

# **MUSQUEAM NEWSLETTER**

Friday May 18, 2018

Tel: 604-263-3261, Toll Free: 1-866-282-3261, Fax: 604-263-4212...Safety Patrol: 604-968-8058



# 15<sup>th</sup> Annual Musqueam/UBC Youth Soccer

# **Tournament**

# **Notice of Parking Restrictions**

We would like to thank all community members for their continued support of the Annual MIB UBC Youth Soccer Touranment. This year will be the 15<sup>th</sup> Annual tournament and we are excited to once again play host to over 40 youth soccer teams for a fun and safe weekend of sport. This years tournament takes place Saturday May 19<sup>th</sup> – Sunday May 20<sup>th</sup>, 2018. We are thankful to once again host the tournament at the Musqueam Sports Fields. While hosting close to home has a number of benefits it does present an issue with parking. Over the past years we have had a **HIGH number of incidents** of residents driveways being blocked and a large number of lawns and gardens being ruined and littered with debris.

This year Safety and Secuirty will be assisting us in implementing VERY LIMITED PARK-ING AT THE FIELDS. For this reason we ask that you utilize the shuttle service from the Band Office Parking Lot or walk to the fields. Please note Safety and Security staff will be blocking streets and restricting access to elders and handicap ONLY. Please help us to maintain a respectful and mutually beneficial relationship with out neighbours.

Shuttle will run daily from 8:00 to after the end of the last game.

Thank you for your cooperation and understanding

If you have any questions or concerns please contact Courtenay Gibson, Recreation Coorindator @ 604-269-3451 or <a href="mailto:cgibson@musqueam.bc.ca">cgibson@musqueam.bc.ca</a>

(\*\*\* NOTE: "SCHEDULES INCLUDED AS INSERT")



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#### ST. MICHAEL'S CHURCH

EVERY SUNDAY ...
PLEASE JOIN US .





# **Musqueam Indian Band**

6735 Salish Drive Vancouver, B.C. V6N 4C4 Telephone: 604 263-3261

# Job Posting Community Planning Intern

(For the 2018 Musqueam Comprehensive Community Plan)

Summer Term position – 12 to 15 Weeks (35 hours/week with some flexibility, including evenings and weekends) Dependent on funding approval

\*HRSDC-CSJP Funded Position – Applicants must meet funding requires noted below\*

The Musqueam people have lived in our present location for thousands of years. Our traditional territory once occupied much of what is now Vancouver and surrounding areas. The name Musqueam relates back to the River Grass, the name of the grass is  $m \partial k^w \partial y^v$ . There is a story that has been passed on from generation to generation that explains how we became known as the  $x^w m \partial k^w \partial y^v \partial m$  (Musqueam) - People of the River Grass. Although a metropolitan city has developed in the heart of Musqueam territory, our community maintains strong cultural and traditional beliefs. Today our population flourishes and we are a strong community of over thousand members. To learn more about Musqueam, please visit <a href="https://www.musqueam.bc.ca">www.musqueam.bc.ca</a>.

Are you passionate about your community? Do you want to be a part of planning our future? Want to know more about how big plans turn into action? Musqueam's Comprehensive Community Plan (CCP), necessary to \$x^wq^welessen ct (we are of one heart and mind), was approved by Musqueam Chief and Council in 2011. The Community Plan, created with the input of hundreds of community members, provides leadership, administration, and membership with direction and guidance on how the community develops. We are just finishing the 2018 Update of our CCP, and this summer, we will be working to take the actions in the CCP and turn them into actions on the ground.

Musqueam Indian Band (Musqueam) is seeking a **Community Planning Intern.** This position is within the Intergovernmental Affairs division of the Musqueam Administration. Reporting to the Community Planner, with oversight from the Divisional Lead of Intergovernmental Affairs, the Community Planning Intern will be part of a team that will be working to implement our new 2018 CCP.

This position is partially funded by the Human Resource and Skills Development Canada – Canada Summer Jobs Program (HRSDC-CSJP). To meet the funding requirements, you must be between 15 and 30 years of age (at the start of employment), have been registered as a full-time student during the preceding academic year, and intend to return to school on a full-time basis in the next academic year. The position may be subject to funding approvals.

# **Key Responsibilities**

This position will work with our Community Planning team who will provide training and support to learn new skills while assisting with the implementation of our new 2018 CCP. Duties include:

- Collaborate with the team to develop community engagement strategies
- Schedule, create materials for, and assist with meetings with staff and/or community members
- Learn how to use work plans/templates
- Collaborate in the creation of work plans
- Learn about costing and budgeting
- Collaborate with the team on cost estimates and/or program budgets

- Draft and distribute notices, posters, and documents
- Other related duties as required

# **Qualifications and Skills**

- Post-secondary student interested in community planning and work planning
- Registered as a full-time student during the preceding academic year and intend to return to school on a full-time basis in the next academic year
- Comfortable interacting with administration staff and community members (youth, elders, adults, people with disabilities, different family groups, etc.)
- Respectful, open listener and accurate note-taking
- Good organizational skills
- Ability to use Microsoft Word and experience using social media
- Ability to work both independently and within a team environment
- Detailed oriented with high accuracy rate
- Proven ability to maintain confidentiality
- Flexible and able to work with the schedules of community members (i.e. some evenings and weekends)
- Knowledge of the Musqueam community and our CCP is a strong asset

# **Working Conditions**

- Work is performed in an office environment and in the Musqueam community
- Work will be conducted from May to August
- Successful criminal record check

Please email cover letter and resume to: jobs@musqueam.bc.ca and reference "Community Planning Intern" in the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

Position will remain open until filled.

\* We thank all those who apply, however, only those short-listed will be contacted.



# Job Posting Corporate Administrative Assistant

Regular Full-time

The Musqueam people have lived in our present location for thousands of years. Our traditional territory once occupied much of what is now Vancouver and surrounding areas. The name Musqueam relates back to the River Grass, the name of the grass is  $m \partial \theta k^w \partial y^v$ . There is a story that has been passed on from generation to generation that explains how we became known as the  $x^w m \partial \theta k^w \partial y^v \partial$ 

Musqueam Indian Band (Musqueam) is seeking a **Corporate Administrative Assistant.** Reporting to the Office Supervisor, this position is responsible for the providing administrative support for the Band Administration's four Divisional Standing Committees and other general office administrative duties as needed. The Corporate Administrative Assistant will work closely with the Secretary to Chief & Council.

