

#### **MUSQUEAM NEWSLETTER**

Friday June 1, 2018

Tel: 604-263-3261, Toll Free: 1-866-282-3261, Fax: 604-263-4212... Safety Patrol: 604-968-8058



#### **Musqueam Finance Department**

Informal Information Session

Discuss Draft Financial

Management Act

Date: Thursday June 7, 2018

Time: 4:30 PM to 6:30 PM

Location: Boardroom #1 ~ Musqueam Admin. Office

Join us to go over the Draft Amended Financial

Management Act By-Law



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# MUSQUEAM FINANCE DEPARTMENT

# Community Dialogue Meeting Draft Financial Management Act By-Law

Tuesday, June 19, 2018

5:30 pm - Dinner

6:00 pm Meeting Starts

Musqueam Cultural Centre

Join us to go over the Draft Financial Management Act By-Law



6735 Salish Drive Vancouver, B.C. V6N 4C4 Telephone: 604 263-3261

#### **Job Posting Community Planning Assistants**

For the Implementation of the updated 2018 Musqueam Comprehensive Community Plan

Two Summer Term positions – 12 to 15 Weeks (35 hours/week with some flexibility, including evenings and weekends) **Dependent on funding approval** 

\*HRSDC-CSJP Funded Position - Applicants must meet funding requires noted below\*

The Musqueam people have lived in our present location for thousands of years. Our traditional territory once occupied much of what is now Vancouver and surrounding areas. The name Musqueam relates back to the River Grass, the name of the grass is  $m \partial k^w \partial y$ . There is a story that has been passed on from generation to generation that explains how we became known as the  $x^w m \partial k^w \partial v \partial m$  (Musqueam) - People of the River Grass. Although a metropolitan city has developed in the heart of Musqueam territory, our community maintains strong cultural and traditional beliefs. Today our population flourishes and we are a strong community of over thousand members. To learn more about Musqueam, please visit www.musqueam.bc.ca.

Musqueam's Comprehensive Community Plan (CCP), nəcəmat tə šxwqweləwən ct (We are of one heart and mind), was approved by Musqueam Chief and Council in 2011. The Community Plan provides leadership, administration, and membership with direction and guidance on community development. Musqueam is completing an update of the plan, using results from a monitoring and evaluation initiative and extensive community engagement. This year, the planning team will be working with cross-departmental managers and staff to promote and implement the updated plan.

Musqueam Indian Band (Musqueam) is seeking two (2) Community Planning Assistants. These positions are within the Intergovernmental Affairs division of the Musqueam Administration. Reporting to the Community Planner, with oversight from the Divisional Lead of Intergovernmental Affairs, the Community Planning Assistants will support the planning team in conducting outreach, strategic planning, and communications.

This position is partially funded by the Human Resource and Skills Development Canada – Canada Summer Jobs Program (HRSDC-CSJP). To meet HRSDC-CSJP funding requirements, the applicant must be between 15 and 30 years of age (at the start of employment), have been registered as a full-time student during the preceding academic year, and intend to return to school on a full-time basis in the next academic year. The position may be subject to funding approvals.

#### **Key Responsibilities**

Overall, these positions will assist with the implementation of Musqueam's CCP. Duties include:

- Work collaboratively to develop staff and community outreach strategies
- Facilitate meetings, including leading discussions, soliciting ideas, and taking notes
- Compile and analyze feedback
- Assist with creation of strategic plans
- Work cooperatively with and providing mentorship to Community Outreach Assistant
- Provide layout, design, and content creation for pamphlets, posters, and documents
- Other duties, as required

#### **Qualifications and Skills**

- Graduate-level student studying community planning, geography, public policy, urban studies, or a related subject
- Registered as a full-time student during the preceding academic year and intend to return to school on a full-time basis in the next academic year
- Working knowledge of community planning and engagement methods
- Knowledge of Musqueam and/or experience working in a First Nation community is a strong asset
- Experience or course work related to project management, work plan development, and/or program evaluation/design is an asset
- Experience facilitating meetings and workshops
- Proficiency with Microsoft Office and Adobe Creative Suite
- Strong organizational skills and attention to detail
- Able to engage respectfully and effectively with various segments of the community (youth, Elders, people experiencing multiple barriers, etc.)
- Able to work independently and within a team environment
- Able to prioritize tasks and work effectively under pressure

#### **Working Conditions**

- Work is performed in the an office environment and in the community located on the Musqueam reserve in Southwest Vancouver
- Work will be conducted from May to August
- Occasional evening and weekend work may be required
- Successful criminal record check

Please email cover letter and resume to: **jobs@musqueam.bc.ca** and reference "**Community Planning Assistant**" in the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

Please apply by April 30, 2018. Position will remain open until filled.

\* We thank all those who apply, however, only those short-listed will be contacted.



