



MUSQUEAM NEWSLETTER

Friday November 3, 2017

**Tel: 604-263-3261, Toll Free: 1-866-282-3261, Fax:
604-263-4212...Safety Patrol: 604-968-8058**

IMPORTANT

**MUSQUEAM NOTICE— FRIDAY, NOVEMBER 10, 2017
DISTRIBUTION/DIVIDEND**

NEWBORN REGISTRATION

Please note that the deadline to have your newborn registered is Thursday, November 16, 2017. Musqueam Indian Band needs to have a status number for your child by this date to be eligible for distribution/dividend.

If you have not yet registered your newborn, please contact Jocelyn Campbell-Axson, Membership Clerk and make an appointment.

Thank you, Administration

Every Sunday—Please join us in Mass at 12:45 PM

At St. Michael's Church on Crown Street.

Thank you. (Jeannie Campbell on behalf of Musqueam)...



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Smoke Shop Hours

Monday-Friday

9:00 am—5:45 pm

Please Note the shop
will be closed during
lunch hour.

12:00 Noon – 1:00pm

Must bring your valid/
current Status Card and
be 19 years or older



MUSQUEAM 101 – Wednesday November 15, 2017

stem? (what?) Musqueam 101 November 15, 2017

Where is home? Seeking for identity in a multi-cultural world. An archaeological view

Join us for an evening looking at ideas of home and identity and how these are visible over thousands of years through the work of archaeology.

Presenters:

Chris Gosden Director of the Institute of Archaeology at Oxford University. He has worked in Europe, Asia and Papua New Guinea.

ni? ʔəncə? (where?)

Musqueam Administration Offices

təmtem? (when?)

Wednesday, November 15. Dinner will be served at 6:00 p.m. The presentation will start at 7:00 p.m.

PLEASE JOIN US!

AQUATIC HABITAT RESTORATION PLAN

WHAT'S NEW?

Newsletter

November 2017

Good News!

The Coho Salmon are back! The First Coho returned home Tuesday November 7, 2017! The expected return this year is 30-60 dependant on the ocean survival!



*The AHRP Field Crew has managed 13 invasive plant species, to date, in addition to other creek restoration tasks – **AMAZING!** We are so proud of our **hard-working crew!** Please note that their work is strictly **limited to creek restoration activities.** Please **follow us on Facebook and Twitter** for up-to-date info.*

Musqueam Creek fascinating place to visit at any time of year, but particularly in early November during the run of the Musqueam salmon. Every 4th year is a “dominant” run, with dozens of fish to be seen (2017 is the dominant run). The following years are “sub-dominant” runs of salmon, which often have dozens returns of salmon and offer excellent viewing opportunities at the several bridges that cross the creeks. The best place to view spawning salmon will be in Musqueam Park, November-December.

When the salmon have reached the spawning beds in Musqueam Creek and Cutthroat Creek, the female begins a search for a suitable site to lay her eggs. It must be clean, silt-free, coarse gravel in moving water, so that the eggs will receive necessary oxygen. Once she has chosen a site she will defend it until she dies. Before laying her eggs the female creates an egg nest or “redd”, a small depression about 25 centimetres deep in the creek bed. She accomplishes this by turning on her side and violently fanning her tail, lifting the gravel from the bottom.

The eggs will lie in the creek bed until late January when the first eggs hatch and first noticeable stirring of life occurs. The salmon life cycle continues.



MUSQUEAM CAPITAL CORPORATION - JOB POSTING

We are growing! Here is your opportunity to join the MCC team at a very exciting time. MCC was formed by Musqueam Indian Band for the purpose of managing Musqueam's various land holdings, business assets and providing business advice. Our mission is to provide economic return to the Membership, today and for future generations while respecting Musqueam's cultural values.

JOB TITLE

Chief Financial Officer (Permanent, Full-time)

PRIMARY ROLE AND RESPONSIBILITIES

Reporting to the CEO, the CFO will be responsible for the overall Finance and Accounting function of MCC. With a balance in strong business finance, accounting and management leadership skills, the successful candidate will be a key member of the executive management team. The primary duties and responsibilities are as follows:

- Prepare and present financial reports as required to assist senior management and the MCC Board in making effective decisions related to acquisitions, developments, businesses and other opportunities; Includes investment appraisals, project summaries, financing scenarios, cash-flow plans.
- Oversee full-cycle financial statements and accounting functions while enforcing effective controls, procedures and policies.
- Oversee requirements related to statutory filings and reporting.
- Maintain and continue to evolve internal controls and operating policies and procedures.
- Prepare and present external financial and management reporting to banks, institutions and government funders.
- Preparing and presenting effective financial reporting to various audiences and stakeholder groups including, Chief and Council and Musqueam Membership.
- Managing the full year-end audit cycle and tax related requirements.
- Arranging various financing requirements related to acquisitions, developments and other capital as required.
- Assist in establishing and managing various project and administration budgets to ensure full control.
- Lead tax planning for MCC and related entities under management; requires strong collaboration with MIB Finance.
- Perform complicated financial modeling and analysis; analyze legal agreements, documents and other third-party reports as required.

INTERPERSONAL SKILLS

- Behave Ethically: Understand ethical behaviour and business practices, and ensure that own behaviour and the behaviour of others is consistent with these standards and aligns with the values of Musqueam and the organization.

MCC_Chief Financial Officer, October 12, 2017



- Communicate Effectively: Speak, listen and write in a clear, thorough and timely manner using appropriate and effective communication tools and techniques. Present to and engage with internal and external parties with a clear understanding of the range of audiences.
- Creativity/Innovation: Develop new and unique ways to improve operations of the organization and to create new opportunities.
- Foster Teamwork: Work cooperatively and effectively with others to set goals, resolve problem, and make decisions that enhance organizational effectiveness.
- Lead: Positively influence others to achieve results that are in the best interest of the organization; take on a mentorship role.
- Make Decisions: Assess situations to determine the importance, urgency and risks, and make clear decisions which are timely and in the best interests of the organization.
- Organize: Set priorities, develop a work schedule, monitor progress towards goals, and track details/data/information/activities.
- Plan: Determine strategies to move the organization forward, set goals, create and implement actions plans, and evaluate the process and results.
- Solve Problems: Assess problem situations to identify causes, gather and process relevant information, generate possible solutions, and make recommendations and/or resolve the problem.