# **Key Responsibilities**

- Prepare pre-meeting documents, attend meetings, record minutes, and prepare follow-up documents within required deadlines
- Prepare/transcribe minutes and assist with agendas, notices, and follow-up correspondence as required
- Assist with communication and updates regarding meetings and briefings as required
- Cover for the Secretary to Chief & Council for back up and vacation relief
- Maintain attendance of Committee members
- Distribute honourariums for community members
- Order supplies for Council and Committee meetings
- Assist with travel arrangements and arrange per diem payments
- Assist with external meeting set-up and coordinate with venues
- Assist with administrative projects
- Provide reception and other administrative support as needed and as time permits

# **Qualifications and Skills**

- Three (3) years' experience in a similar role, post-secondary education in office administration and or an equivalent combination of education and experience
- Knowledge of Roberts Rules of Order
- Familiarity with First Nations governance is an asset
- Strong computer skills in Microsoft Office and Adobe
- Good interpersonal skills with the ability to build relationships at all levels
- Excellent verbal and written communication skills.
- Strong administrative and organizational skills with ability to meet deadlines
- Strong attention to detail
- Proven ability to maintain confidentiality

# **Working Conditions**

- Work is performed in the an office environment
- Availability to work a minimum of four evenings a month and flexibility to work variable hours for Committee support, including some weekend work
- Successful criminal record check

Please email cover letter and resume to: jobs@musqueam.bc.ca and reference "Corporate Administrative Assistant" in the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

Position will remain open until filled.

\* We thank all those who apply, however, only those short-listed will be contacted.



# Job Posting Emergency Response Coordinator

Full-time 1-Year Term (Dependent on Funding)

The Musqueam people have lived in our present location for thousands of years. Our traditional territory once occupied much of what is now Vancouver and surrounding areas. The name Musqueam relates back to the River Grass, the name of the grass is  $m \partial \theta k^w \partial y^v$ . There is a story that has been passed on from generation to generation that explains how we became known as the  $x^w m \partial \theta k^w \partial y^v \partial$ 

Musqueam Indian Band (Musqueam) is seeking an **Emergency Response Coordinator.** This position supports the preparation, development and maintenance of emergency preparedness documents and programs that have been established by Musqueam to respond to incidents affecting the operations of the organization and the Musqueam community. The Emergency Response Coordinator reports to the Fisheries Manager.

# **Key Responsibilities**

- Collaborate with various departments and external agencies/institutions to provide emergency management support to the organization and the Musqueam community
- Develop and implement plans, procedures and protocols to maintain community awareness regarding emergency preparedness
- Assist in the development and implementation of plans and strategic and operational procedures and protocols for emergency management functions
- Identify, coordinate and prepare emergency management staff for responder roles including staffing teams
- Conduct quality assurance, data analysis and develop applicable maps in support of daily and response operations
- Review incident action plans and provide input and ongoing evaluation on emergency management goals and objectives
- Develop and implement emergency management systems and ensure that they comply to applicable government and Musqueam regulations
- Create incident management reports, including organizational charts and job action sheets
- Coordinate the logistics of disaster response or crises management activities including evacuations, and implement special needs programs and plans
- Develop and maintain effective liaison with federal, provincial and municipal departments to facilitate emergency plan development and response effort coordination
- Perform tests and evaluations on currently implemented emergency management plans in accordance to applicable regulations
- Inspect facilities and equipment used in emergency management operations to ensure that they are working properly
- Develop and circulate instructional materials to educate and inform Musqueam staff and the community about potential threats and ways of dealing with them
- Other related duties as required

# **Qualifications and Skills**

- Bachelor's degree in Emergency Management and/or minimum 5 years of relevant work experience
- Excellent technical written and verbal communication skills with the ability to communicate well with a wide variety of audiences
- Organizational skills with the ability to coordinate with multiple departments and agencies
- Background in developing and implementing plans, operational procedures and protocols to enact emergency management procedures
- Demonstrated ability to judge response capability limitations and propose tactics for coordinated response activities
- Ability to work in a dynamic environment with limited supervision
- Strong interpersonal skills with the ability to use tact and good judgment in dealing with sensitive and complex issues
- Proven ability to maintain confidentiality
- Ability to work in a team-oriented environment as well independently
- Highly detail-oriented with the ability to handle multiple priorities and complete tasks/projects in accordance with stated deadlines
- Knowledge and experience of similar program delivery in the context of Musqueam or First Nations culture and history is preferred
- Cultural competency and knowledge of First Nation cultural traditions

# **Working Conditions**

- Work is generally performed in an office environment
- Successful criminal background check

Please email cover letter and resume to: **jobs@musqueam.bc.ca** and reference **"Emergency Response Coordinator"** in the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

Position will remain open until filled.

\* We thank all those who apply, however, only those short-listed will be contacted.



#### **MUSQUEAM INDIAN BAND**

6735 Salish Drive Vancouver, B.C. V6N 4C4 Telephone: 604 263-3261

Fax: 604 263-4212

# **JOB POSTING**

#### Mentors

(Employment & Training Program)

Employment & Training is undertaking an exciting new project – the Skills Partnership Fund – and is hiring Mentors to support the project activities. These positions will be on-call, working from 5 – 25 hours/week, and may be up to 40 hours per week, depending on program/client activities and demands.

#### **Position Summary:**

Mentors are vital to the Musqueam Skills Partnership Fund (SPF) project and will serve as advisors, educators, role models and leaders giving back to participants in the Musqueam community, and contributing knowledge and skills through the sharing their professional and personal experiences (e.g. carpentry, piping, electrical, office administration, tourism/hospitality, archaeology, environmental monitoring) with multi-barrier client group. Our mentors are to build strong and stable mentoring relationships through trusting, respectful, honest and genuine relationships. These relationships are created to support the personal and professional growth and development of achieving individuals and assisting them to achieve their career goals. The primary functions of our mentors are to build a strong mentor relationship through listening, guidance, advice, teaching, and professional support.

