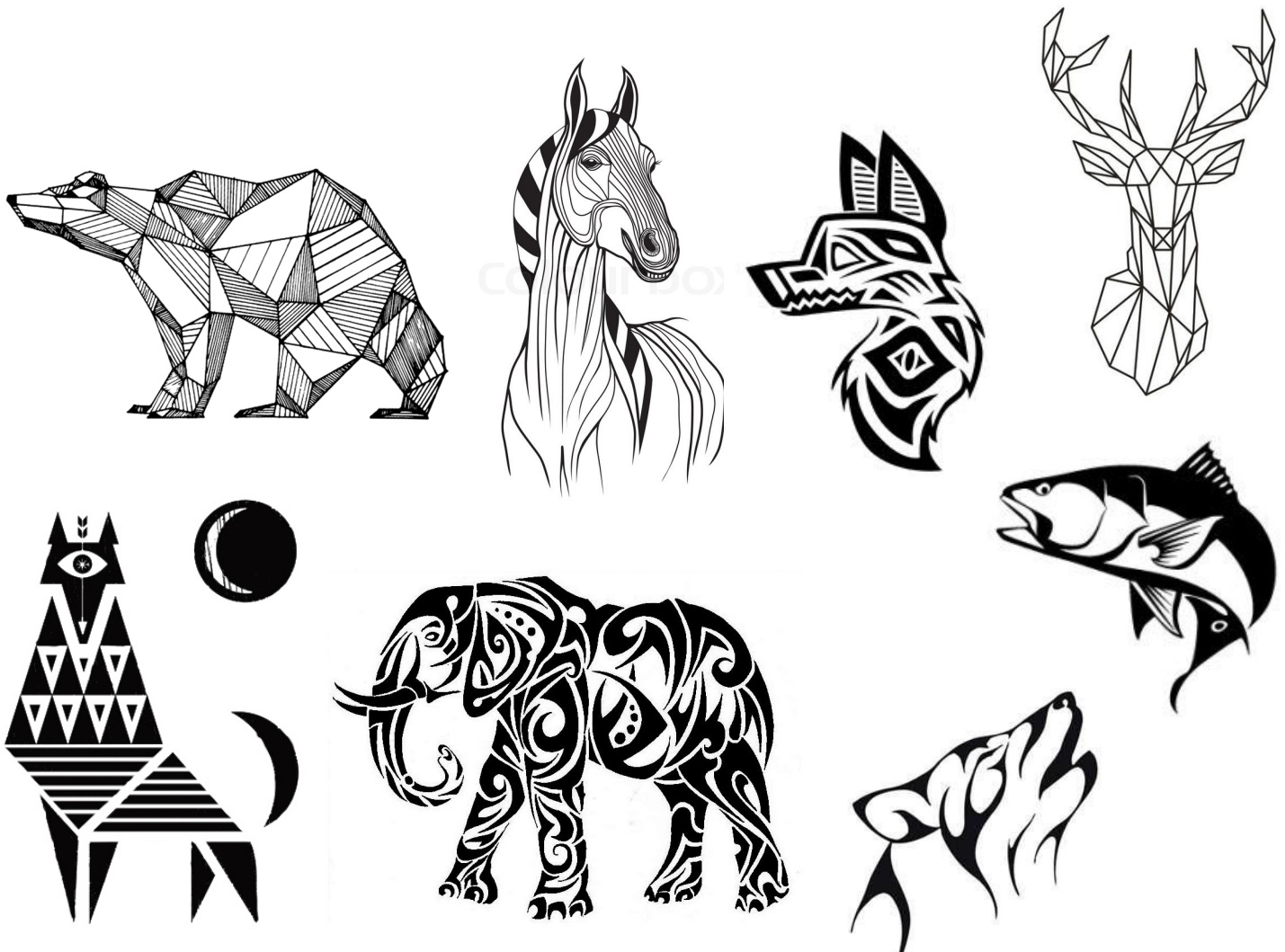
Musqueam Indian Band  
Attn: Leona Sparrow  
6735 Salish Drive  
Vancouver, BC  
V6N 4C4



## APPENDIX 1

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Logo must be one colour and with clearly defined shapes & line art. See examples below:



**Example of final logo application:**

Window decal:



T-shirt print:





## MUSQUEAM INDIAN BAND

JANUARY 26, 2018

The Musqueam Indian Band Administration and Chief & Council are inviting Musqueam Members who would like to attend a home Canucks game to fill out the sign up sheet below to have your name added to the list. You can drop off the form at the MIB Administration Office front desk or you can email to [execassist@musqueam.bc.ca](mailto:execassist@musqueam.bc.ca)

Guidelines for signing up/attending:

- \* You only have to sign up once per season.
- \* If you are unable to attend you must return the tickets to the MIB Administration Office, please do not give away.
- \* Must be able to provide own transportation to the game.

Name: \_\_\_\_\_ Contact Information: \_\_\_\_\_

Game you would like to attend: \_\_\_\_\_

Please list who you would like to bring to the game:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

If there are last minute cancellations would you like to be on the call list?

YES ☐ NO ☐





**6 to 8pm in  
the Yoga  
Room**

Guided  
Meditation at  
6pm

• FREE 20 MINUTE HEALINGS



## **Weekly Wednesday Pranic Healing Clinic Continues!**

Musqueam Indian Band

- FEEL MORE RESTED AND CALM
- HELP YOUR BODY REPAIR ITSELF
  - DROP INS WELCOME
- PRANIC HEALING IS A NON TOUCH ENERGY HEALING SYSTEM
  - COME AND CHECK US OUT!
- NEXT SESSIONS: FEB 7TH AND 14TH!