QUALIFICATIONS

Education

- Bachelor's degree in real estate, finance, accounting or related discipline or equivalent combination of education and experience
- CPA designation

Professional designation/Work Experience

- Minimum 5 years related experience in senior management role in real estate and/or asset management finance preferable
- Experience working in First Nations environment preferable
- Strong relationships with banks, institutions and other lenders

Knowledge, skills and abilities

- Developed knowledge of the practices, procedures and principles of finance, accounting, legal and taxation sufficient to analyze detailed concepts, and apply these in a range of related subjects or functional areas
- Ability to interpret and work within a robust governance model

Closing date: Monday November 13, 2017

Applications may be submitted to Stephen Lee, MCC CEO (slee@musqueam.bc.ca)

MCC_Chief Financial Officer, October 12, 2017



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JOB TITLE

Development Coordinator (Permanent, Full-time)

PRIMARY ROLE AND RESPONSIBILITIES

Reporting to the Vice President, Real Estate, the Development Coordinator is focussed on project management of MCC's development and related projects and assistance in leasing, marketing, financial analysis and administration. Overall, the Development Coordinator plays a key role through direct ownership or support in the following areas:

- assist VP, Real Estate in managing and controlling project budget, specifications and schedule of specific projects undertaken by MCC;
- assist in preparing and updating project budget estimates by working with internal team, outside consultants, contractor, sub-contractors and suppliers;
- monitoring projects to ensure on time and on budget;
- assist in administering, preparing and negotiating contracts with consultants, contractors, subcontractors and suppliers, administration, as well as approving payments;
- assist in managing all change orders relating to project construction;
- involvement in undertaking field reviews and assist in preparing progress reports;
- assisting VP, Real Estate in managing all project matters by working with general contractors, related consultants and internal team;
- assist in other aspects of the development process including leasing and related documentation, managing marketing consultants, obtaining municipal and provincial approvals and financial analysis;
- develop process to ensure that all project information is appropriately documented and secured;
- establish a communication schedule to update stakeholders (internal and external) including appropriate staff in the organization on the progress of the project;
- write reports on the project for management and third parties;
- communicate with any third parties as outlined in any agreements;
- other duties as may be assigned by MCC



INTERPERSONAL SKILLS

- Behave Ethically: Understand ethical behaviour and business practices, and ensure that own behaviour and the behaviour of others is consistent with these standards and aligns with the values of Musqueam and the organization.
- Communicate Effectively: Speak, listen and write in a clear, thorough and timely manner using appropriate and effective communication tools and techniques. Present to and engage with internal and external parties.
- Creativity/Innovation: Develop new and unique ways to improve operations of the organization and to create new opportunities.
- Foster Teamwork: Work cooperatively and effectively with others to set goals, resolve problem, and make decisions that enhance organizational effectiveness.
- Lead: Positively influence others to achieve results that are in the best interest of the organization; take initiative; be a self-starter.
- Make Decisions: Assess situations to determine the importance, urgency and risks, and make clear decisions which are timely and in the best interests of the organization.
- Organize: Set priorities, develop a work schedule, monitor progress towards goals, and track details/data/information/activities.
- Plan: Determine strategies to move the organization forward, set goals, create and implement actions plans, and evaluate the process and results.
- Solve Problems: Assess problem situations to identify causes, gather and process relevant information, generate possible solutions, and make recommendations and/or resolve the problem.

QUALIFICATIONS

Education

- Post-secondary education in business management or real estate related program
- University/College degree or diploma in project management preferable

Professional designation/Work Experience

- Project management experience preferable
- Experience in real estate industry preferable
- Experience working in First Nations environment preferable
- Related experience in managing a variety of projects in multi-business setting from start to end

Knowledge, skills and abilities

- Developed knowledge of the practices, procedures and principles of project and operations management, sufficient to analyze detailed concepts, and apply these in a range of related subjects or functional areas
- Ability to interpret and work within a robust governance model



Proficiency in the use of computers for:

- Business communications
- Financial data management
- Data base management
- Spreadsheets
- Presentations
- E-mail
- Social Media

Closing date: Monday November 13, 2017

Applications may be submitted to Doug Avis VP, Real Estate (davis@musqueam.bc.ca)

Musqueam Education Notice

Friday November 10, 2017



Answer to last weeks riddle: maSCAREa

This week: In your future and in your past. I come and go so senseless and fast. My purpose is unknown to all. Remembrance seems to drift then fall. I travel by night and fade by day, because that is my common way. What am I?

Monthly Tips for Planning for Post-Secondary in Grade 12: November and December

- Start your post-secondary application
- Make sure you have the following information available to you:
 - SIN (Social Insurance Number)
 - PEN (Personal Education Number), you can get it from your school or a recent report card
 - List of secondary schools that you have attended (if more than one)
 - Access to your most recent high school transcripts, you can order them from: <http://www.bced.gov.bc.ca/transcript/>
- Check for admission deadlines that may be approaching for the institutions you're interested in (this info can be found on the post-secondary institution's website)
- Continue building your portfolio if necessary
 - this can include information about your accomplishments, volunteer work, community involvement, employment, sport involvement, other extra-curricular activities, etc.

***TIP: create a folder with all relevant information so that anything you may need is easily accessible

**** The Education Department will cover the cost of post-secondary application fees for Musqueam grade 12 students, please submit receipts for reimbursement****

*In Flanders fields the poppies blow
Between the crosses, row on row,
That mark our place; and in the sky
The larks, still bravely singing, fly
Scarce heard amid the guns below.
We are the Dead. Short days ago
We lived, felt dawn, saw sunset glow,
Loved, and were loved, and now we lie
In Flanders Fields.
Take up our quarrel with the foe:
To you from failing hands we throw
The torch; be yours to hold it high.
If ye break faith with us who die
We shall not sleep, though poppies grow
In Flanders Fields.
-John McCrae*



Scholarships and Bursaries

Robert Caton and David Bates Scholarship is open for students currently enrolled in a University Program in BC or have completed a Bachelor's or Master's degree in BC and are enrolled in a graduate level program outside BC. Applicants should demonstrate a commitment to studies, volunteering, or employment in the area of atmospheric sciences or air quality or health. Scholarship may be a single award or two separate awards to a total of \$4000. Deadline is Nov 26, 2017. Applications can be found at: https://www2.gov.bc.ca/assets/gov/environment/air-land-water/air/reports-pub/research-funding/2017_rbc-dvb_application_final.pdf

If you need any assistance you can contact April (Learning Facilitator)

Education Department:

Faye Mitchell, Education Coordinator,

April Campbell, Learning Facilitator,

Delphine Campbell, Education Assistant,

Cary Campbell, School Bus Driver,

Charlene Campbell-Wood, School Bus Supervisor

Ph. # 604 - 263 - 3261 Fax # 604 - 263- 4212

Toll free: 1-866-282-3261

SCHOLARSHIP OPPORTUNITY

West Point Grey Academy First Nations Scholarships

West Point Grey Academy is pleased to offer three full tuition scholarships to promising First Nations students for the 2018-2019 school year. Preference will be given to students entering grades 1, 4 or 8, but applications to all grades will be accepted.