#### **Duties:**

- 1. Provide one-on-one mentoring to clients via face-to-face, telephone and email meetings.
- 2. Meet with the client on a regular basis as per an agreed schedule, to review program progress and plan future activities, including areas for improvement.
- 3. Assist the client in setting developmental goals and plans to achieve them
- 4. Discuss work related concerns impeding performance or career growth
- 5. Share organizational knowledge gained from personal experience
- 6. Provide objective honest feedback
- 7. Attend mentor training program to learn mentoring and communication standards.
- 8. Work with the Mentor Coordinator and the Job Coach to ensure the participants are working on Development Plan activities and goals and what they can expect on the job.

## **Knowledge and Abilities:**

- Knowledge of the English language with verbal and written skills at a level usually
  associated with Secondary School completion, and a business program certificate,
  counseling degree or economic development training; or an equivalent combination of
  skill, knowledge, and experience.
- Foster Care and Big Brother experience

- Knowledge and understanding of Residential School Syndrome
- Able to demonstrate a clear and solid understanding of a specific topic, subject, or area that can assist the personal and professional growth and development of the project participants.
- Able to work independently, with minimal direction and oversight. Strong organizational skills and punctuality to scheduled meetings with project participants. Proficiency required using Microsoft products, the Internet, and email.
- Superior communication, presentation and interpersonal skills with individuals and groups. Demonstrates a high level of ease and professionalism to work with a diverse group of management-level and executive-level business professionals.
- Previous experience with First Nations organizations preferred.
- Cultural competency and knowledge of the MIB's cultural traditions is preferred
- Knowledge of the local labour market, resource agencies, education and training institutions that may be accessible to project participants
- Ability to maintain confidentiality.
- Ability to drive and provide a licensed vehicle for work purposes.

#### Licenses:

- Valid BC Driver's License
- Successful criminal background check

Reporting Relationship: Reports to the Mentor Coordinator

Please apply by emailing a cover letter and resume to Musqueam Indian Band to <a href="mailto:jobs@musqueam.bc.ca">jobs@musqueam.bc.ca</a>

Please write "Mentors" on the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

Posting will remain open until filled.

We thank all applicants for applying; however, only those short-listed will be contacted.



# Job Posting Recreation Program Assistant

Regular Part-time (4 days/week)

The Musqueam people have lived in our present location for thousands of years. Our traditional territory once occupied much of what is now Vancouver and surrounding areas. The name Musqueam relates back to the River Grass, the name of the grass is  $m \partial k^w \partial y^v$ . There is a story that has been passed on from generation to generation that explains how we became known as the  $x^w m \partial k^w \partial y^v \partial m$  (Musqueam) - People of the River Grass. Although a metropolitan city has developed in the heart of Musqueam territory, our community maintains strong cultural and traditional beliefs. Today our population flourishes and we are a strong community of over thousand members. To learn more about Musqueam, please visit <a href="https://www.musqueam.bc.ca">www.musqueam.bc.ca</a>.

Musqueam Indian Band (Musqueam) is seeking a **Recreation Program Assistant.** This position assists the Recreation Manager in the implementation of an effective recreation program that addresses Musqueam community needs. The Recreation Program Assistant will focus on program delivery four days a week on a flexible schedule. This position will work towards ensuring a strong and healthy community through the recreational and sports program. This work has a life-long impact on the fitness habits of the Musqueam community, and thereby, a life-long impact on the wellness of the community.

# **Key Responsibilities**

- Delivers and helps develop recreational, athletic, fitness or sports activities
- Ensures the recreation programs are delivered in a safe manner, and that the participants, volunteers, and staff are working safely and in a safe environment
- Ensures that program equipment and buildings are secure and not being misused
- Assists in the supervision of student youth and recreation workers during the summer employment program,
- Provides lifestyle awareness information
- Leads groups and individuals in recreational or leisure activities and assists with cultural activities held at the Musqueam gymnasium
- Assembles supplies and sports or game equipment and instructs users in the proper use of various fitness or sports equipment
- Monitors recreational or sports activities to ensure safety and provide emergency or first aid assistance when required
- Develops and maintains effective working relationships with Band members, co-workers and outside agencies
- Supports program duties, including advertising, registration, program monitoring and evaluation
- Other duties as required

# **Qualifications and Skills**

- Successful completion of secondary school with a college certificate in recreation or physical education and/or an equivalent combination of skills, knowledge, and experience
- Sound knowledge of recreational and fitness programming, use of sports and fitness equipment, and the rules and coaching of various team and individual sports
- Knowledge and experience of similar program delivery in the context of Musqueam or First Nations culture and history
- Strong administrative and computer skills (i.e. Internet, Microsoft Word, Excel and Outlook, etc.)
- Ability to work well with all age groups

- Proven ability to maintain confidentiality
- Ability to drive and have access to licensed vehicle for work purposes
- Willingness to continue training and professional development

# **Working Conditions**

- Work is performed indoors or outdoors dependent upon the specific program requirements
- Valid First Aid & CPR
- Valid driver's license
- Successful criminal background check

Please email cover letter and resume to: **jobs@musqueam.bc.ca** and reference "**Recreation Program Assistant**" in the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

Position will remain open until filled.

\* We thank all those who apply, however, only those short-listed will be contacted.



# Job Posting Recreation Assistant

Regular Part-time 3 days/week – Friday/Saturday/Sunday

The Musqueam people have lived in our present location for thousands of years. Our traditional territory once occupied much of what is now Vancouver and surrounding areas. The name Musqueam relates back to the River Grass, the name of the grass is  $m \ni \theta k^w \ni y$ . There is a story that has been passed on from generation to generation that explains how we became known as the  $x^w m \ni \theta k^w \ni y \ni m$  (Musqueam) - People of the River Grass. Although a metropolitan city has developed in the heart of Musqueam territory, our community maintains strong cultural and traditional beliefs. Today our population flourishes and we are a strong community of over thousand members. To learn more about Musqueam, please visit <a href="https://www.musqueam.bc.ca">www.musqueam.bc.ca</a>.

Musqueam Indian Band (Musqueam) is seeking a dynamic **Recreation Assistant** to join our team on a part-time basis, working three days a week on Friday, Saturday and Sunday. This position assists the Recreation Coordinator in the implementation of an effective recreation program that addresses Musqueam community needs.

