

MUSQUEAM NEWSLETTER

Friday August 5, 2016

Tel: 604-263-3261, Toll Free: 1-866-282-3261,

Fax: 604-263-4212...Safety Patrol: 604-968-8058



Attention: ALL SOCIAL ASSISTANCE

CLIENTS w/CHILDREN!

RE: CHILD TAX BENEFIT SUMMARY

is that time of year again!

For those **income assistance clients with children** you will need to bring to the Social Development Department your **"Child Tax Benefit"** summary form before your cheque will be released on **Thursday September 1, 2016**. This summary form would have been mailed to you with your **July 2016 Child Tax Benefit**, policy and procedures state that we need a copy of this for your file.

Please bring in immediately, your cooperation is greatly appreciated. Thank you,

From the Social Dev. Dept.

NOTE:

THE MUSQUEAM INDIAN BAND CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2016 ARE NOW AVAILABLE ON THE MUSQUEAM WEBSITE

(<http://www.musqueam.bc.ca/financial-statements>)



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Smoke Shop Hours

Monday—Friday

9:00 AM– 5:45 PM

Please note we are closed during lunch hour 12– 1 pm.

You must bring your valid current status card and be 19 years or older. Thank you.



**"HAPPY & SAFE SOCKEYE FISHING
EVERYONE!!!!"**

*** Please be informed that you can view the MIB Newsletter and any Upcoming Meetings's and/or Workshops etc. On the Musqueam website ~ www.musqueam.bc.ca ~ under the "Newsletter Section".... Thank you :)**



Notice to Musqueam Vessel Owners

Fishing is a way of life here in Musqueam and has been for time immemorial. These practices and our abilities to do such stem from those who came before us.

Musqueam's Fisheries Licences are owned by the Musqueam Band as a collective.

There is no one single owner of the fisheries rights and title; it belongs to the Musqueam people as a whole. With this communal right comes a responsibility to maintain clean and hygienic conditions of all fishing gear including and not limited to: fishing vessels, fish nets, traps, fish totes and or boxes as well as vehicles such as pick-up trucks for transporting fish.

The Musqueam Administration has received numerous complaints in recent and not so recent history about the sanitary conditions of fishing vessels and the gear used on these vessels. Unsanitary conditions of vessels, trucks and gear have impeded many community member's way of life. This is something Musqueam Administration and the people of Musqueam do not stand for.

Vessels can also not be parked on public streets or other band owned land.

All fishing gear (including vessels) that is deemed a matter of public health concern or parked illegally on band owned land or streets will be towed/seized by the Musqueam Administration under the Nuisance By-Law.

To avoid such enforcement, Musqueam Fisheries is requesting co-operation in upkeep of vessels, fish totes and boxes in a tidy and sanitary manner.



Regional Use Study Information Meeting

Musqueam's Inter Governmental Affairs Division is conducting a Regional Use Study of the Lower Fraser River. The Regional Use Study will be critical to ensuring assertion of our rights and interests in negotiations with industry, government and in regulatory and environmental assessment processes.



SAVE THE DATE

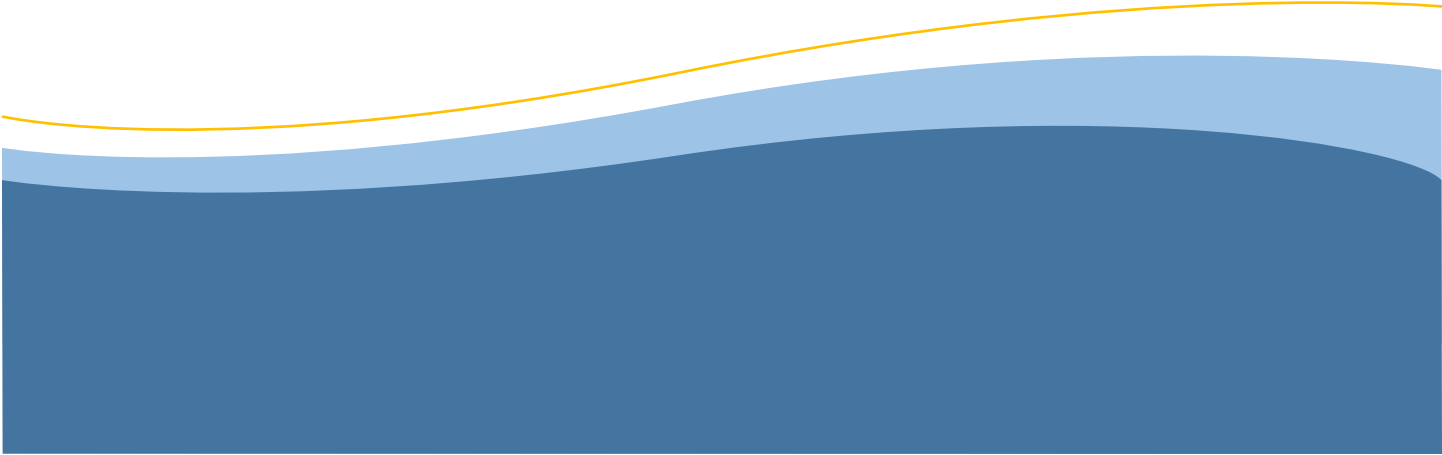
August 10th, 2016, 5:30 to 7 p.m.

Musqueam Community Centre

Classroom #1

Dinner will be provided!

This meeting will provide more information surrounding the study and answer any questions you may have.



What do YOU think?

MUSQUEAM 2016 COMMUNITY CENSUS

Musqueam's own Census will capture information about the Musqueam population, on and off reserve, every four years. This information is important for planning and service delivery.

All information will be kept confidential and will only be used by the Musqueam Band.

The 2016 Musqueam Census will be rolling out in two parts beginning Friday, August 5th:

1. A **Household Census**, to be completed by the **head of each Musqueam household**
2. A **Personal Census and Survey**, to be completed by **any** member of the Musqueam community

It is important that everyone is counted and shares their voice!

Please watch for our **door-to-door** Census Recorders: Brittany Point, Sara Louie, Angelina Rice-Louis & Zoe Craig

Complete the Census online: <http://census.musqueam.bc.ca/>

Stay up-to-date with our Facebook page: www.facebook.com/Musqueam2016CommunityCensus

Contact us at ccp@musqueam.bc.ca for more information



A Comprehensive Community Planning Initiative



MUSQUEAM INDIAN BAND

6735 Salish Drive
Vancouver, B.C. V6N 4C4
Telephone: 604 263-3261
Fax: 604 263-4212

JOB POSTING

Musqueam Indian Band

Aboriginal Fisheries Officer

6 month term position (September – March 2017)

Full-Time – 35 hours/week

The Musqueam Indian Band located near the University of British Columbia is seeking an Aboriginal Fisheries Officer (AFO) for a six month term. Reporting to the Fisheries Manager in the Musqueam Fisheries Department this position is responsible for the monitoring of the various Musqueam fisheries. The Aboriginal Fisheries Officer also provides public education and awareness of the various fisheries, their cultural importance, the resource limitations and conservation.

Duties:

- Monitors and collects information on fishing and fish habitat related activities to provide status reports on harvesting activities and or habitat degradation for use by the Musqueam Fisheries Commission.
- Promotes stewardship of the fisheries resources and habitat among the various user groups.
- Assists in training courses for new recruits, colleagues, individuals from other agencies, and public organizations.
- Acts as Musqueam Fisheries Commission liaison in the community and provides assistance to federal, provincial, and local enforcement agencies.
- Collects and records information on hours worked on fisheries or habitat related activities such as: sites inspected; checks of vessels, persons, or vehicles; actions taken; and administrative duties, for planning use by the Commission.
- Develops and maintains effective working relationships with colleagues and outside agencies.

