## **MUSQUEAM NEWSLETTER**

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## Friday MARCH 10, 2017

Tel: 604-263-3261, Toll Free: 1-866-282-3261, Fax: 604-263-4212...Safety Patrol: 604-968-8058

## **EVERYONE WELCOME!**

## stem? (what?) Musqueam 101 March 15, 2017

## **UBC First Nations and Indigenous Studies Student Presentations**

This is the fifth year that Musqueam 101 will be hosting the First Nations and Indigenous Studies Students from the 4<sup>th</sup> year Practicum course. This is a wonderful series of two evenings with short presentations form each of the students. They will explain the work they have been doing with organizations throughout the region. The first presentations take place March 15 and the second March 22. Here is a list of students who are presenting on the 15<sup>th</sup>. It includes the organization they have been working with and the topic of their presentation.

Marie Weeks—Musqueam 101 Musqueam 101—Into the Future

Faith Sparrow-Crawford—Urban Ink Indigenizing Board Governance

**Kyla Shields**—UBC Learning Exchange

Threading our Stories: Arts for Social Change

Heather James — First Peoples' Cultural Council

Aboriginal Language and Health: A Framework to Inform Program Development

Danielle Kraichy—BC Association of Family Resource Program

A Reconciliation Statement: Responding to the TRC's Calls to Action

Susanna Chan—UBC Outdoor Environmental Education

Outdoor Experiential Learning (WAV)

Sol Diana—South Vancouver Neighbourhood House

Needs, Next Steps, and New Conversations: Imagining the Future of Indigenous-oriented Services in South Vancouver

<u>ni? ?anca? (where?)</u> Musqueam Administration Offices <u>tamtem?</u> (<u>when?</u>) Wednesday, March 15 Dinner will be served at 6:00 p.m. presentations will start at 7:00 p.m.

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St. Michael's Church

Please join us at Church, Every Sunday @ 12:45 PM

St. Michael's Church on Crown Street.



<sup>\*</sup> Please be informed that you can view the MIB Newsletter and any Upcoming Meetings' and/or Workshops, etc.

On the Musqueam website ~ <u>www.musqueam.bc.ca</u> under the <u>"Newsletter Section"....</u> Thank you :)

IMPORTANT MEETING DATE SEE BELOW



# REMINDER IMPORTANT

# Fiscal Year 2017-2018ANNUAL BUDGET MEETING PRESENTATION

Attention to all Musqueam Community Members, the annual budget for the band will be presented for approval by the membership. This is an important meeting and you are encouraged to attend.

WHEN: Thursday, March 30, 2017

**TIME: 6:00 PM**—Meeting will be called to order

PLACE: Musqueam Gym—6777 Salish Drive

**DINNER WILL BE SERVED AT 5:30 PM** 

Thank you from The Finance Team



## MUSQUEAM INDIAN BAND

6735 Salish Drive Vancouver, B.C. V6N 4C4 Telephone: 604 263-3261

Fax: 604 263-4212

# JOB POSTING Band Manager/Chief Administrative Officer Regular Full Time

Reporting to Chief and Council of Musqueam Indian Band, this position is responsible for Band Administration and Budget. The Band Manager/Chief Administrative Officer administers a wide range of programs and services under the direction of the elected council members. Program and services to the 1000+ Musqueam Band Members are community- based and focus on respect for the strength and knowledge of both traditional and contemporary values. These programs and services cover the broad spectrum of community social and cultural services ordinarily provided by First Nation governments.

#### **Purpose:**

Administer and oversee Band programs and affairs including but not limited to; public works, education, housing, social development, health, recreation, by- law enforcement, security, community planning, feasibility studies, contracts, land entitlement/land selection process, financial management, membership, Band events, capital improvements, and office services. Responsible for day –to- day activities of Musqueam in accordance with Musqueam values, community plan, the Musqueam Band Administration bylaws, policies and direction from Chief and Council.

### Responsibilities

## Administration

- Supervise Band staff and programs, and ensure that the daily operation of Band government departments and services run smoothly and efficiently.
- Implement Band Council policies, decisions, and regulations.
- Conduct research, correspondence, and completion of reports, etc. arising from the decisions made by the Council, or as instructed by the Council.
- Make recommendations for the efficient operation of all programs and activities.
- Provide annual employee evaluation for the Administration Services staff and for senior staff positions in other departments; assists with other employee evaluations when requested.
- Handle crisis matters which arise on a day-to-day basis, and pass on relevant information to the appropriate Band staff or Council member.
- Upon authorization, negotiates agreements on behalf of the Chief and Council, with final approval provided by Chief and Council.

#### **Public Works**

- Works with committees, managers, and staff to deliver an efficient, coordinated program of construction, maintenance and other public works on Band property.
- Assists Program Managers in preparing annual budgets and planning priorities for housing and other public works for Band Council consideration.
- Prepares service contracts with Indian and Northern Affairs Canada, and ensures their compliance and completion.

#### **Advice to Band Council**

- Provides Chief and Council and Committees with background information on issues necessary for sound and informed decision making.
- Attends Chief and Council meetings;
- Provides Chief and Council with monthly reports on programs and operations.
- Recommends to Chief and Council changes and/or improvements to Band facilities, services, programs and policies.
- Seeks alternate sources of funding, and upon Council direction, submits proposals to funding sources.

#### **Financial Administration**

- Oversees that all contracts and financial transactions are conducted according to Band policy.
- Oversees CFO and ensures Band Council is fully informed on all financial matters. Ensures the Chief and Council is provided with detailed monthly financial statements as directed in the *Financial Administration Manual*, and interprets financial information upon request.
- Supervises the CFO's records of accounts to ensure all financial transactions are complete and accurate. Oversees the accuracy of financial statements, bank reconciliations, and budgetary reports. Ensures that all records, books of account, invoices, vouchers receipts and related documents are securely filed and stored.
- Ensures lines of credit are established and maintained with suppliers and agencies.
- Ensures that all requirements are met for annual audit purposes, including an up-to-date inventory.
- Assists in the development of annual budgets, and monitors all departmental/program budgets for compliance. Authorizes expenditures approved by Band Council.

## **Clerk of Band Council**

- Prepares agenda for Chief and Council and/or committee meetings in cooperation with Chief or Committee chairperson. Ensures distribution of agenda, previous meeting minutes and required attachments to each Council or committee member two days prior to each meeting.
- Ensures recording of all Band Council Resolutions, minutes, decisions, regulations, policies and proceedings of Council and its Committees. Ensures that properly signed, indexed, filing and the forwarding of copies to appropriate agencies has been completed.
- attends Council and Committee meetings

## Administrative and media liaison

- Communicate on behalf of the Band with: other First Nation Bands; organizations; agencies; and federal, provincial, or municipal officials or departments.
- Publish Band Council programs and policies. Advises and counsels Band members on programs and policies.
- Liaise with stakeholders, and different levels of government on key issues affecting Musqueam Indian Band.

#### Any other relevant duties as instructed by Band Council.

#### Job Knowledge:

#### The work requires the following knowledge, skill and or abilities:

- Significant and proven leadership skills developed through at least 8-10 years in a senior management role, preferably in band management and administration; previous experience as a Band Manager is strongly preferred.
- University degree, a graduate degree preferred, in business or public administration, or equivalent.
- Considerable high-level contacts within federal, provincial and municipal governments, other First Nations organizations, funding agencies and in the non-profit sector.

- Knowledge of and seasoned experience with the Indian Act, other relevant legislation, and Musqueam and First Nations history and culture. Political environment wisdom would be an asset
- Ability to build effective relationships with external stakeholders and collaborative ventures with diverse constituents.
- Demonstrated success in overseeing organizational finances and budgets.
- Excellent leadership skills, including the ability to motivate managers and staff and the ability to inspire confidence in Councilors, staff, and Band members.
- Judicious and tactful communication style, necessary to coordinate staff's recommendations to Council and integrate overall strategic plan.
- Creative thinker.
- High level and respectful communication skills and the ability to influence and sway decisions internally and externally.
- Experience negotiating agreements.
- Excellent writing skills, grammatically exact and in a conversational style complimented with editing skills to develop reports, presentation and briefing materials
- High level personal qualities and ability to maintain strict confidentiality and exhibit the highest level of integrity

#### Relationships:

Work requires consistent interaction with all groups, internal and external stakeholders, and
interpersonal communications for the purpose of providing opportunities at Musqueam and
delivering excellence to support all interested members.

#### **Working Conditions:**

- Work is performed in an office environment
- Work can include long hours to attend a variety of meetings, including Council and Committee meetings, retreats, and special requests or projects.