#### Job Posting Corporate Administrative Assistant

Regular Full-time

The Musqueam people have lived in our present location for thousands of years. Our traditional territory once occupied much of what is now Vancouver and surrounding areas. The name Musqueam relates back to the River Grass, the name of the grass is  $m \partial \theta k^w \partial y^v$ . There is a story that has been passed on from generation to generation that explains how we became known as the  $x^w m \partial \theta k^w \partial y^v \partial$ 

Musqueam Indian Band (Musqueam) is seeking a **Corporate Administrative Assistant.** Reporting to the Office Supervisor, this position is responsible for the providing administrative support for the Band Administration's four Divisional Standing Committees and other general office administrative duties as needed. The Corporate Administrative Assistant will work closely with the Secretary to Chief & Council.

#### **Key Responsibilities**

- Prepare pre-meeting documents, attend meetings, record minutes, and prepare follow-up documents within required deadlines
- Prepare/transcribe minutes and assist with agendas, notices, and follow-up correspondence as required
- Assist with communication and updates regarding meetings and briefings as required
- Cover for the Secretary to Chief & Council for back up and vacation relief
- Maintain attendance of Committee members
- Distribute honourariums for community members
- Order supplies for Council and Committee meetings
- Assist with travel arrangements and arrange per diem payments
- Assist with external meeting set-up and coordinate with venues
- Assist with administrative projects
- Provide reception and other administrative support as needed and as time permits

#### **Qualifications and Skills**

- Three (3) years' experience in a similar role, post-secondary education in office administration and or an equivalent combination of education and experience
- Knowledge of Roberts Rules of Order
- Familiarity with First Nations governance is an asset
- Strong computer skills in Microsoft Office and Adobe
- Good interpersonal skills with the ability to build relationships at all levels
- Excellent verbal and written communication skills.
- Strong administrative and organizational skills with ability to meet deadlines
- Strong attention to detail
- Proven ability to maintain confidentiality

#### **Working Conditions**

- Work is performed in the an office environment
- Availability to work a minimum of four evenings a month and flexibility to work variable hours for Committee support, including some weekend work
- Successful criminal record check

Please email cover letter and resume to: jobs@musqueam.bc.ca and reference "Corporate Administrative Assistant" in the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

Position will remain open until filled.

\* We thank all those who apply, however, only those short-listed will be contacted.



#### Job Posting Emergency Response Coordinator

Full-time 1-Year Term (Dependent on Funding)

The Musqueam people have lived in our present location for thousands of years. Our traditional territory once occupied much of what is now Vancouver and surrounding areas. The name Musqueam relates back to the River Grass, the name of the grass is  $m \partial k^w \partial y^v$ . There is a story that has been passed on from generation to generation that explains how we became known as the  $x^w m \partial k^w \partial y^v$  (Musqueam) - People of the River Grass. Although a metropolitan city has developed in the heart of Musqueam territory, our community maintains strong cultural and traditional beliefs. Today our population flourishes and we are a strong community of over thousand members. To learn more about Musqueam, please visit www.musqueam.bc.ca.

Musqueam Indian Band (Musqueam) is seeking an **Emergency Response Coordinator.** This position supports the preparation, development and maintenance of emergency preparedness documents and programs that have been established by Musqueam to respond to incidents affecting the operations of the organization and the Musqueam community. The Emergency Response Coordinator reports to the Fisheries Manager.

#### **Key Responsibilities**

- Collaborate with various departments and external agencies/institutions to provide emergency management support to the organization and the Musqueam community
- Develop and implement plans, procedures and protocols to maintain community awareness regarding emergency preparedness
- Assist in the development and implementation of plans and strategic and operational procedures and protocols for emergency management functions
- Identify, coordinate and prepare emergency management staff for responder roles including staffing teams
- Conduct quality assurance, data analysis and develop applicable maps in support of daily and response operations
- Review incident action plans and provide input and ongoing evaluation on emergency management goals and objectives
- Develop and implement emergency management systems and ensure that they comply to applicable government and Musqueam regulations
- Create incident management reports, including organizational charts and job action sheets
- Coordinate the logistics of disaster response or crises management activities including evacuations, and implement special needs programs and plans
- Develop and maintain effective liaison with federal, provincial and municipal departments to facilitate emergency plan development and response effort coordination
- Perform tests and evaluations on currently implemented emergency management plans in accordance to applicable regulations
- Inspect facilities and equipment used in emergency management operations to ensure that they are working properly
- Develop and circulate instructional materials to educate and inform Musqueam staff and the community about potential threats and ways of dealing with them
- Other related duties as required

#### **Qualifications and Skills**

- Preferred Bachelor's degree in Emergency Management and/or minimum 5 years of relevant work experience
- Excellent technical written and verbal communication skills with the ability to communicate well with a wide variety of audiences
- Organizational skills with the ability to coordinate with multiple departments and agencies
- Background in developing and implementing plans, operational procedures and protocols to enact emergency management procedures
- Demonstrated ability to judge response capability limitations and propose tactics for coordinated response activities
- Ability to work in a dynamic environment with limited supervision
- Strong interpersonal skills with the ability to use tact and good judgment in dealing with sensitive and complex issues
- Proven ability to maintain confidentiality
- Ability to work in a team-oriented environment as well independently
- Highly detail-oriented with the ability to handle multiple priorities and complete tasks/projects in accordance with stated deadlines
- Knowledge and experience of similar program delivery in the context of Musqueam or First Nations culture and history is preferred
- Cultural competency and knowledge of First Nation cultural traditions

#### **Working Conditions**

- Work is generally performed in an office environment
- Successful criminal background check

Please email cover letter and resume to: jobs@musqueam.bc.ca and reference "Emergency Response Coordinator" in the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

Position will remain open until filled.