Knowledge and Abilities:

- Skill and knowledge usually attained by successful completion of Secondary School; courses in conservation or habitat management; or an equivalent combination of skill, knowledge, and experience.
- Knowledge of, and experience in, the Aboriginal fisheries, the fishing industry, habitat management, or conservation programs.
- Knowledge and experience of similar program delivery in the context of Musqueam or First Nations culture and history.
- Ability to use tact and good judgment in dealing with sensitive and complex issues.
- Ability to maintain confidentiality.

- Good writing skills for reports and filing.
- Ability to drive and provide a licensed vehicle for work purposes.
- Willingness to provide a Drivers' Abstract.
- Ability to operate small vessels.

Working Conditions:

- Successful Criminal Record Check.
- Valid Class BC Driver's License and Drivers' Abstract.
- Must be available for on call shifts at all times during the fishing times/season.

Please apply by emailing a cover letter and resume to Musqueam Indian Band
Human Resources at jobs@musqueam.bc.ca
Please write "AFO" on the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

Please apply by August 12, 2016; position will remain open until filled.

** We thank all applicants; however, only those short-listed will be contacted.*



Position: **GENERAL MANAGER**
Location: **Vancouver, BC**
Term: **One Year with possible extension**
Salary/Status: **Full-time/Commensurate with experience**
Closing Date: **August 26, 2016**

Position Summary:

The Musqueam, Squamish and Tsleil-Waututh Nations (MST Nations) have recently established the MST Development Corporation to oversee all MST property partnerships. With developable lands currently valued at over \$1 billion, these six property partnerships include over 160 acres of some of the best development opportunities in Metro Vancouver.

The MST Development Corporation (MST-DC) is seeking a **General Manager** to work with the MST Nations to implement and refine the corporate vision and structure of this new and cutting edge business. The General Manager will play a lead role in working with the MST Nations to facilitate the road map for establishing MST-DC as a powerful and well respected First Nations property development corporation. Over time, MST-DC will become a key driver of growth, opportunities and well-being of the MST Nations members and the region as a whole.

Position Responsibilities:

- Working with MST-DC Board of Directors, MST Nation technical staff and independent advisors to establish the following deliverables:
 - Implementation and Refinement of the MST-DC Corporate Vision, Goals and Objectives
 - HR Structure and requirements, including recommendations on staffing, contractors and consultants (including legal, accounting, etc.)
 - Corporate policies and procedures
 - Communication strategies, including branding and community outreach materials
- Coordinate the management of MST-DC for all partnership properties.
- Provide strategic advice to the MST-DC Board of Directors on overall direction and specific for the partnership properties.
- Liaise and support the MST Nations Protocol Working Group on new property negotiations.
- Develop and amend the evolving framework for a MST-DC Business Plan.
- Prepare request for proposals (RFPs) and negotiate contracts as required by MST-DC Board of Directors
- Liaises with relevant municipal, provincial and government counterparts related to the project.
- Assists in coordinating public and private events as needed.
- Provides other research support as needed.



Required Knowledge & Abilities:

- Strong understanding and passion of First Nations history, culture and contemporary economic development opportunities.
- Direct experience in the property development or real estate industry is an asset.
- Knowledgeable about issues related to partnerships, particularly in the context of real estate acquisitions and development
- Expert knowledge on business planning and management with a strong understanding of property development processes.
- Excellent project management skills
- Exceptional communication and organizational skills.
- Demonstrated ability to work effectively with diverse parties, build partnerships and resolve conflicts.
- High level ability to negotiate and secure contracts in a timely manner.
- Strong work ethic and ability to work independently to “leave no stone unturned”.

Education and Experience:

- Post-secondary education and professional development background with an emphasis on business management, finance, development planning, project management or other related fields.
- 3 to 5 years’ previous work experience in real estate, construction and general project management.
- Minimum 10 years of professional experience in business development or a related industry.
- Previous work experience developing and maintaining partnership structures (asset)
- Project management experience in real estate development initiatives (asset)
- Experience working in First Nations businesses (asset)

Apply by emailing your cover letter, resume and three references, to the MST-DC Interim Coordinator at michellecorfield@shaw.ca no later than 4:30 pm August 26, 2016.

Applicants with Aboriginal ancestry are strongly encouraged to apply. We thank you for your interest in advance. Short-listed candidates will be contacted; others will be kept in our database for future consideration.



MUSQUEAM INDIAN BAND

6735 SALISH DRIVE
VANCOUVER, B.C.
CANADA V6N 4C4
TELEPHONE: 604 263-3261
FAX: 604 263-4212

Child Care Worker

Full-time

Leave of Absence Term Position

Position Summary:

The Child Care Worker provides a safe, stimulating environment for young children, and conducts individual and group activities to encourage learning and develop social interaction skills. Prepares and/or serves children's meals. Maintains appropriate records of attendance and activities. Ensures the children's hygiene, welfare and safety. As part of the Child Care Centre team, works with the other staff to develop and plan the program activities. Maintains a positive work environment and attitude with children, parents and other Child Care staff.

This position is a full-time term position covering a leave of absence.

Duties:

- Program planning and preparation work prior to daily activities (e.g. Field trips and themes of the month)
- Plans and organizes traditional First Nations activities
- Plans, organizes and leads daily activities designed to stimulate the intellectual, physical and emotional growth of the children
- Encourages cooperation and participation of all children; strives to create a happy, caring, creative and respectful environment
- Encourages open communication with parents concerning the needs, progress and problems of their children
- Maintains constant supervision of all indoor and outdoor activities
- Prepares snacks that meet the standards of the Canada Food Guide, and cleans up after meals
- Changes diapers as needed
- Maintains children's attendance records
- Implements proper safety and hygiene practices, reports any unsafe or faulty equipment to the Child Care Supervisor
- Participates in training and development sessions, attends staff meetings
- Performs other related duties as required

Qualifications:

- Skill and knowledge usually attained by successful completion of Secondary School, and an ECE. Infant/Toddler certificate is an asset
- 1-2 years' experience in a Child Care setting; or an equivalent combination of skill, knowledge and experience
- Good interpersonal and communication skills
- Ability to build strong, positive relationship with parents, children and other staff
- Punctual and reliable
- Flexible, committed and enthusiastic
- Must have a clean Criminal Records Check, or be willing to undergo a Criminal Records Check

Licenses:

- Early Childhood Education license
- Infant/Toddler Certificate is an asset
- Valid Basic First Aid Ticket
- Food Safe certificate is an asset (or is willing to take)

Working Conditions:

- Work is mostly performed in a child care setting
- Attendance for off-site field trips will be required

Please apply by emailing a cover letter and resume to Musqueam Indian Band, Human Resources at jobs@musqueam.bc.ca

Please write “Child Care Worker Term Position” on the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

Please apply by Friday, August 19, 2016 and will remain open until filled.

We thank all applicants; however, only those short-listed will be contacted.





MUSQUEAM INDIAN BAND

6735 SALISH DRIVE
VANCOUVER, B.C.
CANADA V6N 4C4
TELEPHONE: 604 263-3261
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Child Care Worker (Infant/Toddler) Full-time Regular

Position Summary:

The Child Care Worker provides a safe, stimulating environment for young children, and conducts individual and group activities to encourage learning and develop social interaction skills. Prepares and/or serves children's meals. Maintains appropriate records of attendance and activities. Ensures the children's hygiene, welfare and safety. As part of the Child Care Centre team, works with the other staff to develop and plan the program activities. Maintains a positive work environment and attitude with children, parents and other Child Care staff.