#### Licenses

- Valid BC Driver's License
- Successful Criminal Records Check and Background Check

Please send a cover letter and resume to Musqueam Indian Band, HR at <a href="mailto:iobs@musqueam.bc.ca">iobs@musqueam.bc.ca</a>

Please indicate "Band Manager" on the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

This position will remain open until filled.

\* We thank all those who apply; however, only short-listed applicants will be contacted.



## **MUSQUEAM INDIAN BAND**

6735 Salish Drive Vancouver, B.C. V6N 4C4 Telephone: 604 263-3261

Fax: 604 263-4212

# JOB POSTING Canada 150+ Event Liaison Part-time Term Position to September

Musqueam has an exciting opportunity for an Event Liaison to support the many activities planned for Canada 150+ anniversary celebrations this year!

Reporting to the MIB Protocol & Communications Officer, the Canada 150+ Musqueam Event Liaison will support the event processes for the Celebration Events with the City of Vancouver and Musqueam. This work will enhance and expedite event operations, cultural protocols and programming of Canada 150+ activities including the signature events Gathering of Canoes, Drum is Calling Festival, and Walk for Reconciliation.

## **Duties & Scope of Work:**

### Administration:

 Work collaboratively with the Canada 150+ Cultural Planner to gather and compile data for metric reporting, i.e. attendee numbers for Gathering of Canoes event

### **Communications:**

- Weekly coordination and update meetings with Canada 150+ Team, COV First Nations Liaison, Project Manager and Aboriginal Relations Manager
- Provide briefings for Chief & Council approval of Canada 150+ framework and sign off on financial considerations for jointly coordinated events.
- Assist with calls for:
  - o Bidding opportunities for Procurement
  - o Artist calls
  - o Aboriginal Production Apprentice Program
  - Volunteers for signature events

## **Cultural Protocol and Programming:**

- Works with MIB Protocol Officer to advise Canada 150+ team on Nation's governance and protocol requirements
- Assist with coordinating Nation's VIPs for Welcome Ceremonies at 3 signature events,
   Gathering of Canoes, Drum is Calling Festival, Walk for Reconciliation
- Works with appropriate MIB Departments to advise on language, education and Culture promotion for three signature events

## **Gathering of Canoes:**

- Collaborate and provide technical expertise and leadership to Canada 150+ Team on:
  - o Site design, operations and programming
  - o Protocol and camping requirements
  - o Environmental and heritage protection

- Volunteer programming
- o Communications and promotion with Canoe Families
- Liaise with Canada 150+ Production Manager, Operations Manager and Manager of Interdepartmental Relations as required

## Marketing and PR:

- Provide input on Canada 150+ marketing plan
- Works closely with MIB Protocol on:
  - Media inquiries
  - o Attaining Nation's sign-off on joint media releases
  - Liaising with Canada 150+ Marketing Manager on media related inquiries/communications as needed

#### **Outreach:**

- Assist in the coordination of youth and community engagement for our 3 signature events
- Other duties as required

## Job Knowledge:

The work requires the following knowledge, skill and/or abilities:

- Pursuing or recently completed degree or diploma in Event Planning, Event Management, Volunteer Coordination or similar program
- A minimum of one year of demonstrated hands-on practical experience with event planning, event management, event logistics, sponsorship development, marketing, volunteer coordination, and related best practices
- Musqueam Indian Band First Nation Member is an asset
- Ability to work independently and as a team member on assigned tasks and projects, complete independent deliverables effectively and efficiently and contribute to the development of group work
- Ability to work unsupervised as a key point person in a busy event environment
- Ability to take a leadership role when needed, make informed decisions and balance multiple priorities while acting as a key point person in a busy event environment
- Outgoing, strong interpersonal skills, commitment to delivering high-quality customer service
- Strong and clear verbal and written communication skills
- Ability to communicate effectively when responding to inquiries in person, by telephone and email, to event stakeholders, city and community partners, the public and staff
- Strong MS Office computer skills and use of various social media platforms
- Excellent administrative, writing and project planning and time management skills
- Willingness and ability to work shifts, weekends and holidays, in addition to having the flexibility to take on additional workload as required

#### Relationships:

- MIB Protocol & Communications Officer
- Canada 150+ Team and other Project representatives
- Chief & Council

## **Working Conditions:**

- Work is performed in an office environment
- Travel and attendance of local off site meetings and events is required
- Valid Driver's License
- Successful Criminal Record Check

Please apply by emailing your cover letter and resume to Musqueam Indian Band, HR at: <a href="mailto:jobs@musqueam.bc.ca">jobs@musqueam.bc.ca</a>

Please write « Canada 150 Event Liaison » on the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

\*Position will remain open until filled.\*

\* We thank all applicants; however, only those short-listed applicants will be contacted.



## MUSQUEAM INDIAN BAND

6735 Salish Drive Vancouver, B.C. V6N 4C4 Telephone: 604 263-3261

Fax: 604 263-4212

## **JOB POSTING**

## Environment & Stewardship Mentee One Year Full-time Term Position

The Intergovernmental Affairs Division is providing an exciting learning/capacity development opportunity for a community member. This term position will be working with the Environment & Stewardship Coordinator, who will be managing programs and projects related to the Musqueam's water (non fisheries), land and environment and stewardship issues.

## **Position Summary:**

The Environment & Stewardship Mentee will work directly with (and report to) the Environment & Stewardship Coordinator. Key tasks will be to assist with managing paper and digital files. In addition to clerical duties, the Mentee will learn about project management, stewardship initiatives, negotiations, analysis and communication. As this is a learning position, professional development opportunities will be provided and participation is expected to fulfill the purpose and objectives of this position within Musqueam Indian Band.

#### **Duties:**

- Assist with clerical duties, including filing electronic and hardcopy files
- Attend relevant meetings, briefings and community engagement sessions
- Assist with preparing documents (including briefing packages, minutes, etc.)
- Assist with logistics of planning meetings (including community engagement sessions, proponent and government meetings, etc.)
- Participate in professional development opportunities provided to the position throughout the term and incorporate learning into the role

## Knowledge, Skills and Abilities:

- High School Diploma or equivalent
- Experience working in an office environment
- Strong working knowledge of computers, and typing skills
- Good interpersonal and communication skills
- Administrative and organizational skills, with attention to detail
- Must understand and respect the nature of confidential and privileged information
- Willing to learn new skills and concepts with the ability to apply the learning

## Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

Please email a cover letter and resume to Musqueam Indian Band, HR at jobs@musqueam.bc.ca

Please write "Environment & Stewardship Mentee" on the subject line.

This position will remain open until filled.

We thank all applicants; however, only those short-listed will be contacted.



## MUSQUEAM INDIAN BAND 6735 SALISH DRIVE VANCOUVER, B.C. CANADA V6N 4C4

TELEPHONE: 604 263-3261 FAX: 604 263-4212

### **Facilities Assistant**

## **Full-time Casual**

Musqueam Indian Band is seeking a Facilities Assistant to work as a front-line representative for Musqueam Facilities both at the reservation desk and during events. Reporting to the Facilities Manager, the Facilities Assistant serves events, programs, and community. By liaising with internal and external users of Facilities spaces, the Facilities Assistant ensures that the highest standards are maintained.

This position is a full-time casual position covering a leave of absence.

#### **Duties:**

- Generate quotes, reservations agreements, and invoices ensuring compliance with rate structures
- Ensure compliance with event licensing and liability insurance, general insurance coverage and in-house responsibilities and requirements for insurance compliance
- Provide on-site service at events, ensuring service excellence (work schedule varies with event schedules)
- Assist with all aspects of event set up, service, teardown, and cleaning
- Assist with Facility and meeting space tours
- Ensure contract and/or Facilities policies are maintained and followed

## Job Knowledge:

- Skill and knowledge is usually attained by a diploma in Administration, Tourism, Hospitality, Marketing and/or a combination of education and minimum 2 years' experience in a related field
- Trained and proficient with MS Office Products (Excel, Word, Power Point, Outlook)
- Experienced with invoice processing and front-line cashier (credit, debit, cash handling)
- Able to multitask and work as part of a team
- Able to work flexible event hours required
- Excellent oral and written communication, experience providing excellent customer service
- Possess an understanding of Musqueam community, culture, and resources

## **Certificates:**

- Food Safe
- Serving It Right
- First Aid
- WHMIS
- Successful Criminal Records Check

## **Working Conditions:**

- Fast-paced environment
- Work done in multiple locations, including an office environment and event venues
- Ability to lift up to 25 lbs. required
- Ability to stand for long periods of time and walk long distances between venues as required

Please email cover letter and resume to Musqueam Indian Band, HR at <a href="mailto:jobs@musqueam.bc.ca">jobs@musqueam.bc.ca</a>

Please write "Facilities Assistant" on the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

This position will remain open until filled. We thank all applicants; however, only those short-listed will be contacted.