Application Deadline

Our application deadline is December 1.

To apply and learn more, contact:

Lynne Stanger, Director of Admissions

lstanger@wpga.ca | 604.222.8750 x. 1530

About West Point Grey Academy

Established in 1996, West Point Grey Academy (WPGA) is one of Canada's leading independent schools, offering future-focused teaching and learning to 940 students in junior kindergarten to grade 12 in Vancouver. With a mission to *shape lives of inquiry, action and joy*, WPGA provides exceptional academic and cocurricular programs to ensure each child fulfills his or her life potential.



West Point Grey Academy First Nations Scholarship Overview

West Point Grey Academy

Established in 1996, West Point Grey Academy (WPGA) is one of Canada's leading independent schools, offering future-focused teaching and learning to 940 students in junior kindergarten to grade 12. With a mission to share lives of inquiry, action and joy, WPGA provides exceptional academic and co-curricular programs to ensure that each child fulfills his or her life potential.

Scholarship Overview

West Point Grey Academy is committed to honouring our location on unceded Coast Salish Territories and enriching our curriculum by welcoming and supporting first nations families into our community. By removing the financial barrier that may exist in pursuing an independent school education, we provide an opportunity for one to three new first nations students to join our community each year.

Eligibility

We accept scholarship applications for all grades but preference is given to applicants entering our intake grades of grade one, grade 4 and grade 8. A successful applicant is a student who demonstrates potential, a willingness to learn and has the support from his or her family.

Terms

The scholarship is a full tuition scholarship. The amount covers the difference between the WPGA tuition and the education grant received by the government. Provided a student remains in good standing throughout the year, the scholarship is renewed annually until graduation. The scholarship covers tuition only and all additional expenses such as a computer, uniform, extra tutoring or special assessments are the responsibility of each family. If for any reason a family is unable to afford these expenses, they are invited to speak directly to Mr. Matthews, Head of School.

How to Apply

Interested applicants are encouraged to contact the Admissions Office to book a student-led tour and/or meet with Ms. Stanger to get to know WPGA. Families apply on-line by December 1 and each applicant will be invited to take an assessment and attend a family interview. We will let all families know the outcome of their application by March 16, 2018.

More Information

If you would like more information, please contact Lynne Stanger, Director of Admission and Enrollment at 604.222.8750 extension 1530.

Employment and Training Department News

Upcoming Opportunity:

What: ArrowMight

About ArrowMight:

At ArrowMight Learning for Life, we know that academic struggles are often symptomatic of overwhelming personal challenges. That is why our Learning for Life literacy program is designed to develop skills and build self-confidence.

The ArrowMight program forms a human connection—a mutual friendship between onscreen teachers and adult learners. Humble, respectful and warm, the TeleTeachers present curriculum content through conversation. A student voice asks questions, contributes knowledge from his own life experiences, and shares his worries and insecurities. As a result, lessons unfold in a smooth-flowing, culturally-sensitive dialogue to which people at home can relate.

Captivated, motivated and encouraged, students gain a deeper appreciation of their cultures, learn valuable skills, and begin to recognize the many rewarding life opportunities open to them. They are supported in their learning by community-based Facilitators who offer encouragement and mentorship, and add a critical human component to the multimedia program.

Are you interested?

Please contact anyone in the Employment & Training Department and let them know. Lindsay Gibson & Terry Sparrow can even give more information if you have any questions about the program.

Essential Skills:

Ongoing program hosted here in the community centre to help you further your education in numeracy and literacy.

If you are interested please come pop by and talk to us, we are more than happy to introduce you to our instructor Joanne Kern.

Employment Opportunity:

Where: Aquilini Group

Position: Administrative Assistant, Hospitality Finance

The part-time Administrative Assistant is responsible for supporting the Hospitality finance division within Canucks Sports & Entertainment.

Duties and Responsibilities:

- Entering invoices into SUN financial system
- Reconciling company credit card purchases with invoices
- Filing invoices and journal entries
- Bi-weekly auditing of employee payroll data prior to payroll processing
- Hourly payroll journal entry generating & posting into SUN

Ideal Experience and Qualifications:

- High School diploma
- 2 years administrative experience
- Good working knowledge of Microsoft Office Excel
- Ability to work in a fast paced environment
- Excellent communications skills
- Experience with financial software an asset
- Familiarity with food and beverage vendors is an asset
- Enrollment in a recognized accounting program is an asset

Deadline to apply:

This posting will remain open until the position is filled.

You can even email Diane Herman at employassist@musqueam.bc.ca and she can send you full the posting as well how to apply.

SOFTWARE TESTER TRAINING

Train as Entry Level Software Testers in
the Information Technology Industry and
get JOBS!

ACCESS is delivering this six-month training
program in partnership with PLATO
(Professional Aboriginal Testing Organization)
and PQA (Professional Quality Assurance).
PLATO and PQA are Canada's leading inde-
pendent solutions providers of quality assur-
ance and software testing services.