Duties:

- Program planning and preparation work prior to daily activities (e.g. Field trips and themes of the month)
- Plans and organizes traditional First Nations activities
- Plans, organizes and leads daily activities designed to stimulate the intellectual, physical and emotional growth of the children
- Encourages cooperation and participation of all children; strives to create a happy, caring, creative and respectful environment
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- Changes diapers as needed
- Maintains children's attendance records
- Implements proper safety and hygiene practices, reports any unsafe or faulty equipment to the Child Care Supervisor
- Participates in training and development sessions, attends staff meetings
- Performs other related duties as required

Qualifications:

- Skill and knowledge usually attained by successful completion of Secondary School, and an ECE and Infant/Toddler certificates, and 1-2 years' experience in a Child Care setting; or an equivalent combination of skill, knowledge and experience
- Good interpersonal and communication skills
- Ability to build strong, positive relationship with parents, children and other staff
- Punctual and reliable
- Flexible, committed and enthusiastic
- Must have a clean Criminal Records Check, or be willing to undergo a Criminal Records Check

Licenses:

- Infant/Toddler Certificate
- Early Childhood Education license
- Valid Basic First Aid Ticket
- Food Safe certificate is an asset (or is willing to take)

Working Conditions:

- Work is mostly performed in a child care setting
- Attendance for off-site field trips will be required

Please apply by emailing a cover letter and resume to Musqueam Indian Band, Human Resources at jobs@musqueam.bc.ca

Please write "Child Care Worker" on the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

Please apply by Friday, August 12, 2016 and will remain open until filled.

We thank all applicants; however, only those short-listed will be contacted.





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JOB POSTING

Home Care Attendant

Casual Position

(on call/as needed basis for vacation/sick/workload relief)

MIB is seeking Casual Home Care Attendants to add to their team. Under the direction of the Home Care Nurse/Supervisor, the Home Care Attendant assists clients with the activities of daily living to promote maximum independence; provides personal care and performs housekeeping and home management activities. Promote maximum independence by providing personal care.

Duties:

- Provides personal care to clients including bathing, toileting, dressing, oral hygiene, and hair care.
- Performs lifts and transfers.
- Assists with medication as ordered; records medication and treatment in communication book.
- Performs simple treatments, including non-sterile dressing changes as shown by the Home Care Nurse.

Qualifications:

- Home Care Attendants certificate.
- Valid First Aid Certificate, covering infants and adults.
- Valid CPR Level 1 Certificate, covering infants and adults.

Skills & Abilities:

- Ability to communicate effectively, orally and in writing.
- Ability to organize work.
- Physical ability to perform the duties of the job.
- Understanding of geriatric issues and behaviour.
- Ability to maintain strict confidentiality.
- Ability to operate related equipment.

Working Conditions:

- Work is mostly performed in the client's home

Please apply by emailing your resume or application form to Musqueam Indian Band, HR at jobs@musqueam.bc.ca

Please write "Home Care Attendant Casual" on the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

This position will remain open until filled.

We thank all applicants; however, only those short-listed will be contacted.



MUSQUEAM INDIAN BAND

6735 Salish Drive
Vancouver, B.C. V6N 4C4
Telephone: 604 263-3261
Fax: 604 263-4212

Job Posting Housing Accountant Regular Full-time

This position is responsible for financial month-end and year-end reporting, bank reconciliations, balance sheet reconciliations, preparing audit files and assisting with annual budgeting in support to Housing Department working with the Finance department. The Housing Accountant will be a mentor to the staff members, assisting in training and development.

Duties:

- Produces month end financials and year end draft financial statements, variance analysis and other reports as directed.
- Administers government fund revenue and cost variance.
- Manages chart of accounts, general ledger transactions and balance sheet reconciliations.
- Oversees A/R, A/P procedures and GL reconciliations with sub-ledgers.
- Prepares bank reconciliation statements.
- Reviews historical financial reporting to ensure current statutory reporting is accurate and prepares and reconciles statutory reporting
- Reconciles G/L to programs' databases, monitors and assists with financial models for Housing to set foundation for Housing Authority,
- Maintains capital assets models and accounts amortization expenses.
- Assists in annual budget preparations and variance analysis.
- Maintains data integrity in accounting systems and advises on organizations IT needs to meet financial reporting requirements.
- Assists with training and mentoring of junior staff with financial reports.
- Develops and maintains effective working relationships with colleagues, administrators, and outside agencies.
- Performs other related duties as required.

Qualifications:

- Knowledge of accounting principles, practices and applications
- CGA/CMA with Diploma/University degree in accounting/Business
- 3-5 years progressive accounting and finance experience in Housing or Property Management
- Ability to analyze and synthesize data to communicate key high level messages
- Prior experience with integrated financial software
- Proven proficiency in MS Office applications including Excel and Word
- Great oral and written communication skills
- Flexibility to respond appropriately to changes and a desire to work in a growth-

- oriented environment
- Fund accounting/not-for-profit experience are assets

Knowledge and Abilities:

- Excellent written and verbal communication
- Self-motivated; shows initiative
- Demonstrates a learning attitude
- Good team spirit
- Good critical thinking and problem solving skills
- Flexible and adaptable to growth-oriented environment
- Good organizational skills; able to meet established reporting deadlines
- Strong working knowledge of accounting principles, practices, procedures and operations
- Strong sense of honesty, integrity, ethics; ability to maintain strict confidentiality with sensitive information
- Attention to detail and accuracy

Working Conditions:

- Work is performed in an office environment.
- May require additional hours of work and /or flexible hours of work from time to time.
- Successful Criminal Record Check.

**Please email your resume and cover letter to Human Resources at
jobs@musqueam.bc.ca**

Ensure that you write "Housing Accountant" on the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

This position will remain open until filled

We thank all applicants for their interest in this position; however, only finalists will be contacted.



MUSQUEAM INDIAN BAND

6735 Salish Drive
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Telephone: 604 263-3261
Fax: 604 263-4212

JOB POSTING
Musqueam Indian Band
Payroll Administrator
Regular Full-time

Position Summary:

Reporting to the Finance & Administration Manager, the Payroll Administrator is responsible for processing the Band's payroll, including reconciling the payroll sub-ledger to the general ledger, remitting taxes and government reporting, preparing monthly, quarterly and year end payroll statements.

Duties:

- Process payroll for 120-180 personnel. Entries will be required two days of every pay period
- Prepare year-end audit files and schedules for audited financial statements
- Preparation of monthly reports including: pension reports, general ledger reports and any other printouts required for staff and financial control purposes
- Tracking of all vacation, staff holiday pay and ATO (Alternative Time Off)
- Answer payroll enquiries from staff and managers regarding leaves, including: sick leave, cultural and vacation leave
- Process and manage Records of Employment
- Prepare government reports, WCB, taxes, T4 and others as required and ensure to adherence to federal, province or MIB policy and procedures
- Administering employee benefits including pension, health, dental and life insurance and prepare worksheet for GL entries and reconciliations
- Monthly/quarterly benefit plan reconciliations
- Preparation of payroll related government reporting
- Filing and records retention and other clerical duties as required
- Develops and maintains effective working relationships with colleagues, administrators and outside agencies
- Performs other duties as required

Job Knowledge:

The work requires the following knowledge, skill and/or abilities:

- 2 years payroll experience, with basic accounting knowledge
- A Payroll Compliance Practitioner (PCP) designation or equivalent work experience required; a Certified Payroll Manager (CPM) designation is an asset
- Strong MS Office skills

- Effective time management and problem solving skills
- Ability to work independently and within a team
- Knowledge and experience of similar program delivery in the context of Musqueam or First Nations culture and history is an asset
- Ability to use good tact and judgment in dealing with staff and outside agencies
- Ability to use requisite accounting software like ACCPAC and/or other payroll system software
- Ensures that all transactions conducted in the course of work are accurate and adhere to legislative requirements, Band policy and standard financial practices
- Ability to maintain confidentiality
- Ability to drive and provide a licensed vehicle for work purposes

Relationships:

- Finance Manager
- Finance Team
- Outside agencies
- CAO/Band Manager

Working Conditions:

- Work is performed in an office environment
- Successful Criminal Record Check

Please email a cover letter and resume to: jobs@musqueam.bc.ca
and write "Payroll Administrator" on the subject line

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

This position will remain open until filled

** We thank all those who apply, however, only those short-listed will be contacted.*



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JOB POSTING Musqueam Indian Band

Secretary to Chief & Council Regular Full Time

Musqueam Indian Band is seeking a Secretary to Chief & Council. Reporting to the CAO/Band Manager **the Secretary to Chief & Council** (the Secretary) is responsible for providing a full secretarial service to the Band Council. The Secretary records and produces the minutes of Council meetings, General Band Meetings, Shareholders meetings, and other meetings as required. The Secretary ensures that the Band Council is provided with all related documentation required in their meetings by assembling a Council Meeting Kit and is responsible for distribution of their motions and decisions. The Secretary is also responsible for the development and maintenance of a tracking system to provide easy access to Council motions and decisions. The Secretary also coordinates any necessary travel arrangements for Band Council and the assembly of briefing materials and travel itinerary for Council Travel.