## MUSQUEAM INDIAN BAND

6735 SALISH DRIVE VANCOUVER, B.C. CANADA V6N 4C4

TELEPHONE: 604 263-3261

FAX: 604 263-4212

## **JOB POSTING**

## **Nurses' Assistant**

## Regular Full-time

Musqueam Indian Band is looking for a Nurses' Assistant to join their Health Department. The Nurses' Assistant provides a wide variety of administrative and program support to the Health Department's Home Care Nurse (HCN) and Community Health Nurse (CHN). This position supports a broad range of community-based activities and involves supporting the facilitation and coordination of nursing programs for the Musqueam Community. A potential future role for this position may include Elder Centre outreach, projects and programs. The Nurses' Assistant reports to the Health Program Manager.

#### **Job Duties**

- Provide administrative and program support to the HCN and CHN
- Initiate, process and track departmental forms used in the delivery of home care and community health nursing programs such as purchase orders, supply requisitions, etc.
- Maintain inventory of home care medical supplies
- Schedule meetings and send out meeting notices for HCN and CHN
- Shop for and prepare light meals/snacks for small groups participating in health programs/events
- Arrange for catering services and facilities bookings for home care and community health programs/initiatives
- Assist in or arrange for venue clean up after group sessions and health initiatives
- Prepare event notices for the Community Newsletter
- Sort and compile home care and community health program data for departmental record keeping and reporting (e.g., attendance at each event).
- Participate in home care and community health nursing program meetings as required; record meeting minutes
- Respond to inquiries from health department clients as well as community members regarding health (nursing) programs and services; make referrals to HCC, NP and CHN as required.
- Refers client requests for assistance with medical appointments and/or services to the HCN or CHN as required.
- Print and disseminate the weekly home care attendant schedules and the home care client schedules (schedules created/approved by HCN).
- Provide administrative support to the HCN and CHN in planning and delivering community based health programs and events such as annual flu clinic, screenings, health education sessions, Elders luncheons.
- Act as a community liaison to the CHN and HCN
- Collaboration with Nurse Practitioner in Elder Centre projects (to be developed)
- Other administrative and program assistant duties as required

#### **Essential Qualifications**

- Successful high school completion diploma
- Previous administrative/clerical work experience (a minimum of one year)
- Competent computer skills in Microsoft Word, Outlook, Excel, Power Point and Publisher
- Demonstrated ability to use judgment and discretion
- Ability to work independently and as a part of a team
- Strong organization skills; proven ability to multi-task and prioritize tasks
- Strong time management skills; ability to work within short time lines and manage deadlines
- Ability to maintain confidential and sensitive information
- Strong written and oral communication skills
- Ability to work with diverse groups
- Ability to problem solve and develop creative approaches
- Demonstrated ability to be empathetic

## **Asset Qualifications**

- College or University courses in Health Sciences, Community Health, Social work or related field
- Experience with ESDRT, Diabetes Education, Early Childhood Education, Food Safe, Heart Smart Kids Program
- Previous experience working with groups or facilitating workshops
- Knowledge of and experience with delivering health programs in Musqueam or other First Nations
- Knowledge of Musqueam culture and history
- Knowledge of Musqueam and Vancouver community resources
- Experience working in home care and community health settings
- Certified in CPR

## **Working Conditions**

- Work is performed in Health department office, Elder's Centre, Community Centre, in community members' homes and occasionally in a kitchen environment.
- Valid Driver's License and insured personal vehicle for work purposes.
- Successful Criminal Record Check.
- Some variable hours including occasional evenings are required

Please email a cover letter and resume to Musqueam Indian Band, HR at: <a href="mailto:jobs@musqueam.bc.ca">jobs@musqueam.bc.ca</a>

Please write "Nurses' Assistant" on the subject line.
Please apply by March 17, 2017. Position will remain open until filled.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

We thank all applicants for expressing interest in this position, however, only those short-listed will be contacted.





## **MUSQUEAM INDIAN BAND**

6735 SALISH DRIVE VANCOUVER, B.C. CANADA V6N 4C4

TELEPHONE: 604 263-3261

FAX: 604 263-4212

## JOB POSTING Referrals Clerk

Regular Full-time

Musqueam Indian Band has an opportunity for a Referrals Clerk to work within the Intergovernmental Affairs Division. IGA is a growing department and this is a great position for someone who is experienced in data entry, is detail oriented and has an outgoing personality who also enjoys a fast-paced environment. As Referrals Clerk you will be involved in dealing with large amounts of data related to land referrals, permitting requests and proposals that affect the Musqueam Indian Band territory.

#### **Duties:**

- Data entry related to referrals and permitting requests and proposals that affect the Musqueam Indian Band territory (except for matters related to MIB Indian Reserve Lands) into the Referrals Tracking System;
- Communicate regularly with internal staff (mainly the Referrals, Research and Engagement Coordinator) regarding status of submissions, responses, information requests, etc., related to land referrals and permit reviews;
- Become well versed with the relevant MIB policies and procedures related to consultation and accommodation;
- Support the Referrals, Research, and Engagement Coordinator as required

## Job Knowledge:

The work requires the following knowledge, skill and/or abilities:

- High School Grade 12 completion, or equivalent
- Ability to read and interpret maps
- Research, writing and communication skills
- Strong computer skills including MS Office, Word, Excel, PowerPoint and Outlook, document imaging/scanning software, and experience creating electronic copies of documents
- Basic understanding/willing to learn the Referrals Tracking System software program
- Ability to use good tact and judgment in dealing with staff; ability to maintain confidentiality
- Previous experience in a related field is an asset
- Knowledge and background of current Musqueam or First Nations issues, culture or history Language skills, knowledge of handaminam or willingness to learn an asset
- High attention to detail and accuracy
- Ability to prioritize; work well independently and within a team environment

Please email a cover letter and resume to Musqueam Indian Band, HR at: jobs@musqueam.bc.ca

Please write "Referrals Clerk" on the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

This position will remain open until filled.

We thank all applicants for expressing interest in this position, however, only those short-listed will be contacted.

# Kick off to Spring Break Movie

Musqueam Recreation, Health and Social Development will be hosting...

A <u>Private Screening</u> of Lego Batman for Musqueam Community Members at the Dunbar Movie Theatre

Monday March 13<sup>th</sup>, 2017 @ 1:00 pm

Gather your family and meet us at the theatre! Please note that no outside food or beverages will be permitted and we ask that you pay \$10 per person if you bring non-community/band members with you.

For more information:

email cgibson@musqueam.bc.ca or text 604-781-1470

# Aquilini Indigenous Developments Inc.

Development Coordinator
Update

3/9/2017

## General Updates

Musqueam – Tara Felix

Over the past couple of months I have held an information session for each family within the community. I have spent time meeting with and getting information from Musqueam Employment and Training Department and with the Musqueam Capital Corporation to help inform how this project can provide jobs and training as well as how the needs of the community could possibly be met within the new development.

I have also been participating with the other Development Coordinator's info sessions at Squamish and Tsleil-Waututh, including youth, elders, and the Squamish Trades Centre.

The initial re-zoning application for the LDB property went out in November so things are beginning to move faster for that project. We are also now meeting regularly with the City of Burnaby regarding planning for the Willingdon site. This process is expected to take up to two years to complete.

Please reach out and contact me if you have any questions or comments. I would also be more than happy to meet in person anytime.

In 2014 a partnership consisting of the Musqueam Nation, the Squamish Nation, the Tsleil-Waututh Nation and the Aquilini Investment Group was approved for formation. The partnership referred to as Aquilini Indigenous Developments was formed in the effort to acquire and redevelop properties, namely Liquor Distribution Branch and Willingdon.

## Meeting Updates

**UPCOMING MEETINGS** 

March 16th 2017

Elders Luncheon for Willingdon Update

## Aquilini Indigenous Developments Team

Tara Felix, Musqueam – <a href="mailto:tara.felix@aquilini.com">tara.felix@aquilini.com</a> c: 604-362-6047

Mandy Nahanee, Squamish – amanda@aquilini.com c: 778-838-5099

Heidi Martin, Tsleil-Waututh – heidi.martin@aquilini.com c: 604-360-4135

Johnna Sparrow, Aboriginal Relations Advisor Johnna.sparrow@aquilini.com



## ALL OUR FATHER'S **RELATIONS**

## COMMUNITY FILM SCREENING

You are warmly invited to attend a private screening at Musqueam for the whole community, staff and sponsors. We hope that you can join us!