\* We thank all those who apply, however, only those short-listed will be contacted.



# Job Posting GIS Application Developer

Summer Term Position – 12 Weeks (35 hours/week)

The Musqueam people have lived in our present location for thousands of years. Our traditional territory once occupied much of what is now Vancouver and surrounding areas. The name Musqueam relates back to the River Grass, the name of the grass is  $m \partial \theta k^w \partial y$ . There is a story that has been passed on from generation to generation that explains how we became known as the  $x^w m \partial \theta k^w \partial y \partial m$  (Musqueam) — People of the River Grass. Although a metropolitan city has developed in the heart of Musqueam territory, our community maintains strong cultural and traditional beliefs. Today our population flourishes and we are a strong community of over thousand members. To learn more about Musqueam, please visit www.musqueam.bc.ca.

Musqueam Indian Band (Musqueam) is seeking a **GIS Application Developer.** Musqueam has built a Geographic Information System Unit under the Intergovernmental Affairs (IGA) Division to integrate information from a number of departments within the Band's administration with a focus on treaty and reconciliation measures, community planning, traditional use studies, and fisheries access. Reporting to the Senior GIS Specialist, the GIS Application Developer will aid in the development of GIS datasets and the production of a GIS application for the management of data for Intergovernmental Affairs.

This position is partially funded by the Human Resource and Skills Development Canada – Canada Summer Jobs Program (HRSDC-CSJP). To meet HRSDC-CSJP funding requirements, the applicant must be between 15 and 30 years of age (at the start of employment), have been registered as a full-time student during the preceding academic year, and intend to return to school on a full-time basis in the next academic year.

#### **Key Responsibilities**

- Developing data storage and workflows tools
- Assist with developing and implementing web mapping tools
- Provide support for GIS datasets
- Aid in the production of a GIS application for the management of Tanker Traffic data
- Mutually agreed upon learning and/or training outcomes.
- Other duties as requested.

#### **Knowledge, Skills, and Abilities**

- Completion of computer science or GIS science courses with a background in geography, anthropology, environmental sciences or an equivalent combination of skills, knowledge and experience
- Knowledge and proficiency with GIS software (QGIS/ArcGIS), programming languages (Python, JavaScript, BASH), Microsoft Office and other geographic information related utilities
- Knowledge of databases, GIS theory and development practices
- Strong data management skills
- Organized, detail oriented, and innovative problem solver
- Ability to give continuing and meticulous attention to detail
- Excellent interpersonal and teamwork skills
- Experience working in a First Nations community is a strong asset

• An understanding of First Nations issues in BC is preferred, including resource access, social justice, and current First Nations legal issues

#### **Working Conditions**

- Work is performed in an office environment
- Successful Criminal Record Check

Please email cover letter and resume to: jobs@musqueam.bc.ca and reference "GIS Application Developer" in the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

Please apply by June 8, 2018. Position will remain open until filled.

\* We thank all those who apply, however, only those short-listed will be contacted.



# **Job Posting Home Care Attendant**

Part-time (5 hour/day, 5 days/week)

The Musqueam people have lived in our present location for thousands of years. Our traditional territory once occupied much of what is now Vancouver and surrounding areas. The name Musqueam relates back to the River Grass, the name of the grass is  $m \partial k^w \partial y^v$ . There is a story that has been passed on from generation to generation that explains how we became known as the  $x^w m \partial k^w \partial y^v m$  (Musqueam) — People of the River Grass. Although a metropolitan city has developed in the heart of Musqueam territory, our community maintains strong cultural and traditional beliefs. Today our population flourishes and we are a strong community of over thousand members. To learn more about Musqueam, please visit <a href="https://www.musqueam.bc.ca">www.musqueam.bc.ca</a>.

Musqueam Indian Band (Musqueam) is seeking two **Home Care Attendants.** Under the direction of the Home Care Nurse Supervisor, the Home Care Attendant assists clients with the activities of daily living to promote maximum independence, provides personal care and performs housekeeping and home management activities.