# **Key Responsibilities**

- Delivers recreational, athletic, fitness or sports activities
- Provides lifestyle awareness information
- Leads groups and individuals in recreational or leisure activities and assists with cultural activities held at the Musqueam gymnasium
- Assembles supplies and sports or game equipment and instructs users in the proper use of various fitness or sports equipment
- Monitors recreational or sports activities to ensure safety and provide emergency or first aid assistance when required
- Develops and maintains effective working relationships with Band members, co-workers and outside agencies
- Other duties as required

# **Qualifications and Skills**

- Successful completion of secondary school with a college certificate in recreation or physical education or an equivalent combination of skills, knowledge, and experience
- Knowledge and experience of similar program delivery in the context of Musqueam or First Nations culture and history
- Strong administrative and computer skills (i.e. Internet, Microsoft Word, Excel and Outlook, etc.)
- Ability to work well with all age groups
- Proven ability to maintain confidentiality
- Ability to drive and have access to a licensed vehicle for work purposes

# **Working Conditions**

- Work is performed indoors or outdoors dependent upon the specific program requirements
- Valid First Aid & CPR
- Valid driver's license
- Successful criminal background check

# Please email cover letter and resume to: jobs@musqueam.bc.ca and reference "Recreation Assistant" in the subject line.

# Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

Position will remain open until filled.

\* We thank all those who apply, however, only those short-listed will be contacted.



#### **MUSQUEAM INDIAN BAND**

6735 Salish Drive Vancouver, B.C. V6N 4C4 Telephone: 604 263-3261

Fax: 604 263-4212

# JOB POSTING Secretary to Chief & Council Full Time, Leave of Absence Vacancy

Musqueam Indian Band is seeking a Secretary to Chief & Council. Reporting to the Office Supervisor, the Secretary to Chief & Council (the Secretary) is responsible for providing a full secretarial service to the Band Council. The Secretary records and produces the minutes of Council meetings, General Band Meetings, Shareholders meetings, and other meetings as required. The Secretary ensures that the Band Council is provided with all related documentation required in their meetings by assembling a Council Meeting Kit and is responsible for distribution of their motions and decisions. The Secretary is also responsible for the development and maintenance of a tracking system to provide easy access to Council motions and decisions. The Secretary also coordinates any necessary travel arrangements for Band Council and the assembly of briefing materials and travel itinerary for Council Travel.

#### **Duties:**

- Prepares and ensures appropriate agenda items, information, and Council kits are ready, complete, and available for respective meetings. For weekly Council meetings this is on the Friday prior to the Monday meeting for approval of notes by Band Manager). Ensures the availability of any necessary equipment for the meeting.
- Coordinates the attendance of the appropriate Council members for special or extraordinary meetings. Establishes that a quorum will be present, or advises of meeting cancellation or postponement.
- Maintains up to date database of recipient of meetings and extraordinary meetings.
- Records, transcribes types, distributes, and tracks minutes, motions, and council or General Band
  decisions. Take minutes at weekly meetings held on a weekday evening and in extraordinary
  weekend meetings. Records decisions, capable of giving insight into why decisions were made,
  and ensuring non present Chief and Council are familiar with decisions in meetings.
- Drafts and writes letters and reports when called upon.
- Ensures minutes are accurate and despatch final working draft of the minutes to the following weekly meeting, and 4 weeks after General Band Meetings and extraordinary retreats.
- Finalizes any amendments to the Council minutes, once passed by Council, by making any changes and then creating and completing a meeting folder both hardcopy and electronic that includes the final minutes and all meeting materials both pre and post meeting.
- Ensures that all materials and preparations are made for Council meetings both regular, special, and weekend; and, all preparations for Council Retreats (materials, travel arrangements, meals, refreshments, etc.)
- Assists Council by making necessary Band related travel arrangements.
- Prepares and distributes isolated motions for the Band Manager and program heads for the management meeting and their follow up action.
- Maintain calendar of important dates for the Band. Arrange agenda; coffee/food for meetings.
- Maintain the Chief's calendar/schedule.
- Help organize special events for Chief and Council.
- Ensure all files are confidential, in a safe place, and in order. Responsible for the hard copy and electronic copy of all Council materials and minutes including Council meetings, Special

- Community Meetings, General Band Meetings etc.; and all correspondence related to Council business
- Maintain confidentiality and comply with data protection in respect of databases of recipients of minutes.
- Distributes the finalized minute's weekly, to those Band Members and other distribution lists as may be developed from time to time, and to the Member section of the Band's web site.
- Liaise with Executive Assistant regarding amendments.
- Develops and maintains effective working relationships with Council, Band Manager, colleagues and the Band membership; works closely with the Executive Assistant to the Band Manager.
- Performs related duties for Band community meetings as required.
- Ensures full supplies for all correspondence and minutes to the Chief and Council and executives at all times.
- Other duties as required.

### **Job Knowledge and Abilities:**

- Skill and knowledge usually attained by successful completion of High School and courses and
  post-secondary training and certification in Business Administration, legal secretarial, or
  journalism and /or advanced Secretarial Courses combined with at 3-5 years in a First Nations or
  similar administration office in a secretarial role to senior administrative manager or elected
  Council; or an equivalent combination of skill, knowledge, and experience.
- Ability to take minutes, type minimum 60 wpm, audio typing.
- Expertise software applications and equipment related to the position (Microsoft Office, advanced copy machine operation, digital recording equipment, smart boards, etc.)
- Knowledge of Roberts Rules of Order in order to advise management and Council.
- Excellent communication skills, with the ability to communicate effectively with all levels of the organization, from community members to senior business leaders. This includes a pleasant, professional and assertive communication manner.
- Knowledge and experience of similar program delivery in the context of Musqueam or First Nations culture and history.
- Is self-directed with the ability to meet deadlines, as well as to prioritize under tight deadlines.
- Excellent organizational skills and is detailed oriented.
- Ability to understand and describe complex governance and business issues.
- Ability to use tact and good judgement in dealing with sensitive and complex issues.
- Ability to maintain confidentiality.
- Ability to drive and provide a licensed vehicle for work purposes.