Tuesday, March 14<sup>th</sup>, 2017 7PM (Doors Open at 6:30PM) Musqueam Community Centre, 6777 Salish Drive

All Our Father's Relations (祖根父脈) tells the story of the Grant siblings who journey from Vancouver to China in an attempt to rediscover their father's roots and better understand his fractured relationship with their Musqueam mother. Raised primarily in the traditions of the Musqueam people, the Grant family and their story reveals the shared struggles of migrants and Aboriginal peoples today and in the past.

Please contact right.relations.productions@gmail.com with any inquiries.





## Musqueam Education Notice Fri

## Friday March 10, 2017



**Answer to last weeks riddle:** There were only 3 people: 1 grandfather, 1 father and 1 son. The grandfather and father are the 2 fathers and the father and son are the 2 sons.

**This week:** How far can you walk into the woods?



## **School Cheque Info**



Please note that due to the fiscal year end on March 31st, April school cheques will be issued Monday **April 3**. We apologize for any inconvenience.

## **Spring Break Dates**

VSB elementary and high school- March 13-24, 2017

Immaculate Conception School- March 13—24, 2017

Homework Club and Comic Book Club will not run during spring break.

## **Graduating High School Students**

Grade 12 Musqueam band members are eligible to receive support for graduation costs including dinner tickets, outfits, and photos. Please contact the Education Department for more information.

Are you considering going to a post-secondary institution in September? Have you looked into your options? Have you started your application? If you need any help or want to discuss your options, I'm available to help. Stop by the band office or phone April (learning facilitator)

## **Scholarships and Bursaries**

The Irving K Barber Aboriginal Awards are now open. The society offers 3 Award programs for Aboriginal students: Student Award \$1000-\$2000 (trade/apprenticeship, certificate, diploma, undergraduate), Masters/Doctoral Studies Award \$5000 (master, doctoral), Teacher Education Award \$5000 (teaching certificate). Deadline to apply is **March 31, 2017**.

Application can be found at: http://www.ikbbc.ca/aboriginal-awards/how-to-apply/

If you need any assistance you can contact April (Learning Facilitator)

## **Education Department:**

Faye Mitchell, Education Coordinator,

April Campbell, Learning Facilitator,

Delphine Campbell, Education Assistant,

Cary Campbell, School Bus Driver,

Charlene Campbell-Wood, School Bus Supervisor

Ph. # 604 - 263 - 3261 Fax # 604 - 263 – 4212

Toll free: 1-866-282-3261



READING CLUB: MONDAYS 3:30-5:30 MOOD CHARADES: ACT IT OUT! MYP: WEDNESDAYS 6:00-8:30 THANK YOU RAE-LYNN, SANDRA, TIMBER AND JAMES FOR JOINING US THIS WEEK. HAVE A SAFE SPRING BREAK



MATH AND SCIENCE CLUB: 3:30-5:30

SQUISHY DOUGH CIRCUITS!!





a place of mind

BC Centre of Excellence for Young Indigenous leaders

Hello, and Greetings from BC Centre of Excellence for Young Indigenous Leaders (BCCEYIL),

My name is Dominic Paul. I am from Tsartlip First Nation from the Saanich Territory. I am the Program Director for the BCCEYIL training symposium happening in Victoria in April 2017. I am writing you to share this exciting training opportunity. Each year the BC Centre of Excellence for Young Indigenous Leaders (BCCEYIL) runs a one-week leadership training session for young Indigenous leaders between the ages of 19 and 30 who are involved in their communities and/or agencies. This year the training will take place in Victoria, BC from April 11th - 15th 2017.

The BCCEYIL has been inspiring youth, creating support networks and imparting valuable leadership skills for the past 12 years. These training sessions are a unique opportunity to gain tangible skills and grow your leadership potential.

There are sponsored seats available which included tuition, all travel costs, accommodations, ground transportation and breakfasts and lunches. for those who are applying for sponsored seats, that due to limited seating, we will need to conduct a selection process. further, if you, your institution and/or your band would prefer to secure a seat at this years training symposium, you may pay for a tuition in the amount of \$2500. the tuition will cover all the same accommodations as the sponsored seat however it will guarantee your seat. If you would like to find out more about this upcoming training session or about the application I would like to invite you to visit our website at <a href="www.bcceyil.com">www.bcceyil.com</a> where you can find the application and more details.

\*\*Please note\*\* that you can contact me with any questions and I can be

reached by email at: info@bcceyil.com

# HAS THE FOLLOWING POSITIONS AVAILABLE



## **OPEN POSITIONS:**

## Cage

- Cage Cashier (Casual) (2)
- Relief Cage Supervisor
- Relief Drop Count Supervisor

## **Food Beverage**

- Bistro Cashier (Casual) (5)
- Porter (Casual) (5)
- Sous Chef Asian Cuisine
- Prep Cook (2)

#### **Table Games**

- Incoming Professional Dealer (10)
- April Dealer Training Class (20)

#### **Guest Services**

• Guest Services Representative (Casual) (1)

## To Apply:

- 1) Go to www.edgewatercasino.ca
- 2) Click on "Careers" for casino positions
- 3) Click the "Click here to apply for Careers" button
- 4) Click job title
- 5) Click "Apply online"
- 6) Follow on screen directions.

## BE PART OF THE TEAM THAT BRINGS THE WORLD TOGETHER.

## **Career Opportunity: Accounting Assistant II**

Want to work in an exciting environment with some of the most talented people in Canada? Join our team and connect with your potential.

The Port of Vancouver is Canada's largest and most diversified port, stretching along 360 kilometres of shoreline and waterways, bordering on 16 municipalities and intersecting with traditional territories and treaty lands of several Coast Salish First Nations. Annually \$200 billion in goods with more than 170 world economies are traded through the port. The Vancouver Fraser Port Authority manages port lands at the Port of Vancouver, and leads the efficient and reliable movement of cargo and passengers.

Our Accounting Department is seeking a highly motivated individual to join their team as an Accounting Assistant II to perform a wide range of accounting duties with an emphasis on accounts payable. Other functions may include general ledger, accounts receivable, job costing and payroll. More specifically, in this role you will:

- Perform a wider range of accounts payable functions, including preparing, entering, and processing payments, dealing with inquiries and resolving issues by contacting appropriate internal and external customers, etc.
- Ensure all invoices are accurately coded and approved and processed in a timely manner.
- Maintain accounts payable records.
- Prepare and enter various month end accounts payable journal entries.

As the ideal candidate, you have completed a two year full-time diploma in accounting/finance from a recognized post-secondary institution, or completion of equivalent level of the CGA or CMA Program, along with a minimum of three (3) years of related experience in an ERP environment. You must have excellent computer skills in spreadsheet applications (Excel) and the Microsoft Office suite. Knowledge of JD Edwards would be an asset. Your outstanding interpersonal, organizational and communication skills, your strong orientation to customer service and your ability to work independently and accurately to achieve results set you apart from the rest.

The port authority offers a competitive compensation and benefits package including an Earned Time Off program.

If we have accurately captured your profile above, please by March 10, 2017.

Vancouver Fraser Port Authority is dedicated to employment equity and a workplace reflective of the diversity of our community.

For more information, a copy of the full posting or assistance applying for any opportunities listed please feel free to come by the office or contact Lindsay Gibson at (604)269-3355 or <a href="mailto:employassist@musqueam.bc.ca">employassist@musqueam.bc.ca</a>

# Career Opportunity: Project Support Coordinator (Term for a period of up to 2 year)

Want to work in an exciting environment with some of the most talented people in Canada? Join our team and connect with your potential.

The Port of Vancouver is Canada's largest and most diversified port, stretching along 360 kilometres of shoreline and waterways, bordering on 16 municipalities and intersecting with traditional territories and treaty lands of several Coast Salish First Nations. Annually \$200 billion in goods with more than 170 world economies are traded through the port. The Vancouver Fraser Port Authority manages port lands at the Port of Vancouver, and leads the efficient and reliable movement of cargo and passengers.

The Project Support Coordinator is responsible for assisting with the coordination of the development, procurement and construction activities of Infrastructure Delivery projects, as directed, with an emphasis on Roberts Bank Terminal 2. This position also provides business, market, and research analysis of the Infrastructure Developer market.