Duties:

- Prepares and ensures appropriate agenda items, information, and Council kits are ready, complete, and available for respective meetings. For weekly Council meetings this is on the Friday prior to the Monday meeting for approval of notes by Band Manager). Ensures the availability of any necessary equipment for the meeting.
- Coordinates the attendance of the appropriate Council members for special or extraordinary meetings. Establishes that a quorum will be present, or advises of meeting cancellation or postponement.
- Maintains up to date database of recipient of meetings and extraordinary meetings.
- Records, transcribes types, distributes, and tracks minutes, motions, and council or General Band decisions. Take minutes at weekly meetings held on a weekday evening and in extraordinary weekend meetings. Records decisions, capable of giving insight into why decisions were made, and ensuring non present Chief and Council are familiar with decisions in meetings.
- Drafts and writes letters and reports when called upon.
- Ensures minutes are accurate and despatch final working draft of the minutes to the following weekly meeting, and 4 weeks after General Band Meetings and extraordinary retreats.
- Finalizes any amendments to the Council minutes, once passed by Council, by making any changes and then creating and completing a meeting folder both hardcopy and electronic that includes the final minutes and all meeting materials both pre and post meeting.

- Ensures that all materials and preparations are made for Council meetings both regular, special, and weekend; and, all preparations for Council Retreats (materials, travel arrangements, meals, refreshments, etc.)
- Assists Council by making necessary Band related travel arrangements.
- Prepares and distributes isolated motions for the Band Manager and program heads for the management meeting and their follow up action.
- Maintain calendar of important dates for the Band. Arrange agenda; coffee/food for meetings.
- Help organize special events for Chief and Council.
- Ensure all files are confidential, in a safe place, and in order. Responsible for the hard copy and electronic copy of all Council materials and minutes including Council meetings, Special Community Meetings, General Band Meetings etc.; and all correspondence related to Council business.
- Maintain confidentiality and comply with data protection in respect of databases of recipients of minutes.
- Distributes the finalized minute's weekly, to those Band Members and other distribution lists as may be developed from time to time, and to the Member section of the Band's web site.
- Liaise with Executive Assistant regarding amendments.
- Develops and maintains effective working relationships with Council, Band Manager, colleagues and the Band membership; works closely with the Executive Assistant to the Band Manager.
- Performs related duties for Band community meetings as required.
- Ensures full supplies for all correspondence and minutes to the Chief and Council and executives at all times.

Knowledge and Abilities:

- Skill and knowledge usually attained by successful completion of High School and courses and post-secondary training and certification in Business Administration, legal secretarial, or journalism and /or advanced Secretarial Courses combined with at 3-5 years in a First Nations or similar administration office in a secretarial role to senior administrative manager or elected Council; or an equivalent combination of skill, knowledge, and experience.
- Ability to take minutes, type minimum 60 wpm, audio typing.
- Expertise software applications and equipment related to the position (Microsoft Office, advanced copy machine operation, digital recording equipment, smart boards, etc.)
- Knowledge of Roberts Rules of Order in order to advise management and Council.
- Excellent communication skills, with the ability to communicate effectively with all levels of the organization, from community members to senior business leaders. This includes a pleasant, professional and assertive communication manner.
- Knowledge and experience of similar program delivery in the context of Musqueam or First Nations culture and history.
- Is self-directed with the ability to meet deadlines, as well as to prioritize under tight deadlines.
- Excellent organizational skills and is detailed oriented.
- Ability to understand and describe complex governance and business issues.
- Ability to use tact and good judgement in dealing with sensitive and complex issues.
- Ability to maintain confidentiality.
- Ability to drive and provide a licensed vehicle for work purposes.

Licenses

- Valid BC Driver's License;
- Successful Criminal Records Check

Please apply by emailing your cover letter and resume to Musqueam Indian Band, HR at:

jobs@musqueam.bc.ca

Please write « *Secretary to C & C* » on the subject line.

Applicants of Musqueam and/or Aboriginal ancestry are encouraged to apply.

This position will remain open until filled.

** We thank all applicants; however, only those short-listed applicants will be contacted.*

Head Lice Awareness Workshops

Please note that we have had a case of **head lice** reported by a parent of a child who attend the Summer Recreation Program. We at Recreation understand this is a sensitive topic and would like to increase awareness and remove any stigma attached to getting head lice. Therefore we are hosting the following workshops in partnership with the Greater Vancouver Lice Clinic:

5 & 6 year Old Workshop
August 11th, 2016 1:00 pm

This session takes a simple look at how to be aware of lice and lice prevention through story books and games.

Youth Workshop
August 11th, 2016 1:00 pm

This session teaches children about the life cycle of lice, lice treatment and the prevention of getting lice through the lens of a Science class!

Parent Information Session
August 11th, 2016 5:00 pm

This seminar provides basic information on head lice including what works and what doesn't. Parents can learn what to look for and have their questions answered in a comfortable setting by our head lice specialists.

Technicians provide information on the benefits of screen for lice, share fascinating lice facts including breaking up the life cycle of the louse and teach preventative measures families can practice at home and school.







Parents have the opportunity to view actual sample of lice and nits. We also provide various handouts, access to resources and lice advice.

All sessions will include door prizes and light snacks.

If you have any questions or concerns please contact Courtenay Gibson,
Recreation Coordinator @ 604-269-3451 cgibson@musqueam.bc.ca



Summer Recreation Program

Monday August 8th, 2016	Tuesday August 9 th , 2016	Wednesday August 10 th , 2016	Thursday August 11 th ,	Friday August 12 th , 2016
<p>Literacy themed activities</p>  <p>Basketball afternoon- Bump and horse</p> <p>Please bring a bagged lunch</p>	<p>Beach Day at Spanish Banks</p> <p>Leave at 9:00 am Return at 3:00 pm</p>  <p>Please bring a bagged lunch and towel</p>	<p>Movie Day in the gym</p>  <p>Star wars themed activities and arts and crafts to follow</p> <p>Please bring a bagged lunch</p>	<p><u>Games</u></p> <p>Musqueam Scavenger Hunt</p> <p>Pokemon Arts and Crafts</p> <p><u>1:00 pm</u> <u>Workshop</u> </p> <p>Greater Vancouver Lice Clinic</p> <p>5 & 6 Years storytelling workshop</p> <p>7 & Up the science of lice</p> <p>Lunch will be provided</p>	<p>MINTUE TO WIN IT w/ Ryanne @ UBC Longhouse</p>  <p>UBC Botanical Gardens Tour</p> <p>Leave at 9:00 am Return at 3:30 pm</p>  <p>Please bring a bagged lunch</p>

All children must have a completed permission slip to participate in the programs. If you have any questions or concerns please contact Courtenay Gibson, Recreation Coordinator cgibson@musqueam.bc.ca or 604.269.3451/604.269.3464

Please be reminded of our regular Recreation Program rules:

- Priority for all activities will go to children aged 5 -12 years of age, Musqueam members and those who attend the program regularly.
- Children must bring a lunch or money.
- Children must have a permission slip to attend.
- Children must be dressed appropriately for all activities.
- Bullying and disrespectful behaviour will not be tolerated.
- Children will be sent home after 1 major incident or after 3 warnings during the week.