#### **Working Conditions:**

- Work is performed in an office environment.
- Attendance is mandatory at all Chief & Council weekly evening meetings and off site weekend quarterly retreats
- Valid Driver's License
- Successful Criminal Record Check

Please apply by emailing your cover letter and resume to Musqueam Indian Band, HR at: jobs@musqueam.bc.ca

Please write « Secretary to C & C » on the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

#### Posting will remain open until filled.

\* We thank all applicants; however, only those short-listed applicants will be contacted.

# **The Children's House**

Preschool Hours: Monday – Thursday 9:00am – 12:00pm.

Daycare Hours: Monday - Friday 7:45—5:00pm

The Children's House phone # 604 269-3302

Renee Stogan Supervisor email: <u>childcaresup@musqueam.bc.ca</u>

The Children's House will be closed

Victoria Day.

May 21, 2018.

## The Children's House Staff

Renee Stogan Supervisor: 604 269-3302 email: childcaresup@musqueam.bc.ca

Infant/Toddler Staff: Kelly Herman, Angela Point, Christy Friesen, Tamara Jones

Preschool Staff: Ernestine Herman, Sherry Point, Sarah Hussain

# **GRADUATION '18**

# Hello all!

It's that end of school time of year!
Employment & Training are going to be recognizing their students they have sponsored. If you feel you aren't on our list but should be, please give us a call at 604-269-3461 and let Diane Herman know when you're done and what program.



# Here is our list:

Adrianna Scotchman, Chrystal Sparrow, Gracielene Ulu, Melanie Coyne, Sydney Peters, Alice Stogan, Maureen Scotchman, Lindsay Gibson, Desirae Fraser, Shelly Point, Dona Point, Karen Hazelman, Charlotte Mearns, Sheila Sparrow, Lisa Becker, Brittany Point, Anastasia Leo, Julia Newton, Cheyenne David, Christine Sampson, Rena Nadeau, Daniel Chase, Joseph Campbell, Zachary Kompst, Grant Mayers, Simon Campbell, Cole Crawford, Bronson Charles, Tim Tran, John Sparrow.

Congratulations to all!

Please call employment & training if you have any comments or concerns of spellings.

E & T Gang:

Diane Herman - Assistant Terry Sparrow - Job Coach Lindsay Gibson - Job Coach Joanne Kern - Mentorship Coordinator

Wanona Scott - Program Manager



# Our Upcoming Opportunities

# FIRST AID LEVEL 3 Dates: May 28 - June 15,

2018 Place: Classroom 2

The WorkSafeBC
Occupational First Aid Level
Three course designed for
remote worksites or
employers with large
workforces more than 20
minutes from medical aid.
Initial certification requires full
participation and course
attendance plus
passing both a written and
practical exam.

# ARE YOU INTERESTED IN A SPECIFIC CLASS YOU DON'T SEE US HOSTING?

If you have all the details, and all the schools that teach what you would like to do for a career. Please come on in and see someone in Employment & Training! We are available to meet and goal plan your future with you.

# YVR OPPORTUNITIES FOR MUSQUEAM MEMBERS

Right now we have a connection and a portal for Musqueam members to apply to any available career opportunities at YVR Airport. If you have any questions please come on in and see Lindsay Gibson or Terry Sparrow Jr.

# The website is

http://www.yvr.ca/en/careers/mus queam-opportunities

If you log in and submit a general application as well as resume please let employment & training as well as Mary Point (Manager Indigenous Relations). Mary's email is mary\_point@yvr.ca

There are various types of careers available in different places such as trades or office environment.

# SVOP, MED A3, & ROC-M

Dates: May 28 - 31, June 4 - 5 Place: Clubhouse

Small Vessel Operators
Proficiency (SVOP), Marine
Emergency Duties A3 (MED
A3), Restricted Operators
Certificate-Maritime (ROC-M).
These three courses are used
for anyone wanting to use a 12
passenger water taxi's or whale
watching vessels as well as
fishing vessels.

"In every job that must be done there is an element of fun."

Mary Poppins



# **EMPLOYMENT & TRAINING GROUP**

Diane Herman - Assistant - 604-269-3461 Lindsay Gibson - Job Coach - 604-269-3355 Terence Sparrow - Job Coach - 604-269-3367 Joanne Kern - Essential Skills/Mentorship Coordinator - 604-269-3311

Wanona Scott - Program Manager - 604-263-3261



## **CARPENTRY FOUNDATION PROGRAM**

For Indigenous People - Status, Non-status, Métis or Inuit

8-week Essential Skills Upgrading

12-week Foundation Program

Have Employer Partners waiting for **Apprentices** 

Start Date: July 9 to December 7, 2018



#### FOR MORE INFORMATION:

Aboriginal Community Career Employment Services Society - Tel. 604-922-4077

www.accessfutures.com

# Musqueam Health Department Newsletter

May 18, 2018

# Community Health Program

Crystal Point, RN, CHN

CHN Office Hours: 9am – 4pm (\*Except Tuesdays: 9am-3pm)

#### Are you pregnant or have you recently had a baby?

The Musqueam Health Department offers some valuable incentives to pre-natal and post-natal Mothers who live on reserve:

#### Prenatal:

- A \$25 Save On gift card once per week to assist with buying nutritious foods during your pregnancy; this is provided from the onset of pregnancy until baby is 3 months' old!
- Prenatal support Any questions throughout pregnancy come see Crystal
- ❖ An abundance of resources and materials to make sure you have a healthy pregnancy and healthy baby ☺

## Postpartum:

- Breastfeeding support; this includes nursing pads (one box per week as needed)
- ❖ A one-time gift of an Electric Breast pump (One per family)
- Welcome gift for your new baby
- Postnatal support: Well baby visits/assessments

## If you are pregnant, please come see Crystal Point, in the Health Department.

Pre/Postnatal Group: Runs every Tuesday @ 12pm in the Youth Centre.

Partners encouraged to come also! Lunch provided. Different topics covered weekly. To find out more, contact Crystal. **Your New Baby and First Nations Health Benefits Coverage:** For information on how to register your baby with First Nations Health please call Ashlee or Candice in the health department.