## In this role, you will:

- Write briefing papers, business cases, submissions, reports and presentations to facilitate the advancement of RBT2.
- Coordinate planning, execution, monitoring, reporting, and closing activities related to the procurement of RBT2.
- Research, monitor, analyse and report on industry and market developments as they relate to
  Infrastructure Developers, but also occasionally container ports, shipping lines, railways and other
  entities related to VFPA's container capacity improvement program.
- Track open action items, issues and risks and ensure timely resolution for projects.
- Support contract administration for consulting services, including development of proposal requests, submissions, coordination of contracts, and review of deliverables, as required.
- Assist with the preparation of project cost estimates, cost control documents and progress reports. Prepare high level schedules for project delivery and resource management purposes.
- Perform project coordination and communications work in support of the RBT2 Infrastructure
  Developer Procurement. Coordinate and participate in communication and consultation with
  project stakeholders, including potential Infrastructure Developers and associated potential
  team members.
- Report on project status through various internal VFPA tracking systems. Prepare and/or check progress claims. Participate in the preparation of monthly project status reports.
- Perform other assigned duties as required.

As a successful candidate, you will have completed a diploma in commerce or business administration (or other acceptable diploma) from a recognized educational institution along with a minimum of 2 years of experience in project planning and coordination with within complex multi-stakeholder environments, including market research and analysis. A Project Management Professional Certification and Port operational experience would be considered an asset. A high level of computer proficiency is required, including expertise with Microsoft Office. Knowledge of and experience with tools and techniques for planning, organizing, monitoring and controlling projects would also be considered an asset.

Must be a self-motivated team player with excellent interpersonal and communication skills and the ability to work effectively and positively with all contacts, internally and externally. Demonstrated aptitude and ability for tactful and diplomatic interaction, along with solid analytical abilities. Must be a highly organized, highly motivated and detailed-oriented individual who can manage competing priorities. Must be committed to a philosophy of continuous improvement in all work processes. Good organizational skills and flexibility to perform multiple tasks as required. Must have an excellent command of the English language, both oral and written.

The port authority offers a competitive compensation and benefits package including an Earned Time Off program.

If we have accurately captured your profile above, please apply by March 3, 2017.

Vancouver Fraser Port Authority is dedicated to employment equity and a workplace reflective of the diversity of our community.

## Musqueam Health Dept. Newsletter—March 10, 2017



## xwmə0kwəy'əm

## MUSQUEAM PRIMARY CARE CLINIC

10:00am - 3:00pm Monday to Friday

Accepting new patients. Make an appointment today.

Welcoming all Musqueam community members including parents / caregivers with infants and children; pregnant women; youth; adults and elders. Come and join our wonderful Musqueam Primary Care clinic and become a regular patient! Our team meets the highest standards necessary to provide you with safe and confidential health care.

## PRIMARY CARE FAMILY PHYSICIAN - Friday 10:00am - 4:00pm

**Dr Michael Dumont** is Anishnaabe with family ties to the Shawanaga First Nation. He is a family Doctor with a focus in Aboriginal Health and takes a holistic approach to health and wellness and has worked in medical clinics for other First Nations previously. Having trained at UBC he is back in familiar territory and committed to offering safe and supportive medical care to the Musqueam community.

## PRIMARY CARE NURSE PRACTITIONERS - Monday to Thursday 10:00am - 3:00pm

Karen Chandra is a full-scope family Nurse Practitioner at the Musqueam primary care clinic. She is committed to using her experience, education, skills, empathy and passion for client-centred, holistic care to serve the community of Musqueam. She has worked in the Aboriginal health field previously and in a variety of settings. She can help clients from birth to death and with care ranging from health promotion to complex chronic disease management. She is committed to providing culturally safe and traumainformed care for the community.

Sarah Mahon is also a family Nurse Practitioner able to provide primary health care for the Musqueam community. She is committed to providing holistic, compassionate, and culturally safe care to people of all ages. She completed the Nurse Practitioner program at UBC and is looking forward to working with both Michael and Karen to provide health services to the Musqueam community



Services provided every day are: check-ups (PAP, STI, Baby growth checks) and assessments; diagnosis and prescriptions; testing (X-rays, ultrasound and blood work); birth control options; chronic disease management (diabetes, hypertension, C.O.P.D and lung disease); childhood vaccines; specialist referral

## MEDICAL OFFICE ASSISTANT / RECEPTIONIST - Monday to Friday 10:00am - 3:00pm

Our very own Mackenzie Gomez is our Medical Office Assistant and has recently completed her formal training in this area. She is there to help book your appointment and support our primary care team. Contact Mackenzie to make an appointment to see Dr Dumont, Karen or Sarah. If you currently seeing any one of our Health Department team members – please ask them to make a referral to our primary care clinic in support of your health and wellness.

For an appointment ring Mackenzie Gomez, the Medical Office Assistant, on 604.266.0043 (closed 12:00 – 1:00pm for lunch)

Contact: Musqueam Elders Centre, 4010 Si Lu Drive, Vancouver BC V6N 4K7 – (604)266 0043

## Musqueam Health Dept. Newsletter-March 10, 2017

## Chronic Disease Management Program—Merv Kelly

Are you needing assistance with health information about Diabetes, high blood pressure, etc., and how to help manage these. Do you want to workout but don't know what's best for you?

You may call me or drop by my office:

Hours – Monday to Friday: 9:30 am to 3:00 pm / 5:00 pm to 6:30 pm

Available to assist all ages and levels of fitness for all community members.

Merv Kelly, Chronic Disease Management Facilitator

604-263-3261 - Extension 3455 / merv@musqueam.bc.ca

## National Native Alcohol and Drug Awareness Program - Cyndi Bell

## Cyndi Bell's office hours:

Mon, Tues, Thurs -> 10:00am-5:00pm

Wednesday —> 12:00pm—7:00pm /5—6 pm Coffee time w/ Cyndi in the café

Friday —> 9:00am- 4:00pm

I am available for 1:1 counselling, treatment referrals, outpatient resources, information and support with respect to drug and alcohol use and abuse. Feel free to stop by or call to make an appointment: 604-269-3454

Coffee Time with Cyndi - Wednesdays 5:00-6:00 pm in the Community Centre Café

Come join me for a chat over coffee! Everyone is welcome!! If you are around the Community Centre while your kids are at Bridge through Sport or MYP, feel free to visit me to just say "Hi" or to get some info about substance abuse and support for yourself or your loved ones.

## Musqueam Elders Centre—Brenda Campbell

Elder's Luncheon: Thursday March 16, 2017—12:00 Noon at the Musqueam Elder's Centre

**Ladies' Night**: Moved to **WEDNESDAY** evenings 6:00-9:00pm, at the Musqueam Elders Centre.

Thank you, Brenda Campbell, Musqueam Elders coordinator

Ph: 604 263 – 6312

## Musqueam Health Dept. Newsletter—March 10, 2017

## **Home & Community Care Program**

Romeo Cosio, RN

**The Musqueam Home & Community Care Program** is available to our community members to assist with hospital discharges, home care aides, and all medical equipment. Home care assistance and all medical equipment require a doctors note with your needs specified.

Home Care Office Ph: 604-263-6539. \*Please leave a message as Romeo may be on a home visit or with a client.

Home Care Office Schedule: Mon, Wed, Thurs, Friday 8:30-5:30 >> Tuesdays - OFF.

**The Arjo Tub Program:** Is available at the Elder's Centre between 7-10am Monday to Friday. You will need a doctor's order for the use of the Arjo tub, describing your condition, and how often you are advised to use the tub per week.

Please call Romeo, Home Care Nurse for assistance in scheduling your Arjo tub appointments &/or Home Care service scheduling changes or cancellations at 604-263-6539

\*Cancellations: Please call at least **24 hours in advance.** Thank you.

## PHYSIOTHERAPY, MASSAGE THERAPY and CHIROPRACTIC CARE ...

These services are available to Registered Status Indians and is a benefit through BC Medical Services
Plan, Premium Assistance, not by First Nations & Inuit Health (Indian Affairs). Just use your CareCard when accessing these services.

- Eligible for 10 combined visits per year- maximum
- BC Medical Services pays \$25/visit to a maximum of 10 combined visits per calendar year. You are responsible for any user fees charged by the service provider over that amount.
- Therapists are like any other business; they set their own rates.
- Shop around for a therapist that suits your needs, fits your budget & follows the fee guideline
- All therapists charge a "user fee" for each visit the patient makes
- Patient is responsible for paying those user fees; they are not refundable by M.I.B. or First Nations Health (Indian Affairs)
- Fees are not reimbursed by First Nations Health or Musqueam Health Department.