#### **Key Responsibilities**

- Provides personal care to clients including bathing, dressing, oral hygiene, and hair care
- Assists with lifts and transfers
- Assists with medication as ordered; records medication and treatment in communication book
- Performs simple treatments and non-sterile dressing changes
- Observes the behavior, appearance and condition of the client and reports changes to the Home Care Nurse in order to maintain a safe and supportive environment
- Provides written reports as required
- Schedules and co-ordinates client bathing
- Attends training and development and staff meetings as required
- Performs other related duties as required

#### Knowledge, Skills, and Abilities

- Completion of Home Care Attendant, First Aid and CPR Level 1 Certificates, covering infants and adults or an equivalent combination of skills, knowledge and experience
- Ability to communicate effectively, orally and in writing
- Excellent organizational skills
- Physical ability to perform the duties of the job
- Knowledge of geriatric issues and behavior
- Ability to operate related equipment

#### **Working Conditions**

- Valid BC Driver's License is required
- Successful Criminal Record Check

#### Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

Please apply by June 30, 2018. Position will remain open until filled.

\* We thank all those who apply, however, only those short-listed will be contacted.



#### **MUSQUEAM INDIAN BAND**

6735 Salish Drive Vancouver, B.C. V6N 4C4 Telephone: 604 263-3261

Fax: 604 263-4212

#### **JOB POSTING**

#### **Mentors**

(Employment & Training Program)

Employment & Training is undertaking an exciting new project – the Skills Partnership Fund – and is hiring Mentors to support the project activities. These positions will be on-call, working from 5 – 25 hours/week, and may be up to 40 hours per week, depending on program/client activities and demands.

#### **Position Summary:**

Mentors are vital to the Musqueam Skills Partnership Fund (SPF) project and will serve as advisors, educators, role models and leaders giving back to participants in the Musqueam community, and contributing knowledge and skills through the sharing their professional and personal experiences (e.g. carpentry, piping, electrical, office administration, tourism/hospitality, archaeology, environmental monitoring) with multi-barrier client group. Our mentors are to build strong and stable mentoring relationships through trusting, respectful, honest and genuine relationships. These relationships are created to support the personal and professional growth and development of achieving individuals and assisting them to achieve their career goals. The primary functions of our mentors are to build a strong mentor relationship through listening, guidance, advice, teaching, and professional support.

#### **Duties:**

- 1. Provide one-on-one mentoring to clients via face-to-face, telephone and email meetings.
- 2. Meet with the client on a regular basis as per an agreed schedule, to review program progress and plan future activities, including areas for improvement.
- 3. Assist the client in setting developmental goals and plans to achieve them
- 4. Discuss work related concerns impeding performance or career growth
- 5. Share organizational knowledge gained from personal experience
- 6. Provide objective honest feedback
- 7. Attend mentor training program to learn mentoring and communication standards.
- 8. Work with the Mentor Coordinator and the Job Coach to ensure the participants are working on Development Plan activities and goals and what they can expect on the job.

#### **Knowledge and Abilities:**

- Knowledge of the English language with verbal and written skills at a level usually
  associated with Secondary School completion, and a business program certificate,
  counseling degree or economic development training; or an equivalent combination of
  skill, knowledge, and experience.
- Foster Care and Big Brother experience

- Knowledge and understanding of Residential School Syndrome
- Able to demonstrate a clear and solid understanding of a specific topic, subject, or area that can assist the personal and professional growth and development of the project participants.
- Able to work independently, with minimal direction and oversight. Strong organizational skills and punctuality to scheduled meetings with project participants. Proficiency required using Microsoft products, the Internet, and email.
- Superior communication, presentation and interpersonal skills with individuals and groups. Demonstrates a high level of ease and professionalism to work with a diverse group of management-level and executive-level business professionals.
- Previous experience with First Nations organizations preferred.
- Cultural competency and knowledge of the MIB's cultural traditions is preferred
- Knowledge of the local labour market, resource agencies, education and training institutions that may be accessible to project participants
- Ability to maintain confidentiality.
- Ability to drive and provide a licensed vehicle for work purposes.

#### Licenses:

- Valid BC Driver's License
- Successful criminal background check

Reporting Relationship: Reports to the Mentor Coordinator

Please apply by emailing a cover letter and resume to Musqueam Indian Band to <a href="mailto:jobs@musqueam.bc.ca">jobs@musqueam.bc.ca</a>

Please write "Mentors" on the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

Posting will remain open until filled.

We thank all applicants for applying; however, only those short-listed will be contacted.



#### **MUSQUEAM INDIAN BAND**

6735 Salish Drive Vancouver, B.C. V6N 4C4 Telephone: 604 263-3261

Fax: 604 263-4212

# JOB POSTING Secretary to Chief & Council Full Time, Leave of Absence Vacancy

Musqueam Indian Band is seeking a Secretary to Chief & Council. Reporting to the Office Supervisor, the Secretary to Chief & Council (the Secretary) is responsible for providing a full secretarial service to the Band Council. The Secretary records and produces the minutes of Council meetings, General Band Meetings, Shareholders meetings, and other meetings as required. The Secretary ensures that the Band Council is provided with all related documentation required in their meetings by assembling a Council Meeting Kit and is responsible for distribution of their motions and decisions. The Secretary is also responsible for the development and maintenance of a tracking system to provide easy access to Council motions and decisions. The Secretary also coordinates any necessary travel arrangements for Band Council and the assembly of briefing materials and travel itinerary for Council Travel.