• APPLICATION DEADLINE:

Thursday, November 23, 2017

• Essential Skills Pre-Program Start Date:

December 4, 2017 at ESAF

#201-681 Columbia St., New Westminster

• TESTER PROGRAM START DATE:

Tuesday, January 2, 2018 at ATEC

10757—138 Street, Surrey

Program Details

- Six months program:
4 months hands-on
classroom instruction
and 2 months paid
applied knowledge in-
ternship at various
businesses
- Instruction is from
Monday to Friday
from 9:00 am—
4:00 pm
- Location: ATEC
10757—138 Street in
Surrey near the Sur-
rey Central Skytrain

PROGRAM REQUIREMENTS

- Aboriginal
- Grade 12 or Equivalent
- Keyboarding at 15 wpm
- Keen interest in com-
puters and technology
- Detail-oriented
- Able to read technical
manuals
- Able to write basic re-
ports
- Be there every day and
on time

Funding provided through
government of Canada



Contact an Employment Advisor at the
following Employment Assistance Ser-
vices sites for more information and to
apply for this program:

- Vancouver Friendship Centre at 110-
1607 East Hastings (604-251-7955)
- ATEC at 10757-138 Street, Surrey
(778-395-0385)
- ACE at 390 Main Street (604-687-
7480)



Horticulture Training

January 15, 2018 to April 30, 2018

**Are you of
Aboriginal
heritage and
interested in
a career in
horticulture?**

You may be eligible for funded training!

To apply contact ACCESS at 604-913-7933 and schedule an appointment with one of our advisors.



*Funding provided by the Government of Canada
through the Canada-British Columbia Job Fund.*

October 27, 2017

Manager, Indigenous Relations

YVR is made up of a team of diverse people who are working collaboratively to reach our goal of 25 million passengers by 2020! Safety is at the core of everything we do; we're innovative, fun, and we invest in our people. We're a BC Top Employer for 11 years standing, with high engagement scores, an abundance of learning and development opportunities, and a holistic approach to wellness! And we're looking for someone to join our team.

We have a full-time opportunity for a Manager, Indigenous Relations. Reporting to the Vice President, Marketing and Communications, the successful candidate will serve as the relationship manager between Vancouver Airport Authority and Musqueam to facilitate implementation of the *Musqueam Indian Band – YVR Airport Sustainability & Friendship Agreement* and effective ongoing communication between the Authority and Musqueam. The Manager will also lead the implementation of the Airport Authority Indigenous Peoples Engagement, in collaboration with numerous departments throughout the organization.

The salary wage grade for this position is: \$73,617 to \$101,310 plus a 15% target incentive and a competitive RRSP and benefits package.

Key responsibilities include:

- Facilitating the implementation of all aspects of the Agreement including coordinating activities related to culture, environment and sustainability and the engagement process.
- Organizing the activities of and participating in a Relationship Committee, comprised of two senior representatives from the Authority and two senior representatives from Musqueam.
- Coordinating meetings between Musqueam and Authority representatives to facilitate the exchange of information regarding existing and proposed operations of the Airport and impacts on Musqueam interests.
- In collaboration with Musqueam's Employment & Training department, building a team of cultural ambassadors comprised of Musqueam Members.
- Leading, coaching and developing, addressing employee issues, and conducting formal evaluations and imposing discipline when appropriate.
- In collaboration with Supply Management, identifying contracting opportunities that may be of interest to qualified Musqueam Businesses, communicating those opportunities to Musqueam, and acting as a liaison between the Authority and Musqueam.
- In collaboration with Human Resources, identify specific training or employment opportunities at the Airport that are available for qualified Musqueam Members, communicating those opportunities to Musqueam and its Members, and acting as a liaison between the Authority, Musqueam and its Members. Specifically:
 - Collaborating with Musqueam to develop and implement an apprenticeship program for Musqueam Members, and monitoring the progress of candidates throughout the program.
 - Collaborating with Musqueam to create a program to develop Musqueam Members employed by the Airport Authority and readying them for career growth. This may include training and development programs, job shadowing opportunities, and developmental assignments.

- Collaborating with internal departments that manage large labour contracts in cleaning, customer care, and security, to facilitate employment opportunities for qualified Musqueam Members.
- Collaborating with Musqueam in the development and administration of a scholarship program that provides for ten scholarships per year for Musqueam Members to attend a recognized educational institution or training program, including trade preparation programs, as determined by Musqueam.
- Monitoring, encouraging and facilitating Musqueam's participation in other Airport committees where Musqueam has a representative.
- Assisting in developing and implementing the Authority's strategy for engagement with Indigenous peoples including Musqueam.

Key qualifications include:

- Thorough understanding of Musqueam including values, vision and aspirations.
- Ability to work with Chief and Council, senior personnel in Musqueam Administration and community members to develop broad support and deliver initiatives.
- At least five years' experience in the field of Aboriginal or community relations supplemented by education and work experience. An undergraduate degree in Communications, Business, or other related discipline would be an asset but not required.
- Strong leadership ability with open-minded, fair, well-honed listening and interpersonal skills.
- Experience and ability to build and maintain cooperative and productive relationships and effectively liaise with internal and external stakeholders.
- Experience in managing budgets and related financial resources would be an asset.
- Creative problem-solver with the ability to act decisively.
- Demonstrated excellent verbal and written communications and presentation skills.
- Well organized and able to keep numerous short and long term objectives clearly in perspective.
- Ability to advance problems towards resolution, despite ambiguity or uncertainty.

This position is open to Musqueam Indian Band Members. Previous job performance will be taken into consideration for all candidates that apply for this position. As part of our recruitment process, short-listed candidates will be required to take part in a management assessment process.

Vancouver Airport Authority welcomes applications from all qualified candidates, including women, Aboriginal peoples, persons with disabilities and members of visible minorities.

If you have any questions about this position, please contact Gwen Diemen at 604.303.3116.

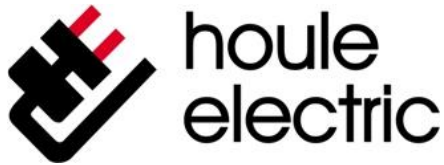
We are happy to provide reasonable accommodations throughout the selection process and while working at YVR. If you require support applying online because you are a person with a disability, please contact Gwen. We welcome the opportunity to discuss accommodation of your disability and ensure fairness in our hiring process.



Reference no.: 17-97

Application deadline: November 17, 2017

To apply: Visit <http://www.yvr.ca> > Careers > Current Opportunities



careers

Position: Administrative Assistant – Business Development

Posted: November 2017

About Houle Electric:

Houle Electric is BC's most trusted name in electrical contracting. Founded in 1944, Houle prides itself on a tradition of excellence for our industrial, commercial and institutional customers. In addition to electrical contracting, we are renowned for our project management & design skills across all of our divisions including Security, Data Networks, Automated Controls and Electrical Preventative Maintenance. We also provide service calls to businesses and home owners, including 24-hour emergency service.