#### **Other Community Health Services:**

- Assistance with obtaining resources and information to live as healthy as possible
- If you have any questions related to your health, or have any conditions you would like to learn more about let the CHN know! Planning upcoming lunch + learns in the Community Centre
- Community Events / Health Education Sessions / Workshops
- o Drop in to have your Blood Pressure Checked, Blood Sugar checked, or require assistance with either of these
- The CHN is in the Fitness Centre Wednesday mornings (able to check BP, Oxygen, Heart)

Hours	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9am-12pm		Pre/Postnatal	Fitness Centre		Admin Time
		can see CHN	for 1hr - Vitals		
1pm-4pm	Prenatal 12pm				Admin Time
		– 2pm			

Email: Crystal Point (chn@musqueam.bc.ca)

# General Health Coverage information

For assistance regarding health coverage such as; physiotherapy, chiropractic care, medical services plan, dental, medic alert bracelets, handicapped signs, you may contact Ashlee Point or Candice Sparkes in the Health Administration office for assistance.

You may also call First Nations Health Authority at 1-800-317-7878. Via email: HealthBenefits@fnha.ca

Or visit the FNHA Website: www.fnha.ca



# **Musqueam Health Department Newsletter**

May 18, 2018



Bring your under 36-month old child for a <u>Free First</u> <u>Dental Check-Up</u>, fluoride treatment and toothbrush.

The Public Health Dental Team will be at: Musqueam Community Centre

(Yoga Room)

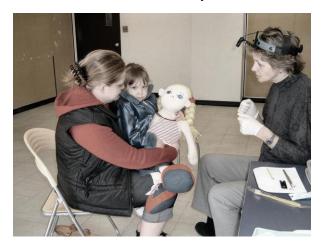
On: *Monday, July 16th, 2018* 

To make an appointment contact: Crystal Point

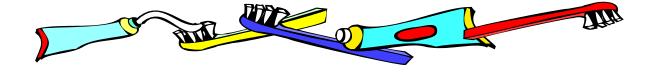
There are 8 spots remaining.

\*Please bring your child's BC Services/Care card

Parents will learn how to prevent tooth decay and children will receive a first dental visit exam by a dentist



Further information please contact: *Debbie Hadikin 604-675-3988 ext 20403*Vancouver Coastal Health, Public Health Dental Program





Musqueam Health Department In Partnership with Chee Mamuk Dinner Provided & Door Prizes!!!

stem? (what?):

Two Spirit Workshop

təmtem? (when?):

May 30th @ 5pm

ni? ?əncə? (where?):

**Musqueam Cultural Pavilion** 

Featuring HARLAN PRUDEN—

**World Renowned Speaker and Activist** 





# **Musqueam Health Department Newsletter**

May 18, 2018

# National Native Alcohol & Drug Abuse Program

**Brad Morin** 

Brad Morin, NNADAP worker offers one to one counselling, treatment referrals, outpatient resources, information and support in relation to drug and alcohol use.

#### **Brad Morin - NNADAP worker**

Hours:

Wed- Fri. 6:00-9:00pm - Evenings Saturdays - Sunday 10:00am-5:00 pm - Weekends

APPOINTMENTS: DROP-IN OR CALL TO MAKE AN APPOINTMENT: 604-269-3454

Email: Brad Morin <nnadap.bmorin@musqueam.bc.ca>

WEEKLY AA MEETING: There is an AA meeting every Tuesday from 8-9 pm at the 51st Hall

\*Please note: Cyndi Bell our NNADAP worker is away until further notice.

# Art Therapy for Children, Youth & Adults

Janice Carroll

I am available for Counselling Adults, on Monday's from 9am-2pm. The sessions are one hour, once a week, for Musqueam community members.

Counselling for children & youth Tuesday to Friday.

For more information, please call Janice Carroll. My office is located in the Health Department at the community centre. Ph: 604-269-3453, | Email: jcarroll@musqueam.bc.ca .

# Home & Community Care Program

Home Care Nurse: Romeo Cosio, RN

The Home Care Program is available to our community members to assist with hospital discharges, home care aide, and all medical supplies & equipment. Home care services & medical equipment require a note from your doctor with your needs specified. **Home Care Phone:** 604-263-6539

Home Care clients' please contact the Nurses' Assistant OR the HCN/CHN to notify if he/she will not be home during their scheduled visit.

The Arjo Tub Program: Is available at the Elder's Centre between 7-9am Mon.-Fri. You need a doctor's order for the use of the Arjo tub, describing your condition, and how often you are advised to use the tub per week. call Lyn Thomas for an appointment.

Romeo's Office Hours: Mon. 8:30-5:30 Tuesdays-Off, Wed.

Thurs. Friday 8:30-5:30 Ph: 604-269-3463

Email: Home Care (Romeo) homecare@musqueam.bc.ca

<sup>\*\*</sup>Please note, the home care nurse may be on a house call so please leave a message.

# Youth Centre

Abigail Speck at the Youth Centre, 604-269-3465 Email: youthcentre@musqueam.bc.ca

Monday May 21st	Tuesday May 22nd	Wednesday May 23rd	Thursday May 24th	Friday May 25th
Journals	D&A	Cards	Board Games	Movie Night
Arts & Crafts	DRUGS ARE NOT COOL!	MYP	Scattergories	

The Youth Centre will be open from 2:00 pm—9:00 pm Monday—Friday & will be open during the day for the kids professional days

Children under 7 years old will be sent home; unless accompanied by a parent or guardian, who is at least 15 years or older



# B.C. ELDERS GATHERING HOSTED BY COWICHAN TRIBES The 42nd Annual Elders' Gathering

B.C. Elders' Gathering
'WE ARE STILL HERE'
July 10-12, 2018
Duncan, BC, Canada

If any Elders are interested in attending to please contact Brenda Campbell, Elders Coordinator ASAP **Phone: 604-263-6312** 

# **Musqueam Health Department Newsletter**

May 18, 2018

# Safe Drinking Water Monitoring Program

Charlene Campbell-Wood

# Aqua Safe Canada's 7 Ways to Stay Hydrated This Summer

With summer beginning its welcome approach across North America, thousands this year will soak up the rays and the heat. And in the summer, hydration is especially important. Here's some easy ways to be certain that you and you loved ones will stay properly hydrated!