#### **Duties:**

- Prepares and ensures appropriate agenda items, information, and Council kits are ready, complete, and available for respective meetings. For weekly Council meetings this is on the Friday prior to the Monday meeting for approval of notes by Band Manager). Ensures the availability of any necessary equipment for the meeting.
- Coordinates the attendance of the appropriate Council members for special or extraordinary meetings. Establishes that a quorum will be present, or advises of meeting cancellation or postponement.
- Maintains up to date database of recipient of meetings and extraordinary meetings.
- Records, transcribes types, distributes, and tracks minutes, motions, and council or General Band
  decisions. Take minutes at weekly meetings held on a weekday evening and in extraordinary
  weekend meetings. Records decisions, capable of giving insight into why decisions were made,
  and ensuring non present Chief and Council are familiar with decisions in meetings.
- Drafts and writes letters and reports when called upon.
- Ensures minutes are accurate and despatch final working draft of the minutes to the following weekly meeting, and 4 weeks after General Band Meetings and extraordinary retreats.
- Finalizes any amendments to the Council minutes, once passed by Council, by making any changes and then creating and completing a meeting folder both hardcopy and electronic that includes the final minutes and all meeting materials both pre and post meeting.
- Ensures that all materials and preparations are made for Council meetings both regular, special, and weekend; and, all preparations for Council Retreats (materials, travel arrangements, meals, refreshments, etc.)
- Assists Council by making necessary Band related travel arrangements.
- Prepares and distributes isolated motions for the Band Manager and program heads for the management meeting and their follow up action.
- Maintain calendar of important dates for the Band. Arrange agenda; coffee/food for meetings.
- Maintain the Chief's calendar/schedule.
- Help organize special events for Chief and Council.
- Ensure all files are confidential, in a safe place, and in order. Responsible for the hard copy and electronic copy of all Council materials and minutes including Council meetings, Special

- Community Meetings, General Band Meetings etc.; and all correspondence related to Council business
- Maintain confidentiality and comply with data protection in respect of databases of recipients of minutes.
- Distributes the finalized minute's weekly, to those Band Members and other distribution lists as may be developed from time to time, and to the Member section of the Band's web site.
- Liaise with Executive Assistant regarding amendments.
- Develops and maintains effective working relationships with Council, Band Manager, colleagues and the Band membership; works closely with the Executive Assistant to the Band Manager.
- Performs related duties for Band community meetings as required.
- Ensures full supplies for all correspondence and minutes to the Chief and Council and executives at all times.
- Other duties as required.

#### **Job Knowledge and Abilities:**

- Skill and knowledge usually attained by successful completion of High School and courses and
  post-secondary training and certification in Business Administration, legal secretarial, or
  journalism and /or advanced Secretarial Courses combined with at 3-5 years in a First Nations or
  similar administration office in a secretarial role to senior administrative manager or elected
  Council; or an equivalent combination of skill, knowledge, and experience.
- Ability to take minutes, type minimum 60 wpm, audio typing.
- Expertise software applications and equipment related to the position (Microsoft Office, advanced copy machine operation, digital recording equipment, smart boards, etc.)
- Knowledge of Roberts Rules of Order in order to advise management and Council.
- Excellent communication skills, with the ability to communicate effectively with all levels of the organization, from community members to senior business leaders. This includes a pleasant, professional and assertive communication manner.
- Knowledge and experience of similar program delivery in the context of Musqueam or First Nations culture and history.
- Is self-directed with the ability to meet deadlines, as well as to prioritize under tight deadlines.
- Excellent organizational skills and is detailed oriented.
- Ability to understand and describe complex governance and business issues.
- Ability to use tact and good judgement in dealing with sensitive and complex issues.
- Ability to maintain confidentiality.
- Ability to drive and provide a licensed vehicle for work purposes.

#### **Working Conditions:**

- Work is performed in an office environment.
- Attendance is mandatory at all Chief & Council weekly evening meetings and off site weekend quarterly retreats
- Valid Driver's License
- Successful Criminal Record Check

Please apply by emailing your cover letter and resume to Musqueam Indian Band, HR at: <a href="mailto:jobs@musqueam.bc.ca">jobs@musqueam.bc.ca</a>

Please write « Secretary to C & C » on the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

#### Posting will remain open until filled.

\* We thank all applicants; however, only those short-listed applicants will be contacted.

#### **The Children's House**

**Daycare Hours:** Monday—Friday 7:45—5:00pm

The Children's House phone # 604 269-3302

Renee Stogan Supervisor email: <u>childcaresup@musqueam.bc.ca</u>

The Last day of Preschool will be June 28, 2018.