Musqueam Education Notice **Friday August 5, 2016**



Answer to last weeks riddle: Edam

This week: You struggle to regain me.
When I'm lost, you struggle to obtain me.
I pass no matter your will, but I'm your slave to kill.
What am I?

Bus Information for Parents

ELEMENTARY- If your child will be riding the school bus, and is a Band Member, please fill out a bus form and return it to the Education Department (form on following page). If you prefer an electronic copy, please email April at learningfacilitator@musqueam.bc.ca

HIGH SCHOOL- If your child will be attending high school, and will require a monthly bus fare cheque, please contact the Education Department to ensure they are on the list.

Thank you!



Attention Post-Secondary Students

If you plan on continuing at your post-secondary institution this September please make sure that you have:

- Completed the MIB Education forms
- Sent in a copy of last terms transcripts
- Sent in a copy of your registered courses

If you have any questions or would like to make an appointment please contact April (learning facilitator)

Scholarships and Bursaries

The First Citizens Fund student bursary program is now open. For eligible students the level of assistance will be \$700 per semester. Funding is distributed to students on a first come, first serve basis. Deadlines:
Fall Semester 2016- Due Aug 31st 2016; Winter Semester 2017- Due Dec 31st 2016; Summer Semester 2017- Due Apr 30 2017

Applications can be found at: <http://www.bcaafc.com/programs/firstcitizensfund/31-studentbursary>

If you need any assistance you can contact April (Learning Facilitator)



Education Department:

Faye Mitchell, Education Coordinator,
April Campbell, Learning Facilitator

Delphine Campbell, Education Assistant,

Ph. # 604 - 263 - 3261 Fax # 604 - 263- 4212

Toll free: 1-866-282-3261

MIB SCHOOL BUS FORM

PARENT/GUARDIAN INFORMATION		Date:		
Parent/Guardian's Name				
Relationship to Child				
Street Address				
City		Postal Code		
Home Phone		Work:		
Email address		Cell:		
Alternate Guardian		Alternate ph:		
STUDENT INFORMATION:				
Student First Name		Student Surname		
Grade		Student PEN#		
Status Number		Date of Birth		
School attending (mark with a check)	<input type="checkbox"/> Southlands Elementary	<input type="checkbox"/> Immaculate Conception		
Medic Alerts: (Please identify any medic alerts or special needs that the bus supervisor should be aware of)				

EMPLOYMENT AND TRAINING DEPARTMENT NEWS

Essential Skills – Registration Deadline extended to August 10, 2016



Date: August 8th, 2016 – 8 Week long program

Eligibility: Musqueam Community or Band Member, First Nations, Inuit, or Metis, Status or Non Status.

\$1,000.00 Monthly Living Allowance Based on Excellent Attendance. Small Breakfast and Lunch will be provided.

Please note: This program is a pre-req for the Intro to Craft Worker and the Health Care Aide Program (unless you provide proof of completion of Grade 10 English and Math)

Includes Working on the following skills

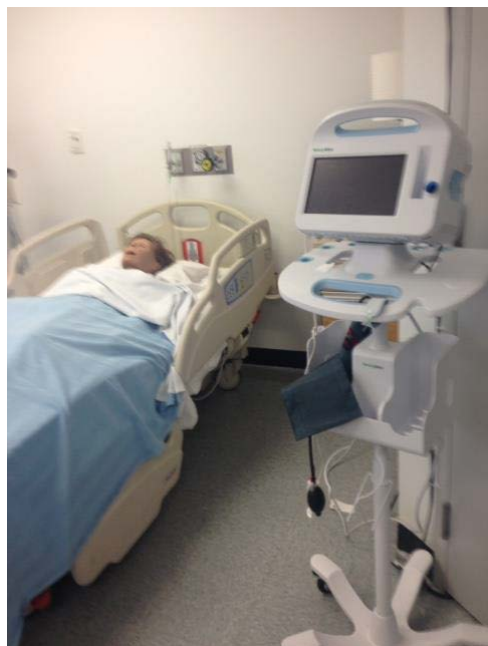
- Oral Communication
- Writing
- Document Use
- Computer Use
- Numeracy
- Thinking Skills
- Working with Others
- Continuous Learning
- Reading Text
- Listening

For more information, a copy of the full posting or assistance applying for any opportunities listed please feel free to come by the office or contact Lindsay Gibson at (604)269-3355 or employassist@musqueam.bc.ca

EMPLOYMENT AND TRAINING DEPARTMENT NEWS

To sign up please contact Lindsay Gibson at 604-269-3355 as soon as possible or Terry Sparrow at 604-269-3367

MUSQUEAM'S HEALTH CARE AID PROGRAM FUNDING HAS BEEN APPROVED



The Musqueam Employment & Training department is planning to deliver a Health Care Aide Program in partnership with Langara College. See program summary below.

Program proposed:

a. Training Participants will receive:

The Health Care Aide for the Musqueam Indian Band Certificate Program will follow the Core Competencies Profile for Care Aides and the Health Care Assistant (HCA) Provincial Curriculum, 2008 (Health Care Assistant Program: Provincial Curriculum Guide, 2008, Province of British Columbia) Traditions of Musqueam healing will be threaded throughout the curriculum.

The program will include 475 hours of course theory and laboratory, as well as 270 hours of applied practice experiences, for a total of 745 HCA program hours. Graduates will be eligible to be included in the BC Care Aide Registry listing and recognized as Care Aides throughout the province.

b. Details on how and where services and training will be delivered:

Theory content will be delivered in a class room on the Musqueam land at 6735 Salish Drive, Vancouver, B.C. V6N 4C4. Laboratory components will be delivered in the Langara Nursing Laboratory at 100 West 49th Street in Vancouver. The Nursing Laboratory provides a state of the art nursing laboratory with 22 basic mannequins and 5 specialty mannequins. Clinical Practice will be provided in a public or private health care facility.

If our proposal is approved by the Ministry of Jobs, Tourism and Skills Training, we plan to recruit 12 participants for this program. If you are interested, please register by completing an application form with the Musqueam Employment & Training department at your earliest convenience.

Start Date: October 2016.

Pre Reqs: Grade 10 English and Math; Essential Skills Program Set to start before the end of July 2016.

Registration Deadline: July 15, 2016 at 4:00pm – Please register as soon as possible.

Registration: Contact Lindsay Gibson at 604-269-3355 or Terry Sparrow at 604-269-3367

EMPLOYMENT AND TRAINING DEPARTMENT NEWS

Musqueam Employment and Training Intro to Craftworker

UPCOMING TRAINING OPPORTUNITIES SEPTEMBER 19, 2016 to DECEMBER 9, 2016



A Construction Craft Worker (Labourer) works mostly on construction sites in residential, institutional, commercial, and industrial settings, including pipelines, utilities, hydroelectric dams, roadways, bridges, tunnels, shipyards, mining and railways. Construction Craft Worker (Labourer) tasks include site preparation and cleanup, setting up and removing excess equipment, and assisting on concrete, masonry, steel, wood and pre-cast erection projects. They handle materials and equipment and perform demolition, excavation and compaction activities. They may also perform site safety and security checks.

Program Includes:

- 8 weeks in class and hands on learning
 - 2 weeks of safety training
 - 2 weeks of practicum.
- Upon completion participants will take their Level 1 Exam with ITA – Craftworker is a 2 year Red Seal.
 - Will take place in the Musqueam Community.
- Transportation, small living allowance and daily meals provided.