At its core, proper hydration is a very simple matter with a simple solution: ingest enough water to stay hydrated. But some might find it difficult – or just boring – to drink that much water. And hotter temperatures, along with physical exertion, can increase the need for water. So how can we make sure we'll get enough?

The following 7 tips will help you ensure that you're well supplied with sources of water that you'll ingest – and to ensure that you remember to.

Here's How to Make Proper Hydration Easy:

#### 1. Plan Ahead and Pack

The best way to make sure you'll have enough water? Bring it with you. A few containers of drinking water should be a part of any trip. Getting enough water is a hugely important part of living at your best – and feeling up to enjoying yourself. Just be sure to use re-usable containers to help avoid the problems with bottled water.

#### 2. Mix It Up

Sure, water's the most hydrating beverage there is. But it can get boring. The good news is; smoothies are hydrating too. And so are many fruit juices (dilute them a bit to make them extra hydrating!). If you're finding it difficult to get all your necessary water intake from water alone, then feel free to mix it up – and mix things with your water. Just make sure you try to avoid natural diuretics such as caffeine, alcohol, or sugar.

#### 3. Don't Just Drink Your Water – Eat It Too

Water's not only available to us through in the liquids we drink, but also within the food we eat as well. One obvious summer example, of course, is the aptly-named watermelon. While watermelon is renowned for its high water content (and it's delicious flavour!), it also essential electrolytes that the body needs for nerve and brain function. Beyond watermelon lie a large variety of foods that contain lots of water and other things that your body needs in the summer especially. So if drinking lots of liquid isn't your thing, try to choose foods that hydrate.

## 4. Remember The Electrolytes

Gatorade and sports drinks offer a very simple solution to a problem that often accompanies dehydration. When the body sweats, as it often does sultry summer heat, it doesn't just lose water, it loses important electrolytes as well. Sports drinks offer a quick electrolyte fix (though some may have high sugar content). And if you're feeling motivated, you can always make your own!

#### 5. Who Doesn't Love Popsicles?

People love summer popsicles for good reason. They're cool, they're sweet, and they quench thirst. This means they're an awesome way to ensure hydration. Not everyone wants to have to drink enough water to stay hydrated. Children especially can benefit from having popsicles readily available. And more often than not, they contain the same electrolytes found in sports drinks.

## 6. Remind Yourself To Drink Enough Water

Now, more than ever, we live in a word where staying on top of things is attainable for anyone. So why not program recurring reminders into your calendar, your to-do list, via scheduled emails or texts, or set alarms? If it's hard to remember to stay hydrated, let technology take care of it!

#### 7. Jug It

If all else fails, get a nice big jug of water and take it with you wherever you go (within reason, of course). It's not the most convenient method, and the water might get warm, but it's hard to forget to drink water when there's a large container of it right there with you. So make it really hard to miss — and make sure you'll be hydrated. With these easy measures, virtually anyone can be ensured to get enough water, and stay clear of the (literal) headaches

associated with dehydration.

# **Musqueam Health Department Newsletter**

May 18, 2018



# **x<sup>w</sup>məθk<sup>w</sup>əỳəm** MUSQUEAM PRIMARY CARE CLINIC

Starting the week of May 28th, 2018

Dr Dumont and Mackenzie Gomez's schedule will be changing.

Dr Dumont will be in on Tuesday's from 9:30am until 4:00 pm.

Friday's our Nurse Practitioner Karen Chandra will be in from 9:30 am until 3:30 pm.

If you have any questions or concerns, please feel free to make an appointment with either the Dr or NP.

Current schedule is Monday to Thursday 9:30 am to 3:30 pm and Friday 9:30 am until 4:00 pm.

Call in to book your appointment at 604.266.0043

Also the Primary Care Clinic will not be open for the Victoria Day holiday on Monday, May 21st 2018

## PRIMARY CARE FAMILY PHYSICIAN - Friday 9:30am - 4:00pm

Welcoming all Musqueam community members including parents / caregivers with infants and children; pregnant women; youth; adults and elders. Come and join our wonderful Musqueam Primary Care clinic and become a regular patient! Our team meets the highest standards necessary to provide you with safe and confidential health care.

## PRIMARY CARE NURSE PRACTITIONER – Monday to Thursday 9:30am – 3:30pm

Services provided daily are:

- Check-ups (PAP, STI, Baby growth checks) and assessments
- diagnosis and prescriptions
- testing (X-rays, ultrasounds and blood work)
- birth control options
- chronic disease management (diabetes, hypertension, C.O.P.D and lung disease)
- immunizations
- tetanus shots

MEDICAL OFFICE ASSISTANT - Monday to Thursday 9:30am - 3:30pm and Friday 9:30am-4pm

For an appointment please contact Mackenzie Gomez, Medical Office Assistant at 604.266.0043 (closed 12:00 – 1:00pm for lunch)

Location: Musqueam Elders Centre, 4010 Si Lu Drive, Vancouver BC V6N 4K7

# ATTENTION all community members who are in Social Housing



It is essential for you to drop by the Housing Department to discuss a **Repayment Plan** before **June 15, 2018**.

Please phone 604 263 3261 and ask for Kerri Timothy or Brittany Point. You can also email housingclerk@musqueam.bc.ca to set a time and day to discuss your Repayment Plan and Rental Arrears.

Thank You for you cooperation and hope to see you soon.



Housing Department will be starting to send all statements via email, if Housing does not have your **email** as of now please provide as soon as possible, and for those who are

on **Social Assistance** please provide a copy of your monthly **pay stub**.

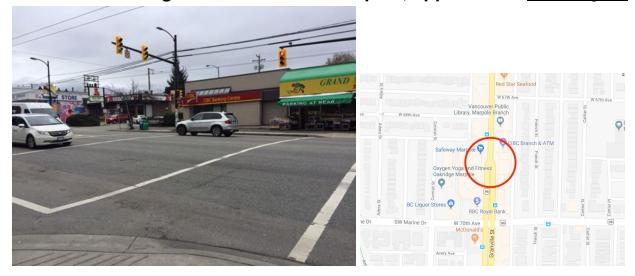
These documents will help with the processing speed of any payments that go towards the house.

Please call Housing receptionist at 604 269 3381 or pay a visit to Housing Trailer.