About the position:

Currently, we are seeking an Administrative Assistant to join our Business Development team in Burnaby. The successful candidate will be responsible for providing administrative services to assist with effective and efficient operations of the team.

Job Duties:

- Administration of Business Development team processes, focusing on document control, paper flow, job organization, and preparing schedules
- Resource to Business Development Manager and all Business Development Specialists province-wide
- Entries into Customer Relationship Management (CRM) system to include opportunities and customer information
- Contacting clients on behalf of BD Specialists for follow up and meeting arrangement
- Other administrative duties

Qualifications:

- Grade 12 education plus basic administrative training
- Previous experience in effectively interacting in a sales environment
- Working knowledge of Microsoft Office with a moderate skill level in Excel (test will be given)
- Flexible and able to effectively manage multiple tasks in a changing, fast-paced environment
- Database knowledge
- Ability to speak, read and write English fluently
- Excellent interpersonal skills with ability to build successful working relationships
- Highly organized and detail oriented

You have a 'can do' attitude and are always willing to learn. You are a bright, ambitious, honest, and straight forward professional. Your personable nature will fit well within the friendly working environment.

The salary for this position will be commensurate with experience. Houle offers an exciting, enjoyable work environment, competitive benefits package and many company sponsored events.

To apply, please visit <https://www.houle.ca/current-career-opportunities/> and click on the listing for "Administrative Assistant – Business Development". Opportunity will remain open until filled.



November 10, 2017



World Diabetes Day 2017 Focus on women and diabetes

The Health Department is holding an event on November 15, 2017, Wednesday from 12:30 – 3:30pm at the Community Centre Café in observance of World Diabetes Day.

There will be Diabetes Screening Services to check your blood glucose and risks of having diabetes, physical activities to highlight importance of exercise in the management of diabetes and free glucometers for individuals at high risk of having diabetes.

Everyone is encouraged to wear **BLUE** shirt or anything blue on this day to show your support.

See you all at the event.

HOME AND COMMUNITY CARE

Home Care Nurse: Romeo Cosio, RN. and Lyn Thomas, Nurse Assistant

The Home Care Program is available to our community members to assist with hospital discharges, home care aide, and all medical equipment. Home care services & medical equipment require a note from your doctor with your needs specified. **Home Care Phone: 604-263-6539**

The Arjo Tub Program: Is available at the Elder's Centre between 7-9am Monday to Friday. You will need a doctor's order for the use of the Arjo tub, describing your condition, and how often you are advised to use the tub per week. For assistance with Arjo tub appointments or Home Care service scheduling changes or cancellations call Lyn Thomas.

Romeo's Office Hours: Mon. 8:30-5:30 **Tuesdays-Off**,
Wed. Thurs. Friday 8:30-5:30
Ph: 604-269-3463

Evelyn's Schedule: Monday-Friday 8:30-4:30
PH: 604-269-3354

***Please note, the home care nurse may be on a house call so please leave a message.*

***For Emergencies Call 911 right away! ***

MUSQUEAM HEALTH NEWSLETTER



November 10, 2017

COMMUNITY HEALTH PROGRAM

Crystal Point, RN, CHN, and Lyn Thomas, Assistant

Are you pregnant or have you recently had a baby?

The Musqueam Health Department offers some valuable incentives to pre-natal and post-natal Mothers who live on reserve:

- ✚ From the onset of pregnancy until 3 months postpartum we offer weekly \$25.00 Save on Foods Gift cards.
- ✚ Nursing pads, one box per week as needed
- ✚ A one-time gift of an Electric Breast pump. One per family
- ✚ Welcome gift for your new baby
- ✚ *If you are pregnant, please sign up by calling Crystal Point, in the Health Dept.*



Pre- and Post-Natal Group: Tuesdays noon-2 PM, Youth Centre Please join us Tuesdays at 12 noon in the Youth Centre for an informal drop-in group (partners welcome!). Lunch is provided.

Your New Baby and First Nations Health Benefits Coverage: For information on how to register your baby with First Nations Health please call Ashlee or Candice in the health department.



Musqueam Health Department
Musqueam Recreation Department



UBC Active Kids Multi-Sport in the Musqueam Community Center!

Active Kids Multisport & Playtime

1.5 – 3 YRS

NEW START DATE: Nov.9-Dec.5

AGES: 1.5 to 3 year olds

TIME: 4:30pm—5:00pm

This fun and high energy class, will introduce your child to agility, balance, coordination, and basic movement skills including running, jumping, kicking, throwing, and catching through a variety of sports and games.

****A parent or guardian is required to participate.**

Active Kids Multisport & Games

4 & 5 YRS

NEW START DATE: Nov.9-Dec.5

AGES: 4 + 5 year olds

TIME: 5:00—5:30pm

This class will introduce your preschooler to basic sport specific skills and reinforce movement skills including running, jumping, kicking, throwing, and catching. Trained instructors will use a variety of sports and games.

****Parents do not participate in this class.**

TO REGISTER PLEASE CONTACT: Evelyn Thomas (Nurses Assistant), Health Department
nurseassist@musqueam.bc.ca; Ph: 604-269-3354 or Crystal Point, CHN., Ph: 604-269-3313

This valuable program has been developed in collaboration with Musqueam Recreation department, Musqueam Health Department and UBC Active Kids.

Crystal Point's Office hours: 9am-4pm Monday – Friday Ph: 604-269-3313

Lyn's office hours: 8:30-4:30 Monday – Friday Ph: 604-269-3354

MUSQUEAM HEALTH NEWSLETTER



November 10, 2017

CHRONIC DISEASE MANAGEMENT PROGRAM (CDMP)

Merv Kelly

Do you want to exercise but don't know what's best for you? I am available to assist all ages and levels of fitness for all community members, call me or drop by my office. We also offer assistance with health information about Diabetes, high blood pressure, arthritis, etc., and how to help manage these.

Please provide a doctor's note for clearance to workout with Merv for strength training.



Hours – Monday to Friday: 9:30 am to 3:00 pm / 5:00 pm to 6:30 pm

Merv Kelly | Chronic Disease Management Facilitator | 604-263-3261 – Extension 3455 | Email: merv@musqueam.bc.ca

SAFE DRINKING WATER MONITORING PROGRAM

Charlene Campbell-Wood

CAN WATER HELP ME LIVE LONGER?