#### **The Children's House Staff**

Renee Stogan Manager: 604 269-3302 email: childcaresup@musqueam.bc.ca

Infant/Toddler Staff: Kelly Herman, Angela Point, Christy Friesen, Tamara Jones

Preschool Staff: Ernestine Herman, Sherry Point, Sarah Hussain

#### **Musqueam Education Notice**

#### Friday June 1, 2018



Answer to last weeks riddle: The phone

**This week:** What goes up a chimney down but cant come down a chimney up?

#### Musqueam Graduation Celebration

It's that time of year again, we are preparing for the annual Musqueam Graduation Celebration!

If you know of any band members who are graduating from grade 7, grade 12, or postsecondary please let the Education department know so we can include them in the graduation celebration.

Please see list on following page for the name of students currently on the graduation list.



#### **Scholarships and Bursaries**

New Relationship Trust Foundation—The NRT general scholarship and the Indigenous Early Years Scholarship are now open. Scholarships are available for Undergraduate valued at \$5000, Masters valued at \$10000, and Doctorate \$20000. Deadline to apply is June 14, 2018 12:00pm PST. Application can be found at: http://www.nrtf.ca/applyfor-funding/scholarships/

NIB Trust Fund— the NIB Trust Fund is now open for individual applicants. The scholarship/bursary is open to First Nation and Metis over the age of 18 with a valid social insurance number. Scholarships are open to those in University or College programs, Bursaries are open to those in certificate or trades programs, and Awards are open to those pursuing traditional or cultural knowledge building. The deadline to apply is June 8, 2018 5:00pm EST. Applications can be found at: http://nibtrust.ca/individuals/

If you need any assistance you can contact April (Learning Facilitator)



The Musqueam Graduation Celebration will be June 14th at 4:30 at the Community Gym. We hope to see you there!



**Education Department:** 

Faye Mitchell, Education Coordinator,

April Campbell, Learning Facilitator,

Delphine Campbell, Education Assistant,

Cary Campbell, School Bus Driver,

Charlene Campbell-Wood, School Bus Supervisor

Ph. # 604 - 263 - 3261 Fax # 604 - 263 - 4212

Toll free: 1-866-282-3261

#### **Graduation: Student List**

Below is the list of grade 7, 12, and Post-Secondary students to be included in the Graduation Celebration. Please look through the list and let the education department know if you notice anyone missing or any spelling mistakes. Thank you,

#### **GRADE 7**

Lacy Billy Southlands Elementary Southlands Elementary/ Shaun Dennis Southlands Elementary Abigail Grant Danielle Guerin Southlands Elementary Natasha Louis Southlands Elementary Walter Perez-Dan Southlands Elementary Chelsea Seymour Southlands Elementary Southlands Elementary Christian Sparrow Charleen West Southlands Elementary Shirleen Wilson-Sparrow Southlands Elementary Kirsten Guerin Immaculate Conception **Gregory Point** Immaculate Conception Penelope Sparrow Immaculate Conception Hailee Stogan Immaculate Conception Branden Shaw Garden City Elementary Casey James Fraser Academy Hallie Hensel Fraser Academy Isaiah Sparrow Fraser Academy



#### **GRADE 12**

Diego Gomez

Kelly Louis

Nikki Point

Keira Stogan-Thorne

Archbishop Carney Regional
University Hill Secondary
Point Grey Secondary

Fraser Academy

Keira Stogan-Thorne Fraser Academy

Nicholas Sparrow John Oliver Secondary

Mathew Speck Eric Hamber

Katie Hensel Kitsilano Secondary Suzanne Guerin Kitsilano Secondary

May Shaw Hugh McRobert Secondary

#### **POST SECONDARY**

Kymberlee Stogan Bachelor of Education, UBC Zoe Craig Bachelor of Arts, UBC

Erica Strain Bachelor of Arts, Douglas College Zanetta Campbell Early Childhood Education, VCC Angela Charlie Social Work Diploma, UFV

Faren Sam Project Management Certificate, RRU
Jadelyn Campbell Teaching Assistant Certificate, KPU

Nathanial Nyce Heavy Duty Mechanics, NWCC





# MUSQUEAM INDIAN BAND



## **GRAD 2018**

We invite you to join us

as we honour our

Musqueam Graduates of 2018

on

Thursday June 14th, 2018

at

4:30pm

in the

Musqueam Gymnasium

6777 Salish Drive, Vancouver BC

Dinner will be served

#### 1 POSITION AVAILABLE



Internship Position: Summer Literacy Camps Program Support

Term: 4-month contract, 35 hours per week Location: Vancouver, BC and travel within BC

Start date: May 1, 2018



Frontier College is a national, non-profit literacy organization which was founded in 1899. We work with children, teens, adults and families who need help to improve their literacy skills. We work with a variety of community-based organizations to deliver volunteer-run, community-based programs across Canada. Frontier College is accredited under the Imagine Canada Standards program.