Thanks You for cooperation.



# Open Call to Musqueam Artists Artist-Designed Crosswalk in Marpole, applications due May 30



#### <u>Introduction</u>

The City of Vancouver's Public Art Program is seeking proposals from interested Musqueam artists for a two-dimensional crosswalk design commission in the Marpole neighbourhood.

As part of the Marpole Community Plan and planning for Vancouver South, interest was expressed by participants in integrating Musqueam culture, art and design into public realm improvements. To support this initiative, Vancouver City Council approved funding for a public art project to be developed in collaboration with Musqueam. The funding is part of a one-time public art boost approved by City Council in June 2016.

The Public Art Program is commissioning an original two-dimensional artwork from a Musqueam artist, with the intent of producing an artist-designed crosswalk at the pedestrian crossings on Granville Street, between 70<sup>th</sup> and 68<sup>th</sup> avenues.

This art commission celebrates the vibrancy of Musqueam artistic traditions and the community today by providing further recognition of Musqueam history and territory. This highly visible location is in proximity to center, Musqueam's ancient village and cemetery, as well as the Fraser River.

This commission will further enhance Musqueam's representation in the Marpole neighbourhood and join a suite of previously installed works in the vicinity by Musqueam artists Susan Point, Kelly Cannell and Thomas Cannell, Debra Sparrow, Robyn Sparrow, and Krista Point.





#### <u>Information Session</u>

An information session, with optional site visit to follow, will be held: 4:30 – 6:00 pm, Wednesday, May 9th, Musqueam Community Centre cafe.

## **Scope of Work for the Commission**

The result of this commission will be an original two-dimensional composition within the parameters of the pre-identified crosswalks. A design template to scale is supplied.

Artists interested in applying should note that there are technical limitations due to the nature of the product used, including the use of a limited palette of colours, and restrictions to the size of lines. Please see the attached document for the available colour palette. <u>Only a preliminary sketch is required at application</u>. After the artist is selected, preliminary designs will be developed into a final image and a vectored graphic to scale according to product specifications.

The value of the commission is \$5000, to include all fees and costs of supplying the production-ready design. The expected date of completion of final design is June 2018. Installation will follow in summer of 2018.

Due to regular traffic and wear, the crosswalk design is expected to last 2-5 years.





#### **Project Goals**

- To increase recognition of the ancestral territories of the Musqueam community within the area now known as Marpole;
- To bring a spirit and feeling of the Musqueam community to this area of Vancouver by reflecting Musqueam's art forms, history and contemporary culture;





- To support Musqueam artists in exploring public art opportunities.

# Who Can Apply?

The opportunity is open to all Musqueam artists. We are not accepting applications from non-Musqueam artists. Emerging artists are encouraged to apply.

## **Anticipated Timeline**

Deadline for Submissions: May 30, 2018
Panel Meeting: Week of June 4, 2018
Confirmation of Commission: June 8, 2018

Deadline for Completed design to all technical specifications: June 27, 2018

August installation.

## **Content of Proposal**

Artists should submit proposed designs within the template provided. The template is available for download at <a href="https://bit.ly/2l2d8jJ">https://bit.ly/2l2d8jJ</a>; alternatively, hard copies can be picked up at the Musqueam band office.

The scale of the actual rectangular fields for the crosswalk design are approximately 3.6m wide by 20m long each plus a smaller section 2.7m wide by 6.75m long. Please see the template for configuration. Dimensions will be confirmed prior to the final design completion.

#### **Submission requirements:**

- Copies of original design sketches. Original artworks should not be submitted; no more than 2 sketches per artist will be accepted.
- An artist statement/written concept about the proposed work(s). The statement should be from 50 to 200 words, and should explain the artist's intentions and the significance of the proposed design(s).
- Examples of previous work (up to 5 images). Digital images should be no more than 2 mb each. Original artworks should not be submitted. Hard-copy photographs may be submitted at the band office; hard-copy submissions will not be returned to submitting artists.
- Artist's CV

## **How to Apply?**



Digital submissions, as a single PDF document, are to be submitted to <u>publicart@vancouver.ca</u> <u>prior to the deadline of noon on May 30.</u>

If applicants are unable to produce a PDF, please drop off a hard copy application at the Musqueam Indian Band office, c/o Jason Woolman, for scanning and submission prior to the deadline. Note: vectorization or digital design services are not offered in the application stage.

# **Adjudication Process**

A 4-person Selection Committee composed of two representatives from the Musqueam Indian Band, one art professional appointed by the City of Vancouver, and a representative of the Marpole Business Improvement Association will review all applications and make the final selection.

Factors considered in the selection process are:

- Relevance to the surrounding context and to Musqueam culture;
- Creativity and quality of the crosswalk design;
- How the proposed crosswalk design meets the Project Goals described above;
- Quality of past work

The Selection Committee reserves the right to reject any and/or all submissions and proposals, and to alter, extend, or postpone this call for proposals.

In order to be formally engaged to produce the crosswalk(s), the artist selected by the Selection Committee will enter into a legally binding agreement with Musqueam Indian Band and the City of Vancouver that sets out:

- The schedule for completion;
- Delivery and installation particulars;
- The compensation to be paid in exchange for the crosswalk designs(s);
- Copyright and licensing in the crosswalk design(s)

#### Questions?

Please send any questions to <a href="mailto:publicart@vancouver.ca">publicart@vancouver.ca</a>.

#### Image credits

**Hub Surface Systems** 

# BEREAVEMENT DAY

# MAY 27<sup>TH</sup>, 2018 · 1:00 PM · MOUNTAIN VIEW CEMETERY

Join us for a service of remembrance, including planting memory seed hearts and a dove release. This event is open to anyone commemorating a loss and will be held at Mountain View Cemetery (5455 Fraser St., Vancouver) starting at 1:00PM. Memory seed hearts are small, heart-shaped seed packets that will grow flowers and are available for free at the ceremony. Doves will be released at the ceremony in honour of our loved ones. We ask for a minimum \$30 donation per dove.

For more information or to register, please email <u>contact@bcbh.ca</u>, call 604-738-9950 (toll-free: 1-877-779-2223), or visit <u>www.bcbh.ca</u>.