There are lots of secondary reasons just why this is, but according to **Dr. Jeffrey Griffiths of Tuft University School of Medicine**, much of the credit for longer life spans can be attributed to clean water. Just what health effects are caused by clean drinking water?

Have a quick look at the list below to see:

1. Reduces daytime fatigue
2. Improves memory
3. Nourishes skin
4. Essential for digestion, nutrient absorption and chemical reactions
5. Helps remove toxins from your body
6. Aids circulation
7. Regulates your body's cooling system
8. May prevent kidney stones and urinary tract infections
9. Improves muscle tone
10. Helps lubricate joints

So the answer is yes, drinking clean water can help you live longer. On a very basic level, your body cannot store up its own supply of water. It needs fresh intake of valuable water to hydrate cells and remove toxins through your liver and later kidneys. Without this vital replenishing of water, your body dehydrates, slows down and your blood literally 'thickens' as your body releases histamines in an effort to store water up in cells. This has a negative health affect as you are likely to experience headaches and lethargy among other generally negative health effects.

MUSQUEAM HEALTH NEWSLETTER



November 10, 2017

ART THERAPY FOR ADULTS

Janice Carroll

I have been a counselor here for the last 11 years; working with children and youth, using Art and Play Therapy. My hours have been structured from Tuesday - Friday though **I will now be available for Counselling Adults, on Monday's from 9am-2pm.** The sessions are one hour, once a week, for Musqueam community members.

For more information please call my office (located in the Health Department) at 604-269-3453, or jcarroll@musqueam.bc.ca.

MUSQUEAM NATIONAL NATIVE ALCOHOL & DRUG ABUSE PROGRAM (NNADAP)

We have two NNADAP workers who are available 7 days a week for; 1:1 counselling, treatment referrals, outpatient resources, information and support in relation to drug and alcohol use.



Cyndi Bell - A&D Counsellor

Hours:

Mon-Tues., Thurs. 9:30-4:30 pm
Wednesday 12-7pm
Fri 9-4 pm



Brad Morin – NNADAP worker

Hours:

Wed- Fri. 6-9pm
Saturdays - Sunday 1-5 pm

APPOINTMENTS: DROP-IN OR CALL TO MAKE AN APPOINTMENT: 604-269-3454

Coffee Time with Cyndi

Every Wednesday evening from 5-6 pm in the Community Centre Café

Stop by for a coffee! I will be in the café to provide information, support and resources for anyone who is looking for help with substance use issues concerning yourself or a loved one.



WEEKLY AA MEETING: There is an AA meeting every Tuesday from 8-9 pm at the 51st Hall



November 10, 2017

Youth Drug and Alcohol Prevention Upcoming Workshops & Intervention

Odd Squad Presentation November 16th

Musqueam Community Services, Health, Safety and Security and our VPD Liaison Constable Steve Hanuse are currently working together on Drug and Alcohol prevention. As part of this initiative, we will be hosting an educational, drug prevention workshop that is open to all individuals, aged 7 and up. We have had a number of parents let us know that they would like their children involved and we want to make sure we are reaching out to as many people as possible.

The Downtown Eastside of Vancouver consists of a very unique population that requires a very unique police presence. The Odd Squad is comprised of officers who offer supports to this vulnerable population. Some of them have offered to come to Musqueam to share their knowledge and experiences!

When: Thursday November 16th, 2017 from 5-7:30. Dinner will be served at 5pm, followed by a presentation by detectives from the VPD Odd Squad.

Where: Community Centre café

Please join us for this important and informative workshop!

For more information, please contact the NNADAP office at 604-269-3454 and speak with either Cyndi or Brad.



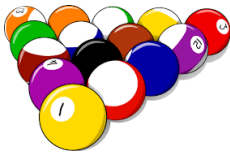





MUSQUEAM HEALTH NEWSLETTER



November 10, 2017

Youth Centre

Abigail Speck at the Youth Centre, 604-269-3465 Email: youthcentre@musqueam.bc.ca

Monday November 13th	Tuesday November 14th	Wednesday November 15th	Thursday November 16th	Friday November 17th
 REMEMBRANCE DAY <i>Let's Not Forget</i> CLOSED for Statutory holiday	Bridge Through Sport  Pool tournament 	Arts & Crafts  MYP 	Bridge Through Sport  GOV meeting @6:00 	Movie Night 

The Youth Centre will be open from 2:00 pm—9:00 pm Monday—Friday

Children under 7 years old will be sent home; unless accompanied by a parent or guardian, who is at least 15 years or older



MUSQUEAM HEALTH NEWSLETTER



November 10, 2017



x^wməθk^wəyəm

MUSQUEAM PRIMARY CARE CLINIC

Clinic hours: Mon-Thurs 9:30am-3:30pm & Fri 9:30am-4pm

Please take note for the following short term changes

Don't Forget!

Monday Nov 13th Clinic Closed for Remembrance Day Stat.

Tuesday Nov 14th Clinic Closed for New Heater Installment

Friday Nov 17th Dr Kwan will be in.

PRIMARY CARE FAMILY PHYSICIAN – New Hours: Friday 9:30am – 4:00pm

Welcoming all Musqueam community members including parents / caregivers with infants and children; pregnant women; youth; adults and elders. Come and join our wonderful Musqueam Primary Care clinic and become a regular patient! Our team meets the highest standards necessary to provide you with safe and confidential health care.

PRIMARY CARE NURSE PRACTITIONERS – New Hours: Monday to Thursday 9:30am— 3:30pm

Services provided every day are:

- ✚ check-ups (PAP, STI, Baby growth checks) and assessments;
- ✚ diagnosis and prescriptions
- ✚ testing (X-rays, ultrasound and blood work)
- ✚ birth control options
- ✚ chronic disease management (diabetes, hypertension, C.O.P.D and lung disease)
- ✚ childhood vaccines; specialist referral

MEDICAL OFFICE ASSISTANT – Mon-Thurs. 9:30am – 3:30pm, Friday 9:30-4pm

For an appointment call Mackenzie Gomez, Medical Office Assistant, 604.266.0043

(closed 12:00 – 1:00pm for lunch)

Musqueam Elders Centre, 4010 Si Lu Drive, Vancouver BC V6N 4K7

Naloxone Kits Available

If someone would like a kit to please contact the Health Department in the Musqueam Band Office or the Musqueam Primary Care Clinic in the Elders Centre at: 604-266-0043.