We are seeking a full-time Camps Program Support (4-month, contract internship) to provide logistical, program and administrative support to the British Columbia Summer Literacy Camps Program. The camps support First Nations, Métis, and Inuit student success by responding to a need for quality learning supports in rural, remote, and isolated communities, especially during the summer months. The camps help prevent summer learning loss—the decline in student performance between school years—and promote a love of reading and learning so that students return to school better prepared to learn and succeed.

The Camps Program Support will be involved in the delivery of multiple Summer Literacy Camp locations, including a significant role in community relationship building, hiring and training of staff, logistics and supplies, and program evaluation. The Camps Program Support will be required to travel throughout the camps period to visit multiple camps, to check-in with camp staff and troubleshoot on-the-spot issues, as well as lead many administrative tasks including managing payroll, contracting and reporting. Travel to remote communities in British Columbia will be frequent, and some working weekends and overtime likely.

#### Overall Accountability

The Camps Program Support will report directly to the BC/YT Summer Literacy Camps Coordinator and works closely with other regional staff on all aspects of 10+ Summer Literacy Camps being delivered throughout the province, in partnership with First Nations groups.

#### Major Duties and Responsibilities

- Assist with building strong relationships with camp communities and the development of camp delivery plans
- Assist in coordinating and implementing all logistics related to summer literacy camps including travel, training, food, housing, materials, shipping, etc.
- Assist in coordinating and supporting camp staff recruitment and hiring process by scheduling and performing interviews, checking references, managing paperwork, etc.
- Support program administration, evaluation and reporting by receiving, compiling and submitting results on a
  weekly basis during camp period.
- Support and liaise with camp counsellors' teams throughout the duration of the project: community visits, weekly follow up calls, daily problem-solving, managing social media, etc.
- Provide general administrative support including phones, mail, supplies, filing systems, research, and other requests



# Summer Literacy Coordinator 2 Positions Available

Term: June 28 - August 29 (9 weeks) Schedule: Full-time Weekdays, 9am - 4pm

Location: Musqueam (plus 2 days of training in East Vancouver)

Start date: June 28, 2018

Do you enjoy working with children?

- Do you want to help children learn to read and write?
- Do you want to be part of an exciting, fun and innovative community program?
- Do you excel when you are part of a small, dynamic, close-knit team?
- Are you interested in a career in community engagement, teaching, or social care?

Frontier College is a national, non-profit literacy organization which was founded in 1899. We work with children, teens, adults and families who need help to improve their literacy skills. We work with a variety of community-based organizations to deliver volunteer-run, community-based programs across Canada.

The Summer Literacy Camps began in 2005 as an initiative of the 27th Lieutenant Governor of Ontario (and Ontario's first indigenous Lieutenant Governor), The Hon. James Bartleman. These literacy and mental wellness camps aim to combat summer learning loss, to promote a love of reading and learning, as well as to increase self-confidence in children and youth.

Frontier College is working in partnership with Musqueam to deliver a third year of integrating literacy into the long-running day camp program. We are seeking two (2) mature, responsible, committed and self-motivated individuals to fill the position of Summer Literacy Program Coordinator.

#### Overall Accountability

The Summer Literacy Program Coordinators will be part of a two-person team, working in conjunction with other day camp staff at Musqueam to deliver a diverse array of indoor and outdoor literacy-based activities in a safe, caring and fun-filled environment. The Coordinators will benefit from intensive training before the start of the program and continued support throughout the summer.

The Coordinators will report directly to the Frontier College BC Camps Coordinator in Vancouver. This position represents an excellent opportunity for someone with career goals related to education or social care.

#### Major Duties and Responsibilities

- Attend a two-day training workshop, which will be led by Frontier College staff, June 28 and 29
- Help create, plan and organize summer programming, in cooperation with other programming at Musqueam
- Deliver day-to-day leadership in the camp, providing fun, engaging literacy-based camp activities
- Ensure the safety and well-being of all participants during program hours



#### **Are you a Business Owner?**

The Musqueam Capital Corporation is in the process of compiling a list of Musqueam member-owned businesses.

From the opportunities created in the real estate sector, from our various assets, or via the relationship agreements that Musqueam has created with Crown Corporations, we regularly share band memberowned business contacts with groups that we work with in the interest of facilitating contractual opportunities.

We will be happy to include your firm in our database of Musqueam member-owned firms.

Please fill out the attached registration form that should include an introduction to your firm, the nature of your business, and a list of key contacts within your company.

For an electronic version contact Sandra Fossella: sfossella@musqueam.bc.ca

#### **Updated Contact Information**

The Musqueam Capital Corp is currently working on an improved Musqueam band member contact list to provide continuous updates on current and future projects and opportunities.

Relevant information could include, mailing address and email address. If you wish to receive ongoing updates regarding Musqueam's assets or real estate developments please provide your contact information to Caroline Thomas: mccadmin@musqueam.bc.ca

For more information you may also view MCC's website: www.musqueamcapital.ca



#### **Company Registration Form**

Your Name:		
	First	Last
Company Name:		
Year Established:		-
Industry Sector:		
	(Examples: electri	ical, framework, civil, environmental, painting)
Affiliation:		
(MIB	member owned, Band	d affiliated, Nation affiliated)
Contact Informatio	on	
Telephone:		Email:
Website:		Address:
Please provide a br	-	of your company.