Preferred Clinic: Treloar Physiotherapy Clinic. User fee: \$20.00

# 505– 686 West Broadway, Vancouver
 Ph: 604-875-6207
 Ph: 604-266-8383

## Musqueam Health Dept. Newsletter-March 10, 2017

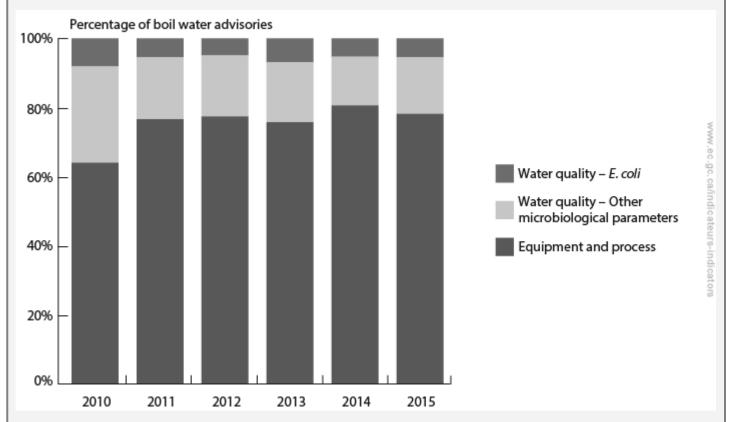
## **Safe Drinking Water Monitor Program**

Charlene Campbell-Wood

## **Drinking Water Advisories in Canada**

In 2015, 78% of boil water advisories Footnote [1] in Canada were issued on a precautionary basis due to problems with drinking water equipment or processes. By contrast, boil water advisories issued due to the detection of Escherichia coli (E. coli) in drinking water samples accounted for 5%. Boil water advisories related to other microbiological water quality parameters, such as the detection of total coliform bacteria or unacceptable turbidity levels, accounted for 17% of total boil water advisories.

## Causes of boil water advisories, Canada, 2010 to 2015



Long description

Data for this chart

## How this indicator was calculated

**Note:** Data used in this indicator come from a variety of agencies and jurisdictions across Canada and represent a subset of the Canadian population. National use of the Canadian Network for Public Health Intelligence Drinking Water Advisories application has not yet been reached and national totals are not available. See this indicator's <u>Data Sources and Methods</u> document for more detail. The Water quality – Other microbiological parameters category includes detection of total coliform bacteria, high turbidity levels, and/or exceedances of maximum acceptable concentrations or drinking water standards in drinking water systems.

**For more informationthe Source:** Canadian Network for Public Health Intelligence, Drinking Water Advisories Application.

www.hc-sg.ca

## Musqueam Health Dept. Newsletter—March 10, 2017

## **Youth Centre**

Abigail Speck at the Youth Centre at 604-269-3465 Email: youthcentre@musqueam.bc.ca

Monday March 13th	Tuesday March 14th	Wednesday March 15th	Thursday March 16th	Friday March 17th
Easter / Spring Arts & Crafts	Movies in YC	Bracelet Making 9:00—12:00	MOVIE OUTING	*basketball*
	All Our Fathers Relations @ 6:30 pm	Hunquminum bingo		
Monday March 20th	Tuesday March 21st	Wednesday March 22nd	Thursday March 23rd	Friday March 24th
Arts & Crafts	*soccer*	Movie Day 9:00—4:00	SWIMMING OUTING	Gym floor games and hunquminum games

The Youth Centre will be open from 9:00 am—9:00pm Monday—Friday

Children under 7 years old will be sent home; unless accompanied by a parent or guardian, who is at least 15 years old or older

\*\*Spring Break Hours\*\*





Salish Seas LP has re-issued a Request For Proposals (RFP 2017-28) for community members interested in leasing 1 33 foot **Salmon** Area E Gillnet Licence (AG 1066) and 1 36 foot 6 inch **Salmon** Area C Gillnet Licence (AG 2622) for the 2017, 2018 and 2019 (flexible) fishing seasons.

To pick up a full RFP package, including LOI and RFP templates, please contact:

Lawrence Guerin @ 778-997-5510

Letter of intent deadline: 4:30 6 April, 2017

**RFP due date:** 4:30 pm 13 April 2017

All proposals must be submitted via email to: salishseaslp@gmail.com





Salish Seas Fisheries Limited Partnership is a commercial fishing business partnership between Musqueam, Tla'amin, and Tsleil-Waututh Nations. Salish Seas Fisheries Limited Partnership has issued a request for proposals (RFP) for community members interested in leasing one or more **Prawn Licences** for the 2017 fishing season.

To pick up an RFP package and sign a letter of intent, please contact:

Lawrence Guerin 778-997-5510

All proposals must be submitted via email to: salishseaslp@gmail.com

**Due Date:** 4:30 pm March 24<sup>th</sup>, 2017





## FOR IMMEDIATE RELEASE

## **Team BC Recruits for the 2017 National Aboriginal Hockey Championships**

Team BC seeking Coaching Staff for female team

March 3, 2017 – The Indigenous Sport, Physical Activity and Recreation Council (I-SPARC), formerly the Aboriginal Sport, Recreation and Physical Activity Partners Council, is pleased to re-announce the details of the Player Selection Camp for Team BC's participation in the 2017 National Aboriginal Hockey Championships (NAHC). I-SPARC is also seeking coaches of Indigenous ancestry (First Nations, Métis, Inuit) to serve as volunteer coaching staff for the female team. The 2017 NAHC will be held in Cowichan, BC from May 1 to May 6, 2017.

## **Call for Coaching Staff Applications**

Applications for volunteer coaching staff for the female Team and a Trainer for the male team are now being accepted. Coaches must possess a minimum of Coach Level and/or Coach Stream NCCP Certification to apply. For online application, please visit: https://aboriginalsportbc.wufoo.com/forms/q1yrlloi1f8ydf4/

For more information regarding these volunteer coaching staff opportunities, please email <a href="mailto:teambc@isparc.ca">teambc@isparc.ca</a>. The deadline to apply is 4PM PST, Thursday, March 16<sup>th</sup>.

#### 2017 PLAYER SELECTION CAMP

Top Indigenous male and female hockey players are invited to participate in the 2017 Team BC Player Selection Camp where players will be evaluated and selected over a three-day period by the coaching staff. The Selection Camp will be held April 7 - 9, 2017 at the Kin Centre Arenas in Prince George, BC.

The 2017 Camp Registration Fee is \$120.00 per player and will include a Team BC Selection Camp jersey. Pre-registration is mandatory as 'walk-ins' are not accepted. Online registration closes March 24, 2017 at www.teambcnahc.com.









Players must meet the following criteria to be eligible to participate in the Camp:

- Registered with BC Hockey or another Hockey Canada Branch
- Resident of British Columbia and be of Indigenous ancestry (First Nations, Inuit, Métis)
- Male: Bantam or Midget age, as of the 2016/17 competitive season (born 1999 to 2003 inclusive)
- Female: Bantam or Midget age, as of the 2016/17 competitive season (born 1999 to 2003 inclusive) <u>and</u> those born 1997 to 1998 inclusive as the female team can carry up to a maximum of one (1) overage players.

## **National Aboriginal Hockey Championships (NAHC)**

The NAHC is the premier forum for elite bantam and midget-age Indigenous hockey players from across Canada. It is the only annual national event that showcases and celebrates the athletic abilities of Aboriginal athletes from across the country, and aids in fostering cultural unity and pride. Team BC is represented by two teams, one male and one female team, featuring the top players from across the province.

## Contact:

Alissa Assu

Team BC Coordinator

Ph: 1.800.990.2432 or 250.388.5522 ext. 285

E: <a href="mailto:teambc@isparc.ca">teambc@isparc.ca</a>
W: <a href="mailto:www.teambcnahc.com">www.teambcnahc.com</a>

F: facebook.com/ASRPAPartnersCouncil











March 3, 2017

## Administrative Assistant – Environment Department Permanent Full-time

The Vancouver Airport Authority has a permanent, full-time opportunity for an Administrative Assistant in the Environment Department. Reporting to the Director, Environment and supporting the dynamic Environment team, the successful candidate will perform administrative duties including budget management and business planning.