We can review training and have practice kits as well.

NEW SERVICES AVAILABLE:

Mental Wellness Counseling & family group healing, available to Musqueam Band Members at the Lu'Ma Medical Clinic on Wednesdays. For more information, & appointments call: Mahara Allbrett at: 604-312-2258.

PRESS RELEASE – for release November 16, 2017

Downtown Eastside Centre for the Arts (DECA)
7 East Hastings Street
Vancouver, BC
www.dtescentreforthearts.com

Just in time for seasonal festivities, the Downtown Eastside Centre for the Arts (DECA) is inviting the public to add to their celebrations by attending an art presentation featuring Vancouver's diverse cultures.

DECA will be hosting, "Caravans: The International Indigenous Arts Fair", November 30th to December 3rd at the Chinese Cultural Centre, in downtown Vancouver.

The event celebrates the art of several cultures and genres which will be on display for public enjoyment and available for purchase by the artists. This will be the first show of this kind in Vancouver and the DECA organizers are very excited at the prospect of this becoming an annual event.

"We believe Vancouver's ever-changing and increasing population, is ready for an event like this. This will also greatly serve part of our mandate to promote and elevate public interest in Indigenous art, in particular from our residents on the downtown Vancouver east side", said, Dalannah Bowen, Executive Director of DECA.

DECA is a grass roots arts organization that works in the immediate downtown eastside and offers various art programs to promote healing within the DTES community. Their work varies in avenues to assist artists in recovery to enhancing and mentoring talent and to help generate exhibitions and income.

"We have an open door policy (no-one is turned away) regarding our art programming and we've had great success since our return to the community", Ms. Bowen added.

Along with the art displays, there will be several raffles throughout the days for art baskets. Beverage services will also be available. Entrance requires a nominal fee of \$2.00.

Event Details:

"Caravans: The International Indigenous Arts Fair"

Venue: Chinese Cultural Centre
50 E. Pender Street.

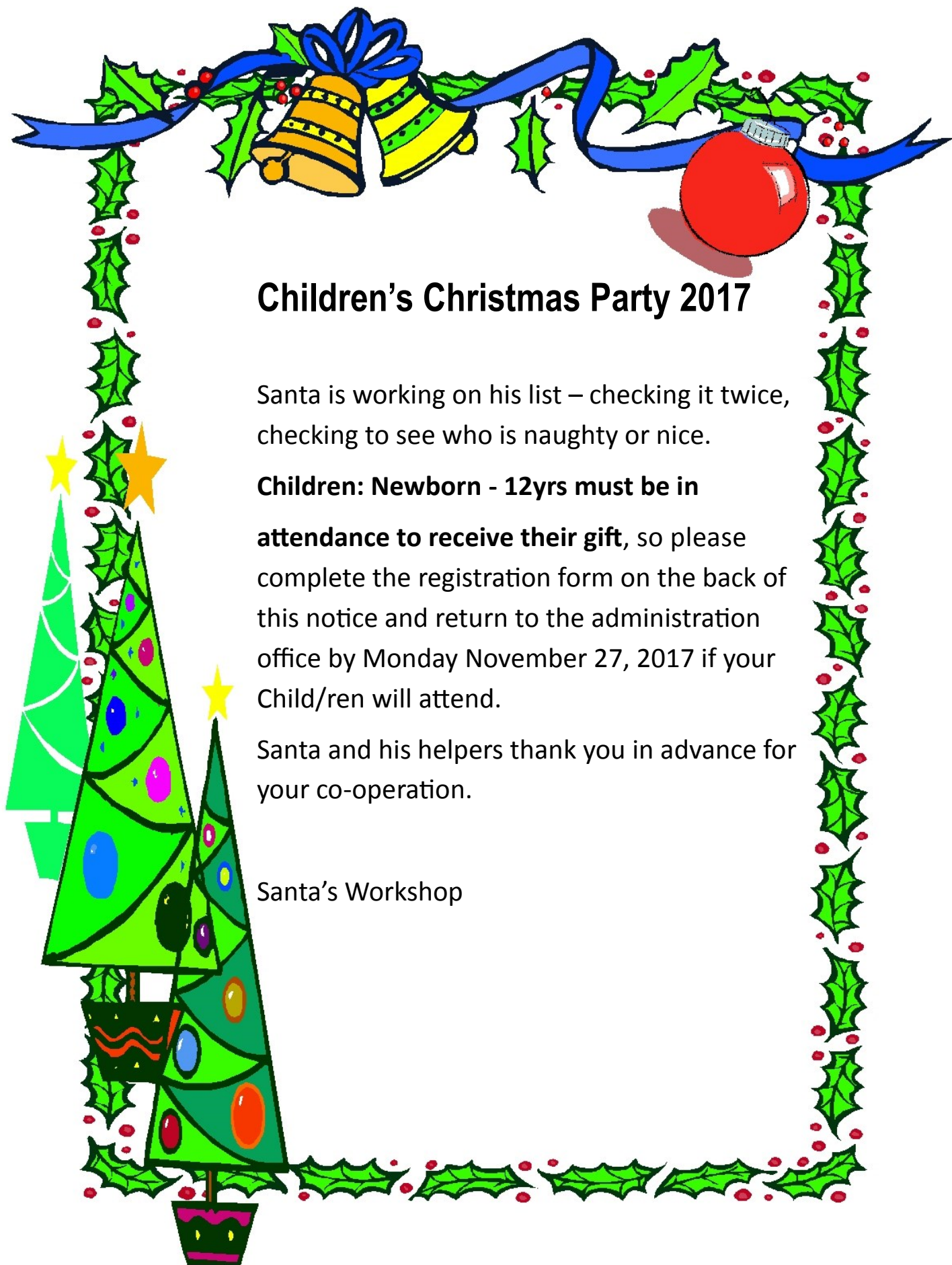
Show times:

Thursday, November 30, 6:00pm – 9:00pm
Friday, December 1, 12:00pm - 9:00pm
Saturday, December 2, 12:00pm - 9:00pm
Sunday, December 3, 12:00pm – 6:00pm

Further media information at:

Robyn Lawson
Event Coordinator
778-888-9679
lawsonrobyn@hotmail.com
or
dalannah.deca@gmail.com

[art driven culturally diverse display and sales of arts and crafts reflecting the diversity of Vancouver artists](#)



Children's Christmas Party 2017

Santa is working on his list – checking it twice, checking to see who is naughty or nice.