Pre-Reqs: Essential Skills Assessment and in some cases an Essential Skills course.
DEADLINE FOR ESSENTIAL SKILLS TESTING IS MONDAY AUGUST 6, 2016

Please note some of this program is subject to change. Please contact Lindsay at 604-269-3355 or Terry at 604-269-3367, AS SOON AS POSSIBLE for more information or to complete an application.

For more information, a copy of the full posting or assistance applying for any opportunities listed please feel free to come by the office or contact Lindsay Gibson at (604)269-3355 or employassist@musqueam.bc.ca

EMPLOYMENT AND TRAINING DEPARTMENT NEWS

VCC ABORIGINAL EDUCATION AND SERVICES



Introduction to Baking and Pastry Arts Program



Vancouver Community College and MIB Employment and Training invite you to participate in a tuition free, 7 week short program that will prepare you for entry into the Foundations of Baking and Pastry Arts at VCC.

This short program will be offered at the Musqueam Community Centre kitchen.

Dates: October 11-December 1, 2016

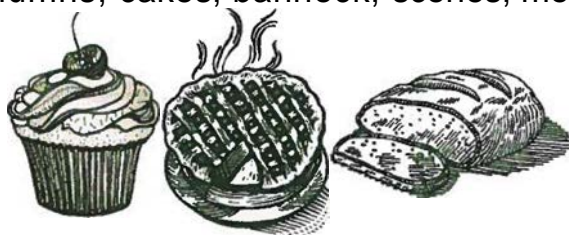
Days: Tuesdays, Wednesdays, and Thursdays

Times: 8:30am-3:00pm

There are only 8 seats available. If you are interested, please contact Employment & Training Assistant, Lindsay Gibson to register

by September 15th

- muffins, cakes, bannock, scones, more -



For more information, a copy of the full posting or assistance applying for any opportunities listed please feel free to come by the office or contact Lindsay Gibson at (604)269-3355 or employassist@musqueam.bc.ca

EMPLOYMENT AND TRAINING DEPARTMENT NEWS

Canada Lands Company Junior Project Coordinator

Located in our Vancouver office and reporting to the Director, Real Estate, the Junior Project Coordinator will assist with advancing the planning program for all three properties. Working with the CLC team, the MST Partners, and consultants, the successful candidate will be undertaking a range of tasks to support the project teams in gaining necessary Municipal approvals.

Key Functions

- Undertakes research and analysis on a range of planning and land economics topics.
- Assists with briefing memos, reports, and presentations intended for senior staff and external audiences.
- Assists with the project management and coordination of an external multidisciplinary team (architects, planners, engineers, etc.).
- Provides administration support to the Real Estate team and wider office team.
- Provides support to a range of community engagement functions, including community outreach, coordination of open houses and launch events, and the development of communications materials.
- Other supportive duties as assigned by the Director or Senior Director.

Key Requirements

- Member of the Musqueam Indian Band, Squamish Nation or Tsleil-Waututh Nation
- Enrolment in a post-secondary (college or university) course ideally related to real estate or urban development. This may include: geography; urban planning; architecture; land economics; communications; sociology; public policy/politics.
- Enrolment in a post-secondary (college or university) program, ideally a co-op program. This may include but is not limited to the following:
 - o University of British Columbia - Arts Co-op Program
 - University of British Columbia, School of Community and Regional Planning – Masters of Community and Regional Planning Internship
 - Simon Fraser University – Arts + Social Sciences Co-op, Communication Co-op, Environment Co-op, Beedie School of Business Co-op, Indigenous Coop
 - Kwantlen Polytechnic University – Business Co-ops, Science & Arts
 - o Langara College, Langara School of Management Co-op Programs



HAS THE FOLLOWING POSITIONS AVAILABLE

Cage

- Cage Cashier (Casual)
- Relief Cage Supervisor (Casual)
- Drop Count Team Member (Casual)
- Cage Supervisor II (Contract)

Customer Development

- VIP Services Host (Casual)

Finance

- Financial Planning & Analysis Manager

Food Beverage

- Jr. Sous Chef (Asian Cuisine)
- Food & Beverage Shift Manager
- Bartender (Casual)
- Bistro Cashier (Casual)
- Cocktail Server (Casual)
- Porter (Casual)
- Director of Food & Beverage
- 2nd Cook

Guest Services

- Guest Services Representative

Human Resources

- Labour Relations Manager
- Talent Acquisitions Coordinator

Marketing

- Entertainment & Regional Sales Specialist

Player Development

- Casino Host

Security

- Security Officer

Surveillance

- Operator I

Slots

- Slot Host
- Relief Slot Supervisor

Table Games

- Incoming Professional Dealer
- Dealer Training Class - September

To Apply:

- 1) Go to www.edgewatercasino.ca
- 2) Click on "Careers" for casino positions
- 3) Click the "Click here to apply for Careers" button
- 4) Click job title
- 5) Click "Apply online"
- 6) Follow on screen directions.

For more information, a copy of the full posting or assistance applying for any opportunities listed please feel free to come by the office or contact Lindsay Gibson at (604)269-3355 or employassist@musqueam.bc.ca



Musqueam Health Dept. Newsletter—Aug.5, 2016



Musqueam Primary Care Clinic

Clinic Location: Musqueam Elder's Centre.

New Clinic Day: Friday with Dr. Dumont

Clinic Hours: 10:00-4:00

Appointment hours: 10:00-12:00

Walk in Hours: 1:00-4:00

For Appointments: call 604-266- 0043

Please call during business hours only, and leave a message as NP may be with a patient.

Home visits are scheduled for the mornings.

****FOR ALL EMERGENCIES CALL 911**

For Non-emergency Questions CALL 811

Primary Care Clinic Announcement:

*As of August 15, 2016, the **NP hours** for the Primary Care Clinic (Tuesdays, Wednesdays, Thursdays) are **closed until further notice**. If the Angela Remocker is your primary care provider (family NP) you can continue to see her and the other NPs/GPs at Raven Song Primary Care.

However, we will have a **General Practitioner;**

Dr. Michael Dumont starting on August 5, 2016 and will be here every Friday, hereafter.

Please continue to check this notice each week for more detailed information.

Home & Community Care Program—Romeo Cosio, HCN

The **Musqueam Home & Community Care Program** is available to our community members to assist with hospital discharges, home care aides, and all medical equipment. Home care assistance and all medical equipment require a doctors note with your needs specified.

Home Care Office Ph: 604-263-6539. **Please leave a message as Romeo may be on a home visit or with a client.*

Home Care Office Schedule: Mon, Wed, Thurs, Friday 8:30-5:30 >> Tuesdays - OFF.

The Arjo Tub Program: Is available at the Elder's Centre between 7-10am Monday to Friday. You will need a doctor's order for the use of the Arjo tub, describing your condition, and how often you are advised to use the tub per week.

Please call Patricia Mathison, Nurse Assistant for assistant in the Home Care Program, Community Health, Pre/postnatal and scheduling your Arjo tub appointments, as well as Home Care service scheduling changes or cancellations at 604-269-3354.

For any Cancellations please notify Patricia at least **24 hours in advance.604-269-3354*

Thank you.



Musqueam Health Dept. Newsletter—Aug.5, 2016

Safe Drinking Water Monitor Program—Charlene Campbell-Wood



Government
of Canada

Gouvernement
du Canada

Drinking Water Safety Monitor

How much water should I have for an emergency and how should I store it safely?

- **Water quantity**

You should have at least four litres of water per person per day - for drinking, food preparation, personal hygiene and dishwashing. So for example, if you have three family members, you should have 12 litres a day for at least a three-day period, i.e. 36 litres of bottled water in a cool, dark place, in washed and disinfected plastic bottles that are easy to carry.