Phone:  
604.263.3269  
E-mail:  
mhajash@musquea

*Pranic Healing is a highly evolved and tested system of energy medicine developed by GrandMaster Choa Kok Sui that utilizes prana to balance, harmonize and transform the body's energy processes.*



## Social Development Dept.

6735 Salish Drive

Vancouver BC V6N 4C4

Phone: 604-263-3261

Fax: 604-263-4212

Friday February 23, 2018

### **Thursday March 1, 2018 Issue Day!**

Please note: The 20th has passed, if you have not submitted your renewal slip for continued assistance please do so immediately if you require assistance for March 2018.

If you cannot pick up your cheque yourself, please call or provide in writing who will be picking up your cheque.

Applications for assistance, if you need to apply for income assistance please make an appointment with Leanne or Michele.

**We will not take applications on or two days prior to cheque issue day.**

Please provide utility bills a.s.a.p. Cannot pay them if you do not bring them in.

Thank you,

Your cooperation is appreciated.



## CHILDREN OUT OF THE PARENTAL HOME MONTHLY RENEWAL DECLARATION

### PRIVACY OF INFORMATION STATEMENT

Provision of information requested on this document is voluntary and is being collected for the purposes of determining eligibility for Children Out of the Parental Home Income Assistance. The information will be stored in a secure location by your First Nation Administering Authority, who will ensure the confidentiality of the information contained in this document in accordance with standards set out in the Social Development Policy and Procedures Manual of the Department of Indian Affairs and Northern Development (B.C. Region) and will be maintained pursuant to the *Privacy Act* and described in the personal information bank INA-PPU-240. The accuracy of the information in this document may be checked by comparing it against information held by any federal or provincial department or agency or any private agency.

### OFFICE USE ONLY

Administering Authority (AA) and Number: _____	Name of Worker: _____	Date Declaration Reviewed: _____
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### Child

Last Name	First Name	Middle Name
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1. Is the child still in need of Children Out of the Parental Home (COPH) Assistance?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2. Are there any changes in the composition (make-up) of persons age 18 or older living in the relative's home?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, explain change(s): _____ _____.		
3. Are there any changes in the amount of financial contribution to the COPH Assistance child?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, explain change(s) to the amount: _____		
4. Are there other changes concerning the COPH Assistance child or the information provided by the relative?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, explain change(s): _____ _____.		
5. COMPLETE THIS SECTION ONLY IF THE RELATIVE'S ADDRESS HAS CHANGED		
New Address	Telephone (       )	
Mailing Address (if different)		

### DECLARATION

I declare that the information that I have provided on behalf of \_\_\_\_\_ is true and complete.  
(Child's Name)

I give my permission for this information to be verified and consent to a report being obtained from any reporting agency (for example, but not limited to, Canada Revenue Agency, the BC Ministry of Children and Family Development or the BC Ministry of Housing and Social Development) for that purpose.

Relative's Signature _____	Relative's Name (Print) _____	Date Signed _____
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## SOCIAL ASSISTANCE MONTHLY RENEWAL DECLARATION

### PRIVACY ACT STATEMENT

Provision of the information requested on this document is voluntary and is being collected in order to make a fair decision.  
The information will be stored in personal information bank INA/P-PU-020 and is protected under the provisions of the Privacy Act.

If you require continued Social Assistance, please complete this form and return to your local administering Authority at least 2 weeks before the next cheque issue.

1. Are you still in need of Social Assistance?

☐ Yes

☐ No

2 Has your marital / employment situation changed?

☐ Yes

☐ No

If yes, explain change \_\_\_\_\_

3. List any changes in your living situation (e.g. address, rent, etc.). Submit new receipts.

Continued on reverse  
901-28 (6-88)

Canada

4. Have you had any earned or unearned income this month?

☐ Yes ☐ No

If yes, complete

Earnings	\$
Family Allowance	\$
Maintenance	\$
Unemployment Insurance	\$
Other (specify)	\$
	\$
TOTAL	\$

5. Has there been any change in your assets?

☐ Yes ☐ No

If yes, complete

Bank Account	
Property	
Other (specify)	
TOTAL	

6. Is there any change in your number of dependents or their school status?

☐ Yes

☐ No

If Yes, explain the change(s) \_\_\_\_\_

I declare that this is a true statement concerning my monthly income, assets, marital, employment, and family status. I give permission for this information to be verified and I consent to a report being obtained from any reporting agency for that purpose.

Band Name

Family no.

Signature of applicant

Date

**Musqueam Indian Band**  
**Active Job Search Statement**

List dates, names and phone numbers of employers seen and results of job interviews. If needed use the back of this sheet. When completed, sign the declaration at the bottom of this form.

**Please return no later than the 20th of every month**

[illegible]

**If you have taken no action to find employment, Indicate why:**

☐ Found work      ☐ Sick or Incapable (**Need a Dr's note**)      ☐ Other (explain)\_\_\_\_\_

☐ Pregnancy ☐ Attending a course of instruction - Where? \_\_\_\_\_

**Declaration:**

I Declare that: All employers listed on this form and on any attached sheets of paper have been contacted. The information I have given on this form is true.

I understand that confirmation of my contacts may be obtained from employers whose names I have shown

Signature of Claimant:	Printed name of Claimant	Date:
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