Children: Newborn - 12yrs must be in attendance to receive their gift, so please complete the registration form on the back of this notice and return to the administration office by Monday November 27, 2017 if your Child/ren will attend.

Santa and his helpers thank you in advance for your co-operation.

Santa's Workshop



Musqueam Childrens Christmas Party

Registration Form – Newborn to 12 years

A parent/Guardian must complete the section below and return or fax to the Musqueam Band Office.

Child/children must be in attendance at party in order to receive gift.

Phone: 604-263-3261 or Fax: 604-263-4212

Or email @ mvpoint@musqueam.bc.ca

When: Saturday December 09, 2017

Time: 12:00pm

Where: 6777 Salish Drive (gym-next to Band Office)

Name of Child	Age	Gender m/f	Band No.	Date of Birth

Name of Parent or Guardian
(Please Print)

phone number

Please return to the Band Office a.s.a.p. **Deadline is November 27, 2017.** There is a box in the reception area for you to drop off your forms.

Thank you.



Social Development Dept.

6735 Salish Drive

Vancouver BC V6N 4C4

Phone: 604-263-3261

Fax: 604-263-4212

Friday November 10, 2017

DECEMBER Issue will be Friday December 1, 2017

Please note: Cut off is on Monday the 20th, if you require income assistance for

December 2017 please provide your paperwork a.s.a.p.

If you cannot pick up your cheque yourself, please call or provide in writing who will be picking up your cheque.

Applications for assistance, if you need to apply for income assistance please make an appointment with Leanne or Michele.

We will not take applications on or two days prior to cheque issue day.

Please provide utility bills a.s.a.p. Cannot pay them if you do not bring them in.

Your cooperation is appreciated.



CHILDREN OUT OF THE PARENTAL HOME MONTHLY RENEWAL DECLARATION

PRIVACY OF INFORMATION STATEMENT

Provision of information requested on this document is voluntary and is being collected for the purposes of determining eligibility for Children Out of the Parental Home Income Assistance. The information will be stored in a secure location by your First Nation Administering Authority, who will ensure the confidentiality of the information contained in this document in accordance with standards set out in the Social Development Policy and Procedures Manual of the Department of Indian Affairs and Northern Development (B.C. Region) and will be maintained pursuant to the *Privacy Act* and described in the personal information bank INA-PPU-240. The accuracy of the information in this document may be checked by comparing it against information held by any federal or provincial department or agency or any private agency.

OFFICE USE ONLY

Administering Authority (AA) and Number: _____	Name of Worker: _____	Date Declaration Reviewed: _____
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Child

Last Name	First Name	Middle Name
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1. Is the child still in need of Children Out of the Parental Home (COPH) Assistance? ☐ Yes ☐ No

2. Are there any changes in the composition (make-up) of persons age 18 or older living in the relative's home? ☐ Yes ☐ No

If yes, explain change(s): _____
_____.

3. Are there any changes in the amount of financial contribution to the COPH Assistance child? ☐ Yes ☐ No

If yes, explain change(s) to the amount: _____

4. Are there other changes concerning the COPH Assistance child or the information provided by the relative? ☐ Yes ☐ No

If yes, explain change(s): _____
_____.

5. COMPLETE THIS SECTION ONLY IF THE RELATIVE'S ADDRESS HAS CHANGED

New Address	Telephone ()
Mailing Address (if different)	

DECLARATION

I declare that the information that I have provided on behalf of _____ is true and complete.
(Child's Name)

I give my permission for this information to be verified and consent to a report being obtained from any reporting agency (for example, but not limited to, Canada Revenue Agency, the BC Ministry of Children and Family Development or the BC Ministry of Housing and Social Development) for that purpose.

Relative's Signature _____	Relative's Name (Print) _____	Date Signed _____
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SOCIAL ASSISTANCE MONTHLY RENEWAL DECLARATION

PRIVACY ACT STATEMENT

Provision of the information requested on this document is voluntary and is being collected in order to make a fair decision.
The information will be stored in personal information bank INA/P-PU-020 and is protected under the provisions of the Privacy Act.

If you require continued Social Assistance, please complete this form and return to your local administering Authority at least 2 weeks before the next cheque issue.

1. Are you still in need of Social Assistance? ☐ Yes ☐ No

2 Has your marital / employment situation changed? ☐ Yes ☐ No

If yes, explain change _____

3. List any changes in your living situation (e.g. address, rent, etc.). Submit new receipts.

Continued on reverse
901-28 (6-88)

Canada

4. Have you had any earned or unearned income this month? ☐ Yes ☐ No

If yes, complete	Earnings	\$
	Family Allowance	\$
	Maintenance	\$
	Unemployment Insurance	\$
	Other (specify)	\$
		\$
	TOTAL	\$

5. Has there been any change in your assets? ☐ Yes ☐ No

If yes, complete	Bank Account	
	Property	
	Other (specify)	
	TOTAL	

6. Is there any change in your number of dependents or their school status? ☐ Yes ☐ No

If Yes, explain the change(s) _____

I declare that this is a true statement concerning my monthly income, assets, marital, employment, and family status. I give permission for this information to be verified and I consent to a report being obtained from any reporting agency for that purpose.

Band Name

Family no.

Signature of applicant

Date

Musqueam Indian Band
Active Job Search Statement

List dates, names and phone numbers of employers seen and results of job interviews. If needed use the back of this sheet. When completed, sign the declaration at the bottom of this form.

Please return no later than the 20th of every month

[illegible]

If you have taken no action to find employment, Indicate why:

☐ Found work ☐ Sick or Incapable (**Need a Dr's note**) ☐ Other (explain)_____

☐ Pregnancy ☐ Attending a course of instruction - Where? _____

Declaration:

I Declare that: All employers listed on this form and on any attached sheets of paper have been contacted. The information I have given on this form is true.

I understand that confirmation of my contacts may be obtained from employers whose names I have shown

Signature of Claimant:	Printed name of Claimant	Date:
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