- Record the date that you bottled or stored the water in on the label. Replace stored water every six months and store-bought bottled water every year.
- If you have pets or a service animal, don't forget to store approximately 30 millilitres of water per kilogram of the animal's weight per day. For example an average cat or small dog would require at least 1/5 of a litre (or half a cup) of water per day.

Musqueam Elders Program—Brenda Campbell, Elders Coordinator

MUSQUEAM ELDER'S LUNCHEON:

When: Thursday August 11 , 2016

Time: 12:00 Noon

Location: Musqueam Elders Centre



Musqueam Ladies Group:

When: Every Wednesday Evenings

Time: 6:00 – 9 : 00 pm

Location: Musqueam Elders Centre

Chronic Disease Management Program—Merv Kelly

Are you needing assistance with health information about Diabetes, high blood pressure, etc., and how to help manage these. Do you want to workout but don't know what's best for you?

You may call me or drop by my office: Hours – Monday to Friday: 9:30 am to 3:00 pm / 5:00 pm to 6:30 pm

Available to assist all ages and levels of fitness for all community members.

Merv Kelly,

Chronic Disease Management Facilitator

Phone: 604-263-3261 – Extension 3455 / Email: merv@musqueam.bc.ca








Musqueam Health Dept. Newsletter—Aug.5, 2016

Community Health Program – Natalie Frandsen, RN, CHN, and Patricia Mathison, Assistant

Prenatal group update:

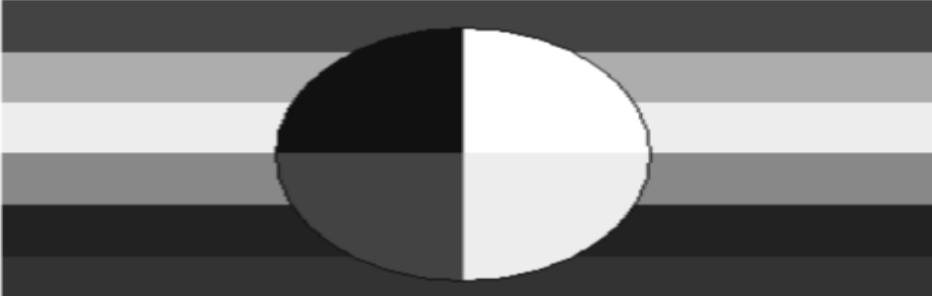
Pre- and Post-natal Group held on Tuesdays at noon will resume on September 6, 2016. If you have any topic ideas for our session feel free to let us know! Community Health Nurse, Natalie Frandsen is in the office and available to register you for the “Healthy pregnancy, Healthy Babies” Program. If you are pregnant you may sign up by calling Natalie Frandsen, CHN or Patricia Mathison, nurse assistant at 604-263-3261

Annual Flu Clinic and Village of Wellness Health Fair: Save the date! The annual flu clinic and wellness fair will be held on November 24, 2-6 PM at the community centre.









Two-Spirit Gathering

August 18, 2016 | 12.00pm-6.00pm
Tsleil-Waututh Nation Community Centre, North Vancouver



Tsleil-Waututh, Squamish and Musqueam are proud to be joining together to host a Two-Spirit Gathering. Come along and be part of the celebration and discussion. Lunch and dinner provided.

 Food Ceremony

 Short-Film Screenings Tsleil-Waututh & Friends Information and Resources Youth Activities

For more information please contact:
Michelle George, Health Manager (604) 924-4167
or georgem@twnation.ca

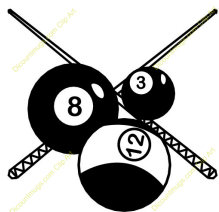




For MIB community members who would like to attend this gathering & need transportation
Please contact CHN Assistant; Trish Mathison 604-269-3354



Musqueam Health Dept. Newsletter—Aug.5, 2016

YOUTH CENTRE

Abigail Speck at the Youth Centre at 604-269-3465 Email: youthcentre@musqueam.bc.ca

Monday August 8th	Tuesday August 9th	Wednesday August 10th	Thursday August 11th	Friday August 12th
POOL NIGHT	Scattergories	Colouring Night	Charades	Movies
				
5:00—7:00	4:00—8:00	4:00—9:00	5:00—7:00	4:00—9:00

****The Youth Centre will be open from 9:00 am—9:00pm Monday—Friday for summer hours****

Children under 7 years old will be sent home; unless accompanied by a parent or guardian, who is at least 15 years old or older

NNADAP National Native Alcohol and Drug Awareness Program—Cyndi Bell, D&A Counsellor

Please note: Cyndi Bell our NNADAP worker will be away from the office until further notice. Please see below contact list for your reference.

NNADAP Contact list

Access Central (detox, Daytox)	1 866 658 1221
BC Nurses Line	811
Suicide/Crisis Hotline	604-872-3311
BC 211 (referral service)	211
The Alcohol & Drug Information and Referral Service	604-660-9382

PART OF THE WELLNESS DAYS SERIES:

FREE Chair Massages by Pamper Your Soul!



Free 15 minute Massages

August 10th from 4 to 7pm

August 11th from 4 to 7pm

Held at the Elders Centre

Sign up for a haircut and massage on the same day!

To sign up for a massage or for more information, please call Meghan at:
604-671-1258 or email: mhajash@musqueam.bc.ca



PART OF THE WELLNESS DAYS SERIES:

Free Basic Hair Cuts by Deanna!



Free 15 to 20 minute Hair Cuts

August 10th from 5 to 7pm

August 11th from 5 to 7pm

Will be held at the Elders Centre

To sign up for a hair cut or for more information, please call Meghan please call:

604-671-1258 or email: mhajash@musqueam.bc.ca



Be a part of Free Wellness Days Workshops!

Location: All workshops will be held at the Elders Centre

Time: All workshops will be from 3 to 5pm. Please see workshop descriptions for specific dates.

Capacity: All workshops limited to 12 people



~**No** Previous Art Experience Necessary! All art materials provided.~

Four House Posts of Wellbeing ~ Thursday August 11th

Participants will examine the four house posts of our well being: Spiritual (Where we know we belong and our purpose), Physical (Our body's wellness and the space around us), Mental (How we think and reason as we go through our journeys) and Emotional (How we feel and how it connects us to others). Participants will boost self esteem and look at aspects of self care.

Length of workshop: 2 hours

Facilitated by Meghan Hajash

Discover your Happiness~ Monday August 15th

Arts-Making: Express yourself and reveal your peace and happiness!

Art-Making is therapeutic and all about self-expression and self-exploration. This workshop will show and guide you to use color to identify your happiness. Each participant will be guided through a series of signature exercises that focus on our deepest desires in pursuit of peace and happiness. Experience a creative and soothing way to express personal feelings through abstract art.

Length of workshop: 2 hours

Facilitated by Ellen Yang

Expressive Arts Workshop for Identity Acceptance ~ Wednesday August 17th

The group will explore themselves through a brief study of archetypes (typical example of a person or thing) using art, movement, creative writing, and drama. Participants will gain more understanding and acceptance of themselves.

Length of workshop: 2 hours

Facilitated by Diane Farnsworth

Acceptance and Integration Art Journey Workshop ~ Thursday August 18th

The intention is to have participants look at themselves as whole, with an understanding that when we start to accept all of ourselves, through an integration of the parts that we like and the ones we dislike, we can start to have a more loving relationship with ourselves thus setting a foundation and conditions for our self- esteem, self-care and self- image natural improvement.