## Key responsibilities include:

- Coordinating and administering budget planning, cost tracking and internal administrative processes
- Providing administrative support including: managing Director's calendars, voicemail and email; scheduling, coordinating and arranging internal and offsite meetings; preparing correspondence, presentations and reports; liaising with external organizations; receiving visitors and screening phone calls; providing administrative functions to the YVR Environmental Advisory Committee and the YVR Aeronautical Noise Management Committee; maintaining department filing system; and maintaining office supplies
- Under the direction and supervision of staff, providing support for a variety of programs including: Environmental Assessment Program; Green Commuter Program; YVR Fleet Bikes & Bike Locker Facility; Common Use Vehicle Program; and Noise Management Program
- Coordinating travel arrangements for department members, and assisting/leading tours at YVR when required

## Key qualifications include:

- At least two years' post-secondary education or completion of a college certificate or diploma, preferably in administration, accounting, communications, public relations or graphic design
- Recent, related administrative experience, in particular in a dynamic team environment
- Excellent working knowledge of MS Office (including Excel and PowerPoint) and extensive experience working with databases
- Proven experience working with ERM software (e.g., AIRS, Maximo, Oracle) in order to manage budgets
- Strong organizational skills in order to multitask and work under pressure
- Solid people skills with the ability to work within a team
- Demonstrated knowledge of environmental management with exposure to construction-related projects
- Strong knowledge of, and interest in, the aviation industry with an understanding of airport operations
- Possession of a valid Class 5 driver's license is considered an asset

The Vancouver Airport Authority welcomes and encourages applications from all qualified candidates, including women, Aboriginal peoples, persons with disabilities and members of visible minorities. If required we are able to provide reasonable accommodations for persons with a disability throughout the selection process.



Reference no.: 17-27E

Application deadline: March 17, 2017

To apply: Visit <a href="http://www.yvr.ca">http://www.yvr.ca</a> Careers > Current Opportunities



## Co-op Student - Marketing & Communications 4 Month Term - Starting May 1, 2017

Vancouver Airport Authority is a community-based, not-for-profit organization that manages Vancouver International Airport (YVR). Canada's second busiest airport, Vancouver International Airport welcomed 22.3 million passengers in 2016. As one of BC's top employers for the tenth year in a row, we are committed to creating an airport that British Columbia can be proud of: a premier global gateway, local economic generator and community contributor.

Vancouver Airport Authority welcomes and encourages applications from all qualified candidates, including women, Aboriginal peoples, persons with disabilities and members of visible minorities. If required, we are able to provide reasonable accommodations for persons with a disability throughout the selection process.

We encourage students to self-identify in their cover letters. Please visit our careers site to see a short video highlighting our co-op program and our commitment to diversity at www.yvr.ca/en/careers.

Vancouver Airport Authority is currently seeking an enthusiastic and professional individual to join its Commercial Marketing team for a 4 month co-op work placement starting May 1, 2017. Reporting to the Manager, Sales & Service Programs, the successful candidate will help promote YVR's Concession and Parking programs, engage in public outreach programs, and provide special events support.

## **Key Responsibilities:**

In this role, the individual will be responsible for a variety of tasks including:

- Assist with the development of event management plans
- Preparation and logistics for grand openings and seasonal events
- Marketing and promotional directed programs
- Direct contact with airport community regarding upcoming events, discount offers and specials
- Supporting the execution of YVR's community festival including on-site set-up and teardown at YVR community activations including some heavy lifting of tent and marketing activations
- Source and write content for communications and social media channels
- Sourcing entertainment, equipment and quotes
- General administrative and logistics support
- Other duties, as required



## **Key Qualifications:**

The individual will have the following:

- Excellent interpersonal and communications skills (written and oral)
- Strong project management skills proven ability to balance multiple priorities, be detail oriented and have effective follow-up skills
- Innovation and creativity
- Diplomacy and professionalism
- Enthusiastic and energetic team player
- Enjoy working in an ever changing, exciting and fast-paced environment
- A motivated team player with a willingness to do what it takes to get the job done
- Works well independently
- Demonstrated commitment to customer service and excellence
- Proven ability to balance multiple priorities and work well independently and in a team
- Advanced computer skills, including Microsoft Office

In addition to relevant post-secondary education, previous work experience would be an asset.

Application deadline: March 22, 2017

Start and End Date: May 1, 2017 - August 31, 2017

**Hours of Work:** 37.5 per week

Dress Code: Westcoast Business Casual

Number of Openings: 1

To apply: Submit your cover letter and resume, quoting "Ref #: 001-COMMCOOP"

Reference #: 001-COMMCOOP

Application deadline: Wednesday, March 22, 2017

Email: Caroline Fuentes@yvr.ca



March 7, 2017

# Human Resources Advisor – Human Resources Department Full-time Acting Assignment/Term (to June 2018)

The Vancouver Airport Authority has a full-time acting assignment/term opportunity (to June 2018) for a Human Resources Advisor in the Human Resources Department. Reporting to the Manager, Organizational Change, the successful candidate will be a dynamic and progressive Organizational Development professional looking to use their expertise to conduct a corporate training needs analysis, continue the implementation of a comprehensive Learning & Development program for our Operations team and provide general HR support and guidance.

## Key responsibilities include:

- Conducting a training needs analysis and recommending any required revisions to our Corporate Learning and Development Strategy
- Leading the continued implementation of a training strategy that addresses skills and knowledge gaps across all operational roles
- Partnering with internal and/or external subject matter experts to create training curricula and materials, which may include job aides, in-classroom sessions, computer based training, live scenario training and simulation exercises for our Operations teams
- Partnering with internal subject matter experts to ensure effective delivery of the training program, including developing measures to assess effectiveness
- Working with other internal HR professionals in developing and implementing HR initiatives
- Providing coaching and support to management regarding human resources programs and needs; including performance management, employee recognition, and development
- Special project work as required

## Key qualifications include:

- Business degree with a focus in Human Resources, Organizational Development or Learning & Development
- Five or more years of progressive experience in Learning & Development, including experience working with business professionals in a consultative capacity
- Strong understanding of adult learning theories and experience applying these to the development of training programs
- Exceptional writing skills to prepare a variety of written communications, including policies and guidelines, intranet content and training material
- Ability to research, analyze and present innovative solutions in a responsive, timely manner
- Ability to build and foster client relationships and use effective influencing strategies with a client-service focus and a "we can help" teamwork orientation
- Excellent leadership, project management and time management skills with the proven ability to reprioritize based on business demands and priorities
- Effective facilitation and presentation skills



- Strong organizational skills and attention to detail
- Strong work ethic, high level of enthusiasm and ability to excel in a fast paced environment
- Excellent computer skills in MS Suite
- Experience with Cornerstone LMS would be an asset
- CPHR designation would be an asset
- Knowledge of airport operations training regulations would be an asset

As part of our recruitment process, short-listed candidates will be required to take part in a management assessment process.

The Vancouver Airport Authority welcomes and encourages applications from all qualified candidates, including women, Aboriginal peoples, persons with disabilities and members of visible minorities. If required we are able to provide reasonable accommodations for persons with a disability throughout the selection process.

Reference no.: 17-23E

Application deadline: March 21, 2017

To apply: Visit <a href="http://www.yvr.ca">http://www.yvr.ca</a> Careers > Current Opportunities

## March 8, 2017 - Prohibition, Historic Metalwork & the Vancouver Special



March 8, 2017



#### In This Issue

- 2017 Evening Lectures: Rum-Runners and Border Wars
- Old School:
   Researching at the
   Archives & Wood
   Windows
   Maintenance
- Brown Bag: Restoring Tamura House
- Vancouver Special House Tour
- Spring Newsletter now online

Hi Leona,

March has arrived which means spring is on its way! We are heading into a very busy couple of months with lots of courses, lectures and talks on the horizon. We are also just six weeks away from the Vancouver Special House Tour where we will open five renovated Specials. So read on for all the details and be sure to have your calendars out to mark some dates.

## Evening Lectures - Rum-Runners and Border Wars: Prohibition in BC



Join us for a lively illustrated lecture about Vancouver's seedy prohibition era. 100 years ago Vancouver, like much of North America, attempted to curb the flow of alcohol resulting in some fascinating stories of speakeasy bars, rowdy jazz music and Al Capone-type

characters. Daniel Francis, Historian and Author of *Closing Time: Prohibition, Rum-runners and Border Wars*, will explore how local law enforcement efforts to dry-up the city utterly failed, and immense fortunes were made by entrepreneurs willing to answer the demand for illegal booze.

\*Please note due to a scheduling conflict, this lecture may be moved to another date. If so, we will contact those who have already signed up to inform of a new date information once it is confirmed. We apologize for the inconvenience.

Tuesday, March 28

Visit our Website

#### General Gordon Schoolhouse Update



On Wednesday, February 22nd, the Vancouver School Board heard a demolish the General Gordon Outbuilding, known as the Little Yellow Schoolhouse, as four proposals to retain and reuse the building have fallen through. VHF wrote a letter and spoke at the meeting to ask for further opportunity to find a solution for the reuse of the building. It was decided that more consultation with was required, so the decision was delayed until that consultation process has concluded. One of the resources to be utilized is the Heritage Consultation Committee, of which VHF is a member. We will update leritage News page of our website once we have further news. You can also follow us on <u>Facebook</u> and/or <u>Twitter</u> where we will post news as it happens.

#### 7:30pm - 9pm

Register here, \$15 or \$9 with valid student ID (incl. tax)

## Old School - Researching the History of a Building: Vancouver Archives & Maintenance and Repair of Double-Hung Wood Windows



April will be a full month for Old School courses and workshops! Researching the History of a Building returns with sessions at the Vancouver Public Library Special Collections and Vancouver Archives. We are also offering

a practical workshop for anyone looking to repair or maintain double-hung windows. Learn how to loosen painted-shut windows, replace broken sash cord and cut and replace glass. You'll also receive tips on how to properly paint windows and maintain weather stripping, storm windows and hardware.

### Researching the History of a Building: Vancouver Archives

Wednesday, April 5 6:30pm - 8:30pm

City of Vancouver Archives, 1150 Chestnut St. Register here, \$20

### Researching the History of a Building: Vancouver Public Library

Tuesday, April 11 6:30pm - 8:30pm

Vancouver Public Library Central Library, 350 W Georgia St. Special Collections, 7th Floor.

Free, registration required

## Maintenance and Repair of Double-Hung Wood Windows Saturday, April 8

9am - 5pm

Mission to Seafarers, 401 E Waterfront Rd. Register here, \$100 (incl. lunch)

#### Brown Bag - Reviving Tamura House: Restoring Decorative Sheet Metalwork

Did you know....



...Janet Bingham (1928-2013) is regarded as one of Vancouver's most wellrespected heritage advocates? Janet fought for the preservation of Gastown, rallied against the freeway that would demolish Strathcona. pushed for the creation of Barclay Heritage Square in the West End and dedicated many years to documenting Samuel Maclure's architecture in the lower mainland. Awarded Lifetime Achievement Awards from the City of Vancouver in 2015 and the Heritage Canada Foundation in 1997, Janet left a lasting



One of the last in the series of BC Housing SRO rehabilitations, Tamura House is a storied part of the historic Japanese community on Powell Street and now boasts fully restored spectacular metal exterior architectural elements. Come

hear from Architect, Mitch Sakumoto, and Eagle Sheet Metal owner, Randy Sewell about how sheet metal work is created and how heritage elements of Tamura House have been brought back to life.

Wednesday, April 5 12pm - 1:30pm

NEW VENUE! Vancouver Public Library, 350 W Georgia St - Alma VanDusen Room (lower floor)
Register here, \$15 or \$9 with valid student ID (incl. tax)

#### Vancouver Special House Tour



The Vancouver Special House Tour returns this April with five Specials to spark your design ideas. Among the homes

Among the homes on tour this year are a 1975 Special updated by one of the pioneers of Special revitalization, Architect Stephanie

Robb. The new design artfully blends memory with modern aesthetics that suit the new owners. We also have a 1970s Special with a dramatic new renovation that includes a showstopping built-in wrap-around wood dining area that plays off the cedar ceiling.

The tour is a great way to learn about this era of Vancouver's architectural history. It is full of ideas for modernizing these adaptable buildings and is sure to inspire changes for your own home.

Saturday, April 22 1pm - 5pm Register here, \$30 or \$23 with valid student ID legacy of heritage spaces in our city.

March 8th is International Women's Day. On this day, VHF honours and remembers women like Janet, whose tenacity and dedication to their beliefs inspires us all.

#### Spring Newsletter is now online!



The 2017 Spring newsletter is now available as a PDF download on our website. The newsletter includes event listings for the next few months, as well as updates on VHF special projects, heritage news and developing stories and messages from our Executive Director and Chair of the Board. If you are signed up to receive a paper copy of the newsletter in the mail you should receive it shortly. If you want to change your subscription status, or think you should have received a copy and

haven't, please contact our office.

Copies of the newsletter will also be available at upcoming VHF events.

Click here to visit our website and download a copy of the Spring 2017 Newsletter

Stay involved with Vancouver Heritage Foundation!

Forward this message to a friend











## Connection

#### March Merriment



**Upcycled Glamour** 

The <u>81lb Challenge</u> - presented by Value Village- is a fashion collection created from a year's worth of discarded clothing. For this year's <u>Eco Fashion Week</u>, Evan

Biddell - winner of Project Runway Canada - is designing and reconstructing dozens of garments from textile waste.



This collection will be first shown at Toronto Women's Fashion Week on March 11, then will be exhibited on mannequins in Vancouver for Eco Fashion Week 12, on display at MOV beginning **March 30**.



#### "If the objects you collect are cool, it's not hoarding" - Rob Frith

Vancouver Magazine called this collection of collections a "must-see exhibition." <u>All Together Now: Vancouver Collectors and Their Worlds</u> must close on March 19.

This popular display explores the act of collecting, the collector's vision and the role collections play in building identity. The exhibition includes corsets, prosthetics, pinball machines, taxidermy, toys, and much more.

Visionary Partner



Exhibition Sponsor



Institutional Funders





We acknowledge the financial support of the Province of British Columbia.

#### **Upcoming Events**



#### Action Figure Trivia Night - A Happy Hour event

Test your knowledge of action figures and toy stories at this pub-style quiz show event created by Angus Bungay - whose collection is featured in the Museum of Vancouver's <u>All Together Now</u> exhibition - and hosted by Eric Fell from The Gentlemen Hecklers.

This 'Happy Hour' event combines all the plastic characters that you coveted, collected, and maneuvered throughout childhood, into an evening of pop culture history and fun competition. (There will be prizes!) Join us for a drink and prove what you know about toys and the comics, films, and TV shows they're associated with.

Date: Thursday, March 9

Time: Bar/Doors, 6pm / Trivia 7:00pm

Tickets: Adults: \$18; Seniors, Students: \$15; MOV Members: Free!

Click for more info and tickets.



## Glory Days: Vancouver Athletes Discuss the Sporting Life of the 1970s.

As a complement to the Museum's <u>Vancouver in the Seventies</u> photography exhibition, MOV has assembled a panel of some of the region's most lovable athletes from the 1970s - a decade that saw significant advances for professional and amateur sports in our city.

Join host Iain Macintyre (*Vancouver Sun*) as we explore the culture of Vancouver's sporting scene from this era. Learn how the business of both professional and amateur sport has developed over the past few decades. Relive some of Vancouver's high water marks in athletic achievement through the people who helped foster them. Our panel includes gold medal gymnast **Lori Fung**, former Whitecaps FC player and current club president **Bob Lenarduzzi**, and former BC Lions placekicker/punter **Lui Passaglia**.

A Q&A will follow the panel discussion.

Date: Thursday, March 23

**Time:** 7:00pm

Tickets: Adults: \$18; Seniors, Students: \$15; MOV Members: Free!

<u> </u>	nfo and tickets.		

#### STAY CONNECTED:







Museum of Vancouver, 1100 Chestnut Street, at Vanier Park in Kitsilano, Vancouver, BC V6J 3J9 Canada

SafeUnsubscribe™ Isparrow@musqueam.bc.ca Forward this email | Update Profile | About our service provider Sent by <a href="mailto:hello@museumofvancouver.ca">hello@museumofvancouver.ca</a> in collaboration with



Try it free today





## Connection



This event will be streamed live facebook @ Celebrating the Feminine Principle!

# CELEBRATING THE FEMININE PRINCIPLE

Hosted by -

Dalannah Gail Bowen

Key Note Speaker -Chief Phil Lane Jr.

Welcome - Corrine Stone

Amy George (Tsleil-Waututh)

Kayah George (Tsleil-Waututh youth)

Wendy Jones & Mother Spirit

Gail Lewis (Squamish)

Debra Sparrow (Musqueam)

www.dtescentreforthe arts.com facebook.com/dtescentreforthearts

Sunday March 19

Doors: 12:30 Event 1:00 p.m. #1 East Hastings (corner of East Hastings & Carrall

\$5 admission (no-one turned away)

Snacks provided!

Sponsors: Print Time





### **For Sale**

#### 18 foot Sangster fishing boat

Includes boat, motor & trailer

1994 Spartan Trailer -no rust, all lights work

1998 115 Evinrude Ocean Pro

-recently had new spark plugs, new lower unit oil, carbs cleaned & new cables

Gear included; three running tanks, two Scotsman's, gaff, 40 fathom net, bilge pump, etc..

Still needs work to be perfect (hatch covers, some lights)

#### \$4000 FIRM

Contact Luke 604.355.0357