#### SUMMER STUDENT INTERNSHIP OPPORTUNITIES

**Development Assistant Roles**– Musqueam Capital Corp. is seeking Musqueam Band members currently taking post secondary courses in real estate related fields (business, law, engineering, planning and architecture etc.)

#### Responsibilities include but not limited to;

- Learn about and help on current and future development projects including:
  - Project management
  - Pro forma financial analysis
  - Marketing
  - Civil construction
  - Building design and construction
  - Community engagement
- Assist the Development Coordinator and Vice President of Real Estate on any other tasks as required.

#### **Skills and Qualifications**

- Prior experience in real estate is preferred.
- Excellent verbal and written communication skills.
- Currently enrolled in a post secondary degree program.
- Have a keen interest in real estate.
- Organized, friendly, and professional demeanor.

Musqueam Band Members will be given first priority for this opportunity.

Please apply by submitting a cover letter and resume to Caroline Thomas Musqueam Capital Corporation, Administrator mccadmin@musqueam.bc.ca.

# COASTAL ADAPTATION PLAN

FRASER RIVER FORESHORE

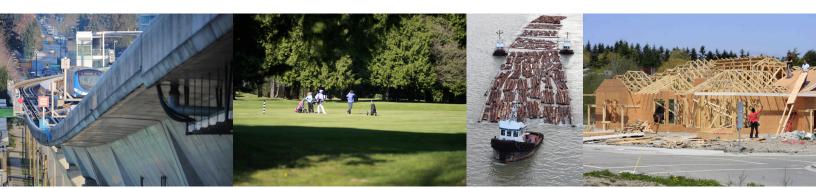
700 homes and commercial/industrial buildings are at risk of flooding. Is yours?

Vancouver is currently facing challenges from coastal and river flooding, which are expected to get far worse with climate change pushing up sea levels by about 50cm (about 1½ feet) over the next 30 years. To address this challenge and prepare for future sea level rise, the City of Vancouver is developing a Coastal Adaptation Plan (CAP) to help communities and businesses along our shoreline identify potential management solutions and to become more resilient in the face of coming challenges.



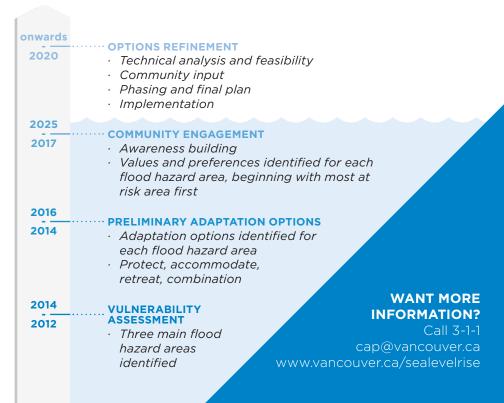
#### FRASER RIVER FLOOD RISK - A SNAPSHOT

The Fraser River shoreline stretches 16 kilometers along Vancouver's southern border. It is a diverse area with residential neighbourhoods, Musqueam First Nation, businesses, industry, recreation areas (including three golf courses), and important foreshore habitat areas. In time, and without any improvements, a major flood event could impact 280 commercial and industrial buildings, damage over 400 homes, and generate over \$300 million in financial losses (in today's \$).



#### **PROJECT TIMELINE**

Vancouver has three primary flood zones: The Fraser River foreshore; Jericho Spanish Banks; and Downtown, False Creek and the Port lands. Of these, the Fraser River Foreshore is the most at risk today. The City is undertaking engagement with people in this area to gather input on values, guiding principles, and potential flood management options for the area. The results of engagement will help us to develop criteria to use when we evaluate potential flood management strategies for the area, and to help increase neighbourhood awareness and resilience.





- □ We can build dikes.
- □ We can raise homes.
- □ We can retreat to higher ground.
- □ We can \_\_\_\_\_

## What do you think?

Come to the June 7<sup>th</sup> meeting to learn more, and to help us fill in the blanks.

LOCATION: Musqueam Community Centre TIME: 5:00 - 7:30, dinner provided at 5pm contact: Jessica, ccp@musqueam.bc.ca













2<sup>nd</sup> Annual Diabetic Walk

#### **Training Days with Merv Kelly**

When: Tuesday & Thursday

Where: Musqueam Cafe Check In/Warmup: 5:00 pm Everyone one is welcome to join.

Contact Louise Point at klouisepoint@gmail.com for more information.





#### **Event Details**

When: June 10, 2018

Where: Lumbermen's Arch, Stanley Park

Check In: 8:30 am

Start Time: 11:00 am

Contact: Shelina to Join "Team Weezy"

Email: sdilgir@jdrf.ca Phone: 604-292-2774



I have **committed to raising \$500.00** and would love any or all support offered.