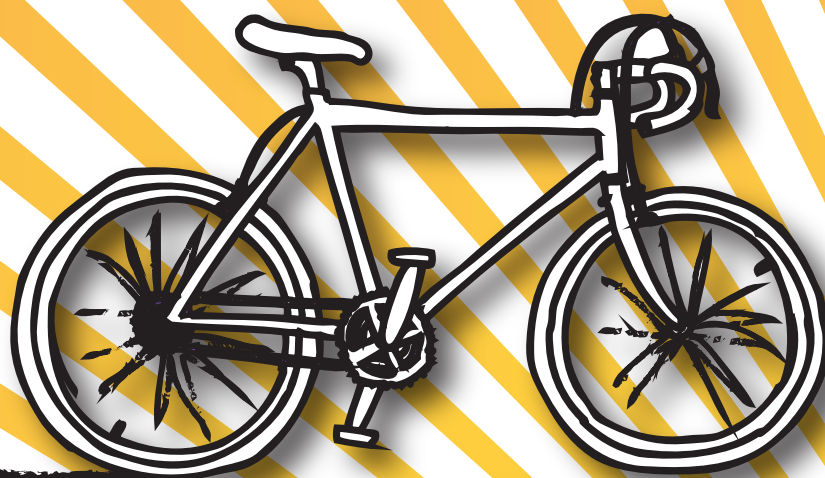
Length of Workshop: 1.5 hours

Facilitated by Kelly Jiminez

Please call Meghan to register or for more information please call 604-671-1258 or
mhajash@musqueam.bc.ca



**by donation bike repair | free used parts
used parts for sale at cost | volunteer to learn**



Musqueam Bike Co-op

BIKE REPAIR CLINIC

Sunday, August 7th

11am - 3pm

@ The Community Centre

contact: communications@bikecoop.ca

**IN
PARTNERSHIP
WITH:**



**AMS bike
co-op**



Musqueam Social Development



This is an invitation to parents and community members to join our 8-week beading class!

stem? (What?): Learn to Bead

təmtem? (When?): July 21 to Sept 8 Every Thursday 6pm to 8pm

ni? ʔəncə? (Where?): Community Centre Café 6777 Salish Dr.

Come out to learn how to bead or brush up on your skills. This group will run every Thursday evening for 8-weeks.

- ◆ All beads and materials will be provided
- ◆ This group will be taught by Megan Harkey who is very skilled at bead work
- ◆ A light snack and refreshments will be provided

If you are interested in joining or would like more information, please call Virginia Scotchman or Karen Dan-Wilson **604-558-4677**



LAWN MOWING AND YARD CLEAN UP

Justin Curlybear ☺ is available to cut your lawn and clean up around your home...

Lawn Cutting~~prices will vary with the size of your yard.....

Weed-eating can be done...

Clean up around the outside of your home can be done!!!

If you need these jobs done!!! Call Justin ~ he'll do it and with great respect!

778-835-4364



Social Development Department

FRIDAY AUGUST 5, 2016

Please note:

**Cheque Issue Day for September 2016 will be on
Thursday September 1, 2016
From: 8:30am—4:30pm**

Please provide all required paper work to the “Social Dev. Dept.” so we can process payments for you accordingly. Without your **“completed paperwork”** (renewal slips, job search forms, hydro, gas & phone bills) we cannot process payment for you!

Please **COMPLETE** your paperwork, **PRINT**, **SIGN YOUR NAME & DATE**, etc.

Cut off date is the 20th of each month.

**Please provide all necessary paperwork at your earliest
convenience, so we can serve you better!**

If you are **employable**—you are expected to pick up your own cheque. If you are a **“person with disability”** or a **“person with persistent multiple barriers”** and you will not be picking up your own cheque, please provide a note or a phone call as to whom will be picking up your cheque.

We will not see any clients on or two days prior to cheque issue day! **SORRY!** No cheque processing on “cheque issue day” - ***if your paperwork is late, so is your cheque!***

Thank you for your cooperation,
From The Social Development Dept.



CHILDREN OUT OF THE PARENTAL HOME MONTHLY RENEWAL DECLARATION

PRIVACY OF INFORMATION STATEMENT

Provision of information requested on this document is voluntary and is being collected for the purposes of determining eligibility for Children Out of the Parental Home Income Assistance. The information will be stored in a secure location by your First Nation Administering Authority, who will ensure the confidentiality of the information contained in this document in accordance with standards set out in the Social Development Policy and Procedures Manual of the Department of Indian Affairs and Northern Development (B.C. Region) and will be maintained pursuant to the *Privacy Act* and described in the personal information bank INA-PPU-240. The accuracy of the information in this document may be checked by comparing it against information held by any federal or provincial department or agency or any private agency.

OFFICE USE ONLY

Administering Authority (AA) and Number: _____	Name of Worker: _____	Date Declaration Reviewed: _____
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Child

Last Name	First Name	Middle Name
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1. Is the child still in need of Children Out of the Parental Home (COPH) Assistance?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2. Are there any changes in the composition (make-up) of persons age 18 or older living in the relative's home?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, explain change(s): _____ _____.		
3. Are there any changes in the amount of financial contribution to the COPH Assistance child?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, explain change(s) to the amount: _____		
4. Are there other changes concerning the COPH Assistance child or the information provided by the relative?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, explain change(s): _____ _____.		
5. COMPLETE THIS SECTION ONLY IF THE RELATIVE'S ADDRESS HAS CHANGED		
New Address	Telephone ()	
Mailing Address (if different)		

DECLARATION

I declare that the information that I have provided on behalf of _____ is true and complete.
(Child's Name)

I give my permission for this information to be verified and consent to a report being obtained from any reporting agency (for example, but not limited to, Canada Revenue Agency, the BC Ministry of Children and Family Development or the BC Ministry of Housing and Social Development) for that purpose.

Relative's Signature _____	Relative's Name (Print) _____	Date Signed _____
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SOCIAL ASSISTANCE MONTHLY RENEWAL DECLARATION

PRIVACY ACT STATEMENT

Provision of the information requested on this document is voluntary and is being collected in order to make a fair decision.
The information will be stored in personal information bank INA/P-PU-020 and is protected under the provisions of the Privacy Act.

If you require continued Social Assistance, please complete this form and return to your local administering Authority at least 2 weeks before the next cheque issue.

1. Are you still in need of Social Assistance?

☐ Yes

☐ No

2 Has your marital / employment situation changed?

☐ Yes

☐ No

If yes, explain change _____

3. List any changes in your living situation (e.g. address, rent, etc.). Submit new receipts.

Continued on reverse
901-28 (6-88)

Canada

4. Have you had any earned or unearned income this month?

☐ Yes ☐ No

If yes, complete

Earnings	\$
Family Allowance	\$
Maintenance	\$
Unemployment Insurance	\$
Other (specify)	\$
	\$
TOTAL	\$

5. Has there been any change in your assets?

☐ Yes ☐ No

If yes, complete

Bank Account	
Property	
Other (specify)	
TOTAL	

6. Is there any change in your number of dependents or their school status?

☐ Yes

☐ No

If Yes, explain the change(s) _____

I declare that this is a true statement concerning my monthly income, assets, marital, employment, and family status. I give permission for this information to be verified and I consent to a report being obtained from any reporting agency for that purpose.

Band Name

Family no.

Signature of applicant

Date

Musqueam Indian Band

Active Job Search Statement

List dates, names and phone numbers of employers seen and results of job interviews. If needed use the back of this sheet. When completed, sign the declaration at the bottom of this form.

Please return no later than the 20th of every month

Date contact made with employer	Business name and address	Person contacted	Phone number	Type of work sought	Results of your request for a job

If you have taken no action to find employment, Indicate why:

- ☐ Found work
 ☐ Sick or Incapable (**Need a Dr's note**)
 ☐ Other (explain) _____
- ☐ Pregnancy
 ☐ Attending a course of instruction - Where? _____

Declaration:

I Declare that: All employers listed on this form and on any attached sheets of paper have been contacted. The information I have given on this form is true.

I understand that confirmation of my contacts may be obtained from employers whose names I have shown

Signature of Claimant:	Printed name of Claimant	